

**CITY OF CORAL GABLES
TRANSPORTATION ADVISORY BOARD
MEETING AT CITY HALL/ZOOM
MINUTES OF MEETING HELD ON JANUARY 17TH, 2023.**

	J ^H	F ^H	M _H	A	M	J	J	A	S ^V	O ^H	N ^H	D ^H	APPOINTED BY:
MEMBERS	23	22	22	22	22	22	22	22	22	22	22	22	
Silvia Pinera-Vazquez	p	/	P	A	P	P	P	+ -	p	+ -	E	P	<i>Fors</i>
Oscar Sosa	P	P	P	P	P	P	P	+ -	p	+ -	E	P	<i>Mayor Lago</i>
Debbie Swain	P	/	P	P	P	E	P	+ -	P	+ -	P	P	<i>VM Mena</i>
Sue Kawalerski	P	P	P	P	P	P	P	+ -	P	+ -	P	P	<i>Anderson</i>
David Fournier	P	P	P	P	P	p	P	+ -	p	+ -	p	P	<i>Menendez</i>
Roberta Neway	P	P	P	P	P	P	P	+ -	p	+ -	P	P	<i>Commission</i>
Peter Wood	A	/	P	P	P	p	E	+ -	P	+ -	P	E	<i>City Manager</i>

P: Present in person
E- Excused Absence
*-New Member

P: Present virtually (zoom)
A- Absent
(+ -) No Meeting

^V Virtual Meeting
^H Hybrid

Staff:

Melissa de Zayas, Sr. Transportation Engineer
Mairelys Gensler, Transportation Engineer
Cherie Menendez, Transportation Engineer
Jessie Acebo, Assistant to the Public Works Director
Belkys Perez,

Guest:

Sgt. Erasmo Lopez

Via ZOOM Attendees:

LL

Call to Order:

Meeting was called to order by Sue Kawalerski at 5:35 PM. Sue Kawalerski, Roberta Neway, David Fournier, Debbie Swain, Oscar Sosa were in attendance. Silvia Pinera- Vazquez arrived shortly after roll call at 5:50 pm. Peter Wood was absent, Quorum was met.

Meeting Minutes Approval:

Sue wanted to address the timing of when they receive the minutes. The Board requested that the minutes be sent two weeks in advance. Sue requested for the minutes to include the request made by the Board to have a consultant or the developer present during TAB, Debbie advised that the statement is indeed

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included. Motion to move the minutes to the next meeting, moved by Debbie, seconded by Roberta all were in favor. November minutes were discussed. Roberta asked for clarification on the statement by Sue, where she requested certified mail.

Roberta discussed the TAB Annual report. Sue stated she never received any comments from the Board. Roberta advised she did comment, her input was that the Board congratulated Commissioner Fors. Sue stated that was not an accomplishment. Sue thinks that a lot of substantial things were done. Debbie stated that in her 10 years' experience, the Chair did the report and brought a draft for all to discuss.

Debbie moved to approve the November minutes; Roberta seconded, all in favor.

Police Update

No police update. Debbie asked about the enforcement of the 4 way stop at Pisano and University. Sgt. Lopez will follow up at the next TAB.

Sue asked if any developer or consultant will present to the TAB. Staff advised we have reached out and are pending confirmation. David asked for the developer for the Crystal Project to be present at the next TAB, staff advised we will ask the developer. Sue asked who the traffic consultant for the Crystal Project was. staff advised that this project has been closed out and that we will ask the consultant but cannot guarantee attendance. Debbie suggested that a presentation to the TAB be added to the scope of work. Sue discussed the ordinance that includes the scope of work of consultants. Debbie moved to have the scope of service for the Traffic Impact Study include a presentation to the TAB. Sue asked if this would be a useless motion because it's not in the ordinance. Staff advised that we would follow up with the City Attorney's office. Sue asked to expand the motion to include micro mobility in the Traffic Impact Study. Sue asked the meaning of micro mobility; staff provided the meaning given by Wikipedia and the technical meaning from the Federal Highway Administration. *Debbie moved to amend the methodology application to say "must" instead of "may", where it states transit Bicycles and micro mobility improvement such as new or increased public transportation and the transportation demands management strategies such as the creation of park and ride facilities, carpool, and traffic calming if such strategies are necessary. Roberta seconded, all in favor.*

