

# **CITY OF CORAL GABLES, FLORIDA**

## **DRAFT RESOLUTION**

**A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE ENTERPRISE LEVEL NETWORK IMAGING SOLUTIONS CONTRACT TO ACORDIS INTERNATIONAL CORPORATION, PURSUANT TO REQUEST FOR PROPOSALS (RFP) 2014.05.15, AND SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD”.**

**WHEREAS**, on May 15, 2014, the Procurement Division of Finance formally advertised, issued, and distributed the Enterprise Level Network Imaging Solutions RFP 2014.05.15; and

**WHEREAS**, on May 21, 2014, a non-mandatory pre-proposal conference was held with seven (7) prospective proposers in attendance of the seventeen (17) proposers who obtained the RFP package from the Procurement Division; and

**WHEREAS**, on June 24, 2014, four (4) proposals were received in response to RFP 2014.05.15 from Konica Minolta, Ricoh USA, Toshiba Business Solutions and Acordis International Corporation; and

**WHEREAS**, on July 10, 2014, the Evaluation Committee convened to evaluate the four (4) responsive proposals and agreed to invite the firms submitting proposals to conduct presentations to the Evaluation Committee; and

**WHEREAS**, on July 17, 2014, the Committee scored and ranked the proposers and determined that Acordis International Corporation was the most responsive and responsible proposer offering the most comprehensive and customer service driven solution to the City; and

**WHEREAS**, the Chief Procurement Officer recommends accepting the Evaluation Committee’s recommendation and awarding Acordis International Corporation the Enterprise Level Network Imaging Solutions contract; and

**WHEREAS**, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts.

**NOW THEREFORE BE IT ORDAINED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Chief Procurement Officer to award the Enterprise Level Network Imaging Solutions contract to Acordis International Corporation, pursuant to Request for Proposals (RFP) 2014.05.15, and Section 2-828 of the Procurement Code entitled “Contract Award”, subject to final approval and execution of a contract by City staff.

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-SIXTH DAY OF AUGUST, 2014

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

JAMES C. CASON  
MAYOR

ATTEST:

WALTER FOEMAN  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

CRAIG E. LEEN  
CITY ATTORNEY