

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor, Vice-Mayor,
and members of the City Commission

Date: August 3, 2020

FROM: Peter J. Iglesias, P.E.
City Manager



SUBJECT: Award Recommendation
IFB 2020-007 Mobile
Command Center for the Coral
Gables Police Department

At the August 25, 2020 City Commission meeting, an award recommendation for IFB 2020-007 for the purchase of a Mobile Command Center for the Coral Gables Police Department, will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation for award of the subject IFB is as follows:

- 1) Accept the Chief Procurement Officer's recommendation to award, MBF Industries, Inc., the lowest responsive and responsible bidder, for a Mobile Command Center for the Coral Gables Police Department, per IFB 2020-007.
- 2) Execute an agreement with MBF Industries, Inc., in the amount of \$1,129,207.84.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On February 18, 2020, the Procurement Division formally advertised, issued, and distributed IFB 2020-007 for Mobile Command Center for the Coral Gables Police Department. Fifty (50) prospective bidders downloaded the IFB package from Public Purchase, the City's web-based e-Procurement service.

On May 4, 2020, three (3) firms submitted bids in response to the IFB: MBF Industries, Inc., Tampa Truck Center LLC., d/b/a Southport Truck Group, and Ten-8 Fire Equipment, Inc. The responses were reviewed by the Procurement Division to determine responsiveness to the requirements of the IFB and to identify the lowest responsive and responsible bidder.

On July 21, 2020, a Technical Evaluation Committee convened to evaluate the technical portion of the bid response from the lowest responsive and responsible bidder. The Technical Evaluation Committee found the equipment bid to be in conformance with technical specifications listed in the IFB.

The Procurement Division finalized its' due diligence process and confirmed that MBF Industries, Inc., is both responsive to the requirements of the IFB and a responsible bidder.

A copy of the IFB, the bid responses and bid tabulation will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:

Miriam Soler Ramos, Esq., City Attorney
Billy Y. Urquia, City Clerk
Eduardo Santamaria, Assistant City Manager

Edward Hudak, Police Chief

Randy Hoff, Special Projects Manager / Police Planner

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Finance Assistant Director for Procurement/Chief Procurement Officer