



**CITY OF CORAL GABLES
CULTURAL DEVELOPMENT BOARD MEETING
Friday, November 13, 2015 1:00 p.m.
Coral Gables Youth Center
405 University Drive, Coral Gables, Florida 33134**

*Historical Resources &
Cultural Arts*

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MEMBERS	D	J	F	M	A	M	J	J	A	S	O	O+	N+	APPOINTED BY:
	14	14	14	15	15	15	15	15	15	15	15	15	15	
Claudio Pastor*											P	P	E	Mayor Jim Cason
Geannina A. Burgos*												P	P	Vice-Mayor Frank C. Quesada
Alfonso Perez*									P	-	P	P	P	Commissioner Jeannett Slesnick
Bruce B. Litwer	-	P	P	-	P	P	-	-	E	-	P	E	P	Commissioner Pat Keon
Samuel Joseph*									P	-	^	^	^	Commissioner Vince Lago
Dr. Bernice Roth*									P	-	P	P	P	City Manager
Dr. Rosa Maria Mayorga	-	P	E	-	E	P	-	-	P	-	P	P	P	Board Appointee

LEGEND: A = Absent; P = Present; E = Excused; * = New Member; ^= Resigned Member; - = No Meeting
+ = Special Meeting

STAFF:

Dona Spain, Historical Resources and Cultural Arts Director, Historical Resources and Cultural Arts
Catherine Cathers, Arts and Culture Specialist, Historical Resources and Cultural Arts
Billy Urquia, Deputy City Clerk, City Clerk
Jorge Casuso, Business Development Analyst, Economic Development

GUESTS:

Yesenia Atterrera, FIU student; Tracy Magellan, Montgomery Botanical Center; Mark Hart, Community Arts Program; Igor Shteyrenberg, Miami Jewish Film Festival; Judith Vigil, Miami Jewish Film Festival; Isabel Diaz-Almaraz, Florida Grand Opera; Annelise Abrams, Seraphic Fire; Jadwiga Gewert, Chopin Foundation; Stephen Margulis, Friends of Chamber Music; Julian Kreeger, Friends of Chamber Music; Larry Fields, Fantasy Theatre Factory; Noel Stillings, St. Patrick's Day Festival Committee; Kirk Forbes, Fairchild Tropical Botanic Garden; Maria Rodaz, Area Stage Company; Christa Green, Peter London Global Dance Co.; Rick Katz, Miami Jazz Cooperative; Sally Baumgartner, Merrick Festival; Federico Musgrove, Florida Guitar Foundation; Cici Abrams, South Florida Lindy Collective; Barbara Stein, Actors' Playhouse; Margie Lopez, Miami Bach Society; Doris Bravo, WPBT2; Ingrid Stuart, WPBT2; Rafael Costa, Friends of the Miami-Dade Public Library; Betsey Greene Freeman, Miami International Film Festival; Carlene Sawyer, Murray Dranoff; Elaine Rinaldi, Orchestra Miami; Rene Mark, Festival Miami

RECORDING AND PREPARATION OF MINUTES: Catherine Cathers, Arts and Culture Specialist,
Historical Resources and Cultural Arts

Dr. Roth called the Cultural Development Board meeting to order at 1:16 p.m.



REVIEW OF MINUTES FROM OCTOBER 28, 2015:

Mr. Perez made a motion to approve the minutes of October 28, 2015. Ms. Burgos seconded the motion, which passed unanimously.

Ms. Cathers informed the Board that Mr. Pastor has been ill and, therefore, was unable the meeting. The Board-as-a-Whole accepted Mr. Pastor's absence as excused.

ART IN PUBLIC PLACES, PROJECT UPDATES (DISCUSSION):

Ms. Cathers shared with the Board Alice Aycock's schedule while she is in town for Art Basel. She let the Board know that Ms. Aycock's studio is sending large scale renderings of the Coral Gables artworks and that these renderings will be mounted on boards and displayed at the Coral Gables Museum December 3 and 4. Ms. Cathers commended the partnership with the Museum and added that they are generously announcing the display in their December marketing materials.

