



City of Coral Gables  
CITY COMMISSION MEETING  
February 15, 2022

**ITEM TITLE:**

**Resolution.** A Resolution accepting the recommendation of the Chief Procurement Officer to award RFQ 2021-031 for Preservation Architectural Consulting Services and negotiate a Professional Services Agreement (“Agreement”)with Gurri Matute P.A., R.E. Chisholm Architects, Inc., R.J. Heisenbottle Architects P.A. and Rodriguez & Quiroga Architects Chartered, the four (4) responsive-responsible proposers, pursuant to Florida Statutes § 287.055, known as the “consultants competitive negotiation act”

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The City’s Public Works department requires a pool of qualified architectural consulting firms, with the ability to provide architectural and engineering design services with an emphasis in historic preservation. The firms should also have the ability of project management, contracting and sourcing, cost analysis/schedule planning and design services for furniture, fixtures, and equipment. The ability for construction contract administration, site analysis and construction, landscape architecture, and site planning sustainable design will also be required. The requirement of code analysis, public art, project reviews and move and occupancy planning is also required. The services shall reflect the community’s and City’s importance on preserving the historic and natural environmental which are long-standing traditions.

On October 13, 2021, the Procurement Division of Finance formally advertised, issued, and distributed Preservation Architectural Consulting Services, RFQ 2021-031.

On October 20, 2021, a non-mandatory pre-qualification conference was held with eight (8) proposers in attendance of the fifty-eight (58) prospective proposers who downloaded the RFQ package from Public Purchase, the City’s web-based e-Procurement service.

On November 15, 2021, four (4) firms submitted proposals in response to the RFQ; Gurri Matute P.A., R.E. Chisholm Architects, Inc., R.J. Heisenbottle Architects P.A. and Rodriguez and Quiroga Architects Chartered.

On January 21, 2022, the Evaluation Committee convened to evaluate the four (4) responsive proposals and recommended to award the RFQ and negotiate a Professional Services Agreement (“Agreement”) with: R.J. Heisenbottle Architects P.A., Gurri Matute P.A., R.E. Chisholm Architects, Inc., and Rodriguez & Quiroga Architects Chartered, as advertised in the solicitation.

The Public Works Department and Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation.

**ATTACHMENT(S):**

- 1. Draft Resolution**