

**CORAL GABLES ADVISORY BOARD ON DISABILITY AFFAIRS**  
**Minutes of March 12, 2008**  
**Youth Center, Second Floor Conference Room**

<b>MEMBERS</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>APPOINTED BY</b>
Linda Scarcell										P	P	P	Donald D. Slesnick II
Zenaida Fernandez	*	P	*	*	*	P	P	P	*	E	E	P	Maria Anderson
Kelly Sastre	*	P	*	*	*	P	P	P	*	P	P	P	"Ralph" Cabrera, Jr.
Bonnie Blaire	*	P	*	*	*	P	P	P	*	P	P	E	William Kerdyk, Jr.
Deborah Swain	*	P	*	*	*	P	P	P	*	P	P	P	Wayne "Chip" Withers

(\*) There were no meetings.

**STAFF:**

Alberto Delgado, Secretary  
 Beatrix Falstreau, CPS

**A - Absent**

**P - Present**

**E - Excused**

**GUESTS:**

None.

Ms. Swain, Chairperson, called meeting to order at 4:45 p.m.

**SECRETARY'S REPORT:**

***Change of Board meeting date***

Due to Mr. Delgado being out of town on April 2, 2008, the Board meeting has been rescheduled to Wednesday, April 9, 2008.

***Parking Violation Money***

Mr. Delgado explained that the ordinance for the actual collection of the parking violations has been changed. Previously a report had to be prepared, now a statement from the Finance Director stating that this money will be used for this purpose is sufficient. This will save the City \$3,000.00 we had to pay for the consultant. Mr. Delgado will send County Ordinance to Ms. Swain so she can check the provisions and discuss at the next meeting. Mr. Delgado does not know if it has been approved at the first or second reading but he has a draft of the proposed changes to the ordinance.

Discussion on distribution of monies, sufficiency of Finance Director stating these funds will be spent on ADA items.

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***Disabled Parking Enforcement***

Mr. Delgado advised the City already advertised the Disabled Parking Enforcement Specialist position, outlining the requirements for same. A copy of posting to be faxed to Ms. Blaire for her information.

***Board Related Commission Items***

None.

**PROFESSIONAL MEMBER REPORT**

***Meeting Attendance***

Ms. Blaire's absence has been excused due to the fact that the meeting date has been changed.

Mr. Delgado informed Board about an issue brought before the Commission at the last meeting pertaining to board member absences in other boards. This Board does not have that problem since all the absences are excused. Mr. Delgado further discussed absences vs. excused absences.

***Approval of Minutes***

Ms. Sastre made motion to approve the minutes as written, second by Ms. Fernandez.

***Liaison Reports***

***Web Portal Project***

Ms. Sastre related on an e mail she sent to Ms. Hernandez' assistant inquiring as to requirement for information on the web and is still waiting. Ms. Sastre suggested that inasmuch as the videos have been located same should be part of the web site. Mr. Delgado will contact Paul and make arrangements for Ms. Sastre to pick up tapes so Board can view same and reach a decision which should be included on the web.

***Award Application Form for Employers***

Discussion on need for naming form. For the benefit of Ms. Scarcell, Ms. Fernandez explained the purpose of this form, i.e. it is a type of award for employers who are outstanding in their practices of employing the physically disabled or people with disabilities stating this form has been patterned from materials obtained from the National Organization on Disabilities web site. The Board would be the one to make the decision. In the event of feedback, members are to send same to Ms. Fernandez, Ms. Swain suggested making this an action item for April. Further discussion on having name and preface for the April meeting, possibility of presenting as discussion item to the commission for information purposes, suggestion of including nominee name. Members to continue developing this document including contact person.

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***Newspaper Articles***

Ms. Fernandez related on an article featuring a lady whose mission is to publicize the license plates of people parking in the handicapped parking who do not have stickers. She posts them on the web and encourages others to do the same country wide.

***Old Business***

None

***New Business***

***Chairperson and vice chairperson election***

Election was deferred until the Fall when Ms. Scarcell will be able to take over as chairperson. In the interim, Ms. Swain will be acting Chairperson and Ms. Sastre will be acting Vice Chairperson.

***Board Web site***

Ms. Sastre discussed that the board web site indicates two vacancies to which Mr. Delgado responded that the Board has been reduced from seven to five members which was clarified by the City Clerk. However, originally there were seven members from which two retired leaving the Board with the designated five members. Mr. Delgado will contact the City Clerk's office and request the correction of the web site.

***Adjournment***

Meeting was adjourned at 5:20 p.m.