FY2014-15 FINAL REPORT FOLLOW-UP (DISCUSSION):

Dr. Roth asked Mr. Litwer to present Area Stage's revised Community grant F2014-15 final report. Mr. Litwer gave a brief overview of the report and recommended a score of 4, which was unanimously accepted by the Board.

Ms. Cathers advised the Board that Cuban Classical Ballet has not responded with completion of their proposed FY2014-15 project and that Miami Classical Guitar Society did not submit an FY2014-15 final report. She further explained that based on the current guidelines, this makes both organizations ineligible for funding through the next two grant cycles.

FY2015-16 GRANT APPLICATIONS & REVIEW PROCESS (DISCUSSION):

Dr. Roth encouraged Board Members to attend as many grantee events as possible. Mr. Perez asked that a cultural calendar be put together for the Board.

Ms. Cathers responded to Dr. Roth's previous inquiry concerning acceptance of complementary tickets. She reported that the City Attorney verbally expressed his support of the role of staff and Board Member's to attend as many cultural events as possible and if tickets are offered, to let his office know so that they may provide an opinion per offer.

A brief discussion ensued about the possibility of making it a requirement or request for organizations to provide a certain number of tickets per season. Staff stated that they will follow up with the City Attorney on this topic.

Ms. Cathers then led the Board through the application review process whereby each application will be discussed by the Board-as-a-Whole, Board Members will complete their individual evaluation score sheet, and staff will collect the score sheets for entering into a compilation spreadsheet to determine the average Board score per application. Mr. Litwer added that Board Members may ask questions of those in attendance.

Ms. Cathers went over required documentation for any recusals. Ms. Spain clarified reasons a Board Member may recuse him/herself from review and scoring of an applicant.

Ms. Cathers advised the Board of two applicant organizations, Area Stage Co. and the University of Miami, who have requested more than a cumulative amount of \$10,000. She explained that the organizations were

given direction from previous staff to apply in different categories and that the Board would make a determination to ensure that no more than \$10,000 be granted to any one organization.

The Board-as-a-Whole agreed that all applicants, if funded, must provide an IRS affirmation letter dated within the past two years before funds are released.

Discussion continued on how to make the dollar amount allocations based on the average scores. The Board was advised that once the allocations are determined, agreed on, and match the available funding total of \$150,000, they are to make one recommending motion to accept the allocations presented, along with any other motions specific to particular applicants.

Mr. Perez, along with the Board, commended staff support through this year's grant process.

ADDITIONAL BOARD BUSINESS (DISCUSSION):

The Board discussed upcoming Board meetings. Mr. Litwer stated that traditionally, the Board has not met in December. Ms. Spain stated that items may arise which need Board action during this time. The Board agreed that if necessary, they could meet December 14, 15, or 16.

The Board then discussed setting a regular monthly meeting through 2016 and agreed on meeting the first Tuesday of each month at 8:00 a.m.

ITEMS FROM THE SECRETARY:

Board Members received packets from the Boards and Committees workshop and were encouraged to attend future workshops.

A motion was called by Ms. Burgos to close this portion of the meeting and was seconded by Mr. Litwer. The motion was unanimously approved.

This portion of the meeting was adjourned at 2:02 p.m.

CULTURAL GRANT APPLICATIONS REVIEW AND SCORING:

The FY2015-16 Cultural Grant applications review and scoring meeting commenced at 2:15 p.m.

Dr. Roth welcomed guests to the meeting. Board Members and City staff introduced themselves, followed by the introduction of audience members and their affiliated cultural organization. Board Members thoroughly discussed each application and scores were submitted to Mr. Urquia to calculate an average score of the Board.

