

Commissioner [signature]



CITY OF CORAL GABLES

SPECIAL EVENTS APPLICATION & PERMIT

Permit #: _____

Applicant Information	Legal Name of the Permit Applicant (Company or Individual): Rotary Club of Coral Gables			Today's Date: October 13, 2015		
	Contact Person for this Permit Application: Gregory Martini					
	Contact Person Phone: 305.448.3900		Contact Person Fax: 305.446.9206		Contact Person Email: gtm@sachmarlaw.com	
	Permit Applicant Address: PO Box 14-1446			City: Coral Gables	State: FL	Zip: 33114-1446
	Permit Applicant Phone: 305.441.8063		Permit Applicant Fax:		Permit Applicant Email: terryclong@bellsouth.net	
	Is the Contact Person an Officer of the Legal Entity? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO**					
	*If YES, attach verification from Sunbiz.org. **If NO, go to next question					
Event Information	Is the Contact Person an Authorized Agent of Applicant? <input checked="" type="checkbox"/> YES* <input type="checkbox"/> NO			*If YES, Contact Person (Authorized Agent) must provide the City with a Limited Power of Attorney evidencing that they are authorized to execute legally binding contracts on behalf of the permit applicant.		
	Name of Event Rotary Club of Coral Gables First Annual Chili-Cookoff			Event Date(s) February 21, 2016		
	Hours of Event 2pm - 6pm		Set-up Time 10am		Take Down Time 7pm	
	Location of Event Fred B. Hartnett Ponce Circle Park			Is Location Reserved? Yes		
	A list of all staff, monitors, and volunteers assisting in this event and must be provided with this application including a sample of the badge or unique name tag that will be used at the event identifying your staff, monitors and volunteers from the participants and/or general public.					
	Anticipated Attendance 250			Admission Fees none		
	# of year's event has been in existence? 0 (first year)		Previous Location(s)?		Past Attendance	
Event Description: (Provide an attachment if additional space is needed.) Competitors: several categories of competitors will participate, competing in a taste contest Judges: the taste contest will be judged by several individuals in the community Prizes: there will be prizes awarded to the category winners Attendees: we plan no charge for general admission, but tickets will be sold to entitle individuals to taste the chili Vendors: we will have a beer vendor, and plan to have a food vendor with dessert-type food. Additionally, the Rotary Foundation of Coral Gables will be preparing food for sale and sell soft beverages. Entertainment: we plan to live and recorded music, and bounce houses for children.						

Event Information (Continued from page 1)	List all vehicles associated with this event: (if applicable) (Provide an attachment if additional space is needed.) n/a
	How will rules, regulations, terms and conditions of the event be communicated to the participants? (Provide an attachment if additional space is needed.) Email and written communication with confirmation required from participants
	Will there be any live music or recorded music at this event? What type of music will be played? (Provide an attachment if additional space is needed.) There will be live and recorded music, predominantly country style music.
	Number, type and location of all loud speakers and amplifying devices. (This information can be provided on a map as an attachment to this application.)

Vendor Information	Number of Food Vendors 3	Vendors list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Food vendors have all permits/licenses.	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Number of Other Vendors	Vendor list provided to the City <input type="checkbox"/> Yes <input type="checkbox"/> No
	Will there be alcohol at this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, has liquor license been issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is this a charitable event? If yes, what is the name of the charity/organization?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Rotary Foundation of Coral Gables
	Have you completed the City application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you completed the State application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you checked yes to any of the questions above, you must contact the City of Coral Gables Licensing, Tax, & Utility Service office at (305) 460-5607.		

Closure of Streets Or City Right-of-Way	City Streets	Does this event propose closure or use of any street(s)?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Street Name	From/To	Date(s)	Time(s)	
	City Sidewalks	Does this event propose closure or use of any sidewalks?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Sidewalk Location	From/To	Date(s)	Time(s)	
	City Alleys	Does this event propose closure or use of any alleys?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Alley Location	From/To	Date(s)	Time(s)	
	Public Parking Lot	Does this event propose closure or use of any parking lot?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Parking Lot Location	From/To	Date(s)	Time(s)	
	City Right-Of-Way	Does this event propose closure or use of any City right-of-way?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Right-of-way location	From/To	Date(s)	Time(s)	
	Parade Route	Does this event propose closure or use of any street(s)?			
		<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
		If yes, please fill in information below:			
	Parade Route	From/To	Date(s)	Time(s)	
<p>If you checked yes to any of the above, a site plan showing all of the above requests must be provided and a street closure permit may be needed. Please call (305)460-5607 for more information.</p>					

Schedule of Fees, Performance Bonds and Exceptions

A. The schedule of fees, bonds and exemptions for special events shall be as follows:
(Please circle appropriate activity fees.)