MEMEBERS' ITEMS

- TAB Resolution

Sue clarified that the resolution is to include the TAB in the development review process, as it pertains to transportation and traffic issues. Silvia met with Commissioner Anderson. Resolution will be drafted and presented at the next TAB. Silvia wants clarity on the resolution, stating that TAB wants to be involved from the beginning of a project when presented to DRC. Silvia stated that the resolution should include that staff advise the Board of projects as they are newly presented. Sue stated that not all projects are presented at DRC. The application process for a project was discussed. Staff advised that the are strictly a transportation department if the Board has any questions on how things are submitted to DRC they should ask planning and zoning. Sue stated that only projects that want to change the rules go to DRC. Sue stated that the Board

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received the link for DRC from staff. Debbie stated she looked at the application and only saw one application that might have something to do with transportation. Sue stated that they are not in the business of reading plans and don't know how to read plans, that they are not engineers. Sue stated she doesn't think that the TAB wants to go over 200 pages of an application. Sue stated that the Board should have a presentation by the developer on how a project is going to impact traffic. Sue stated she is not going to read all the applications. Debbie stated that staff has and does discuss projects that go before the DRC. Silvia stated to have the developer present to the Board and if they want more information, they can visit the DRC link. Debbie asked how is that different from the Traffic Impact Study. Sue stated the Codina is an issue because they are taking away a travel lane. Debbie clarified that it's the repurposing of a travel lane into parking spots. Staff once again explained what triggers a Traffic Impact Study. Silvia wants to know at what point in the process can TAB get in to have impact. Sue feels that a presentation by the developer should be presented to TAB two weeks after they have presented to DRC, by that time staff has already reviewed the plans. David asked if the presentation of Ponce Park Tower was done before or after DRC. Staff advised they would have to review. Silvia stated that the resolution should be to direct staff to let the Board know when a traffic impact study will be required and thus have a presentation by either the developer or the consultant. Silvia asked for clarification, when an application is submitted to DRC it does not get submitted with a trip generation letter. Staff clarified no, because not all projects affect traffic. Sue asked if in Codina's application did they state that they are taking away a travel lane and it does not affect traffic. Staff advised that the Board needs to provide these questions before hand so they can prepare. Debbie stated that everything should start with the consultant and invite the developer as well. *Debbie moved to amend the requirement to define the presentation be made to the extent possible before the traffic impact study. (motion wasn't completed, interruption by Sue asking why "to the extent"). Motion was agreed to read, or at minimum prior to planning and Zoning. Silvia seconded all in favor.*

Secretary's Report

- **South Alhambra bike lanes**
NTP has been issued. It is scheduled to go into design.
- **City Wide Traffic Calming**
Traffic Calming is moving ahead. Ballots for zone 2 have been mailed out. Zone 1 is anticipated to finish within a couple of months. Consultant has been contacted for design on Zone 4.
- **Biltmore Way**
Mailing has gone out, website is up. staff is looking at options with bicycle infrastructure and without. Meetings will be schedule for resident input. A public meeting will be held that Thursday. Debbie asked how will staff receive comments from residents. Staff advised that those comments need to be given at the actual live meeting or they can be emailed.
- **Coral Way and Granada**
Design is complete, now in the procurement phase. The project consist of hardening of the strain pole and pedestrian improvements.

Sue asked about a project on Sunset and Maynada, staff advised that it's a county project.

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DRC Updates

Link to DRC will be sent via email along with the request for quorum.

Old Business

None.

Meeting Adjourned: 7:15 pm.