

UNIVERSITY
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October 29, 2015

Cathy Swanson-Rivenbark
City Manager
City of Coral Gables
405 Biltmore Way
Coral Gables, FL 33134**Re: University of Miami/Bank United Center ("BUC") – Presidential Inauguration**

Dear Ms. Swanson-Rivenbark:

This letter represents the University of Miami's request to exceed the capacity for daytime events for the Convocation Center. The applicable regulations governing events at the BUC provide that there can only be 1,600 persons at non-academic events scheduled during the academic year between the hours of 8:00 a.m. and 4:00 p.m.

The University will have the great pleasure of celebrating the inauguration of its sixth President, Dr. Julio Frenk on Friday, January 29, 2016 at the BUC. The doors of the BUC will open at 1:00 PM and the event will take place between 2:00 PM and 4:00 PM. Attendance for this event is on a Friday and off peak traffic hours with an expected attendance of approximately 6,000 persons. Please know that more than fifty percent (50%) of the attendees will be students, faculty and staff of the University who are already on campus during the business day. External attendance for this event is expected to be approximately 3,000 persons (over 1,400 over what is currently allowed for non-academic type of event). While some attendees will drive, the university will provide transportation to many of the external guests with shuttle service from their hotels to the campus.

As is the case with all large attendance events at the Convocation Center, the University will develop traffic and parking management plan in collaboration with the city's Police and Fire Departments. The plan will reflect appropriate security, control of traffic and management of parking appropriate for this event, with off-duty police officers and emergency medical service personnel as needed, to perform these services and minimize impacts.

We would sincerely appreciate the City Commission's consideration to allow the University to host this very special event.

Sincerely,

Janet Gavarrete
Associate Vice President
Campus Planning and Development