<u>Event</u>	<u>Application User Fee</u>	<u>Performance Bond</u>
Run, walk or bike-a-thon		
Up to 5K	\$187.00	\$500.00
Over 5K to 10K	\$215.00	\$500.00
Over 10K	\$309.00	\$500.00
Parades	\$309.00	\$500.00
Single day event, projected to be less than 2,500 persons	\$309.00	\$500.00
Multi-day event or event projected to be attended by 2,500 or more persons	\$606.00	\$1,000.00
Multi-Day Event (not to exceed 3 days)	\$1,213.00	\$1,000.00

*** All applications must be received 30 days in advance of date or a 25% additional fee will be applied.**

- B. The City may waive one or more of the enumerated charges for nonprofit organizations based upon experience with previous events, size, duration, location, nature of the event and the likelihood of un-removed litter or damage to property. In the event that the nonprofit organization demonstrates that it has contracted for clean-up activities with a city-approved group, the performance bond shall be waived.
- C. Neighborhood or block parties shall be exempt from the provisions of this article so long as no commercial activity is conducted, no admission fee is charged, and members of the general public are not allowed access. Provided, however, that individuals or organizations should notify the City Manager's Office when a neighborhood party is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event.
- D. The closing fee set forth in this article shall be construed as being in addition to other fees or charges imposed for labor, materials, police or fire protection services, or any other charges for City services incidental to the assembly or street closing and other fees shall still be levied and collected in addition to the closing fee herein provided.
- E. Political or public issue events shall be exempt from the provisions of this Section. Individuals or organizations planning such an event shall notify the City Manager's Office when a political or public issue event is planned so that police, fire, and other emergency service organizations will be aware of the time, place, and scope of the event and the name or names of persons in charge.
- F. Funeral processions shall be exempt from the terms of this article.
- G. Applicant must comply with such other requirements the City may deem necessary in order to provide for traffic control, street and property maintenance, and the protection of the public's health, safety and welfare.

Event Fee \$ 309

Performance Bond \$ 500

*** Fees are set by the Parks and Recreation Director. The Performance Bond must be issued by a separate check and all checks must be made payable to the City of Coral Gables.**

Indemnification:

For and in consideration of the City of Coral Gables consent to allow the Applicant to hold a Special Event, Parade or Public Assembly (as defined by City Ordinance) within the limits of the City of Coral Gables, the Applicant agrees as follows:

The Permit Applicant jointly and severally, hereby hold harmless, indemnify and defend the City of Coral Gables, its representatives, officers, agents, affiliates, employees, the administration and elected and appointed officials from and against all liability, suits, actions, claims, costs, expenses or demands (including, without limitation, suits, actions, claims, costs, expenses or demands resulting from death, personal injury and property damage) or expenses of every kind and character, including reasonable attorney's fees, costs and appeals, arising or resulting in whole or in part, as a result of any tort, intentional action, negligent acts or omissions on the part of the Permit Applicant or any of the participants of the Event outlined in this application. This indemnification provision shall survive the termination of this contract and shall be in full force and effect beyond the term or termination of this contract, however, terminated. This indemnification provision includes claims made by the entitlement, if any, to immunity under section 440.11, Florida Statutes. Nothing contained herein shall be construed as a waiver of any immunity or limitation of liability the City may have under the doctrine of sovereign immunity of section §768.28, Florida Statutes.

Signature of Authorized Agent or Applicant

Date

Gregory Martini

President

Print Name

Title

PO Box 14-1446

Coral Gables /FL/33114-1446

305.448.3900

Address

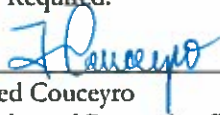
City/State/Zip Code

Phone

Subscribed and sworn to before me, this _____ day of _____ 20_____.

Notary Public State of Florida at Large


Approval Signatures Required:



Fred Couceyro
Parks and Recreation Director



Brian Lawrence
Police Major


FOR DAVID PEREZ # 10135
Gilbert Hernandez
Fire Division Chief


FOR William Ortiz
Code Enforcement Director

Application, performance bond(s), comprehensive site plans, event publications, flyers, and insurance must accompany this application and must be submitted to:

Norma-Milena Gavarrete
Special Events/ Film Subdivision
Parks and Recreation Division
405 University Drive
Coral Gables, FL 33134
Phone: (305) 460-5607 • Fax: (305) 460-5639
E-mail: ngavarrete@coralgables.com

Internal Use only:

Approved Yes No

Permit # _____

Date Received: _____

Presentation Date: _____

Application Fee: _____

Performance Bond(s): _____

Date Insurance Approved: _____

Initials: Police: _____

Fire: _____ Code Enforcement: _____

Risk Management: _____

Additional Conditions or changes to application:

Event Name: _____ **Event Date** _____



- Judges Tents 
- Porta Potties Disabled 
- Vender Tents 
- Volunteer & Information Tent 
- Competitor tents 
- Rotary Chicken Wing Tents 
- Bounce Houses 

CHILI Cookoff



1st Annual Rotary Club of Coral Gables Chili Cookoff!

Sunday, February 21st 2016
2-6pm

Fred B. Hartnett Ponce Circle Park



Judges Tents



Porta Potties Disabled



Vender Tents



Volunteer & Information Tent



Competitor tents



Rotary Chicken Wing Tents



Bounce Houses

