



City of Coral Gables  
CITY COMMISSION MEETING  
October 24, 2023

**ITEM TITLE:**

A Resolution of the City Commission of Coral Gables appointing Jose A. Gelabert-Navia as a Special Master presiding over quasi-judicial public hearings for the Board of Architects pursuant to Sections 14-103.3 and 14-103.2 of the Coral Gables Zoning Code.

**BRIEF HISTORY:**

Jose A. Gelabert-Navia meets and exceeds the requirements to serve as Special Master of the Board of Architects. He is a Professor and former Dean of the School of Architecture at the University of Miami, a longtime Coral Gables resident, and has been a registered architect for many years.

The Special Master's appointment shall be for a two (2) year term by the City Manager, in consultation with the Board of Architects and approved by the City Commission. In the event a person is aggrieved by a Board of Architects decision, a conflict resolution meeting shall be convened to address the aggrieved party's concerns. Such meeting shall be held with the City Attorney or designee, and any other member of the City Staff that the Planning and Zoning Director deems appropriate. Any settlement that is reached may then be presented to the Board of Architect Special Master as part of a quasi-judicial public hearing on the settlement.

If the conflict resolution meeting does not result in a settlement, the Board of Architect Special Master shall hear the appeal in a quasi-judicial public hearing. The decision of the Special Master on the settlement or the appeal shall be final unless appealed directly to the City Commission in accordance with Sec. 14-208.2 of the Zoning Code.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	None	N/A/	N/A
Total:			
<b>Fiscal Impact: None.</b>			

**ATTACHMENT(S):**

1. Draft Resolution