Ms. Burgos made a motion to move Miami Bach Society's application from the Cultural Development category to Cultural Series, Festivals, & Special Events. Mr. Litwer seconded the motion, which passed unanimously.

Dr. Mayorga made a motion to move UM – School of Architecture's application from the Cultural Development category. Mr. Litwer seconded the motion, which passed unanimously. Ms. Burgos made a motion to move UM – School of

Architecture's application to the Community category. Mr. Perez seconded the motion, which passed unanimously.

Mr. Litwer made a motion that if funds are received by Beaux Arts of the Lowe Art Museum, they are to be used toward the Beaux Arts Festival of Art student art exhibition only, and not toward the Festival as a whole. Mr. Perez seconded the motion, which passed unanimously.

Mr. Litwer made a motion that if funds are received by Coral Gables Congregational Community Church, prior to receipt of funds, the organization is to provide a legal opinion letter stating why they are not able to comply with the Cultural Development Board's requirement to provide an IRS affirmation letter dated within the past 2 years. Mr. Perez seconded the motion, which passed unanimously.

The Board noted Miami Classical Guitar Society's disqualification due to no filing of the required FY2014-15 Final Report.

Mr. Litwer made a motion to disqualify South Florida Friends of Classical Music based on the incomplete status of the application. Dr. Mayorga seconded the motion, which passed unanimously.

Mr. Litwer made a motion to accept the allocations and scoring made by the Board. Mr. Perez seconded the motion, which passed unanimously.

The results were as follows:

	ORGANIZATION	RECOMMENDED ALLOCATION
CULTURAL DEVELOPMENT		
1	Actors' Playhouse	\$7,150
2	Fairchild Tropical Botanic Garden	\$6,725
3	Coral Gables Cinemateque, Inc.	\$6,650
4	GableStage	\$6,475
5	Montgomery Botanical Center	\$6,050
6	Area Performance Gallery, Inc.	\$6,025
CULTURAL SERIES, FESTIVALS, & SPECIAL EVENTS		
7	Coral Gables Congregational Church / Community Arts Program	\$7,000
8	Seraphic Fire	\$6,900
9	UM - Festival Miami	\$6,800

10	Center for the Advancement of Jewish Education / MJFF	\$3,350
11	Chopin Foundation	\$6,675
12	Tigertail	\$1,500
13	Miami Bach Society, Inc.	\$6,550
14	Friends of Miami-Dade Public Library	\$6,525
15	Friends of Chamber Music	\$6,500
16	Community Television Fndtn. of South FL / WPBT2	\$6,500
17	Miami Jazz Cooperative	\$6,400
18	Florida Grand Opera	\$6,300
19	Miami Dade College Foundation / MIFF	\$6,300
20	Murray Dranoff Foundation Inc., The	\$6,200
21	Hispanic American Lyric Theatre	\$6,000
22	Merrick Festival Inc.	\$4,450
23	Peter London Global Dance Company	\$5,900
24	St. Patrick's Day Committee	\$0
25	GMCC / Greater Miami Symphonic Band	\$0
26	Florida Guitar Foundation	\$0
27	Beaux Arts of the Lowe Art Museum	\$0
28	Miami Classical Guitar Society	\$0
COMMUNITY		
29	Fantasy Theatre Factory, Inc.	\$3,245
30	Area Performance Gallery, Inc.	\$3,030
31	Orchestra Miami	\$1,800
32	UM - School of Architecture	\$3,000
33	Florida Opera Prima	\$0
34	South Florida Lindy Collective Corp.	\$0
35	South Florida Friends of Classical Music	\$0
	TOTAL:	\$150,000

A motion was called by Mr. Litwer to adjourn the meeting and seconded by Ms. Burgos. The motion was unanimously approved.

There being no further business to come before the Board, the meeting was adjourned at 5:13 p.m.

Respectfully submitted,



Dona M. Spain
 Historical Resources and Cultural Arts Director