

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2021-124**

A RESOLUTION OF THE CITY COMMISSION ACCEPTING THE RECOMMENDATION TO WAIVE THE COMPETITIVE PROCESS OF THE PROCUREMENT CODE AND PURCHASE CARTEGRAPH'S PROPERTY PORTFOLIO SOLUTION AND THE OMS PLATFORM ANNUAL MAINTENANCE SERVICE ON AN ON-GOING BASIS AS A SPECIAL PROCUREMENT/BID WAIVER, PURSUANT TO SECTION 2-691 OF THE CITY'S PROCUREMENT CODE.

**WHEREAS**, the Information Technology purchased the Cartegraph OMS Enterprise Platform in August 2016 to operate the Facility Management System (FMS); and

**WHEREAS**, the Cartegraph system supports the electronic processes for all facility maintenance and management tasks performed citywide by Public Works, Community Recreation, Parking, and City maintenance contractors; and

**WHEREAS**, the system also allows department users to access their facilities domain subscriptions, asset management features, internal requests, and other tools used to perform and track the maintenance history of City assets; and

**WHEREAS**, there is a need to add the Property Portfolio Solution to the current modules utilized by the City on behalf of the Economic Development Department as a tool to assist with managing real property assets; and

**WHEREAS**, the initial implementation cost for the new module will be \$24,000 and the on-going annual maintenance of the OMS Platform for all modules currently utilized in the City will be approximately \$90,000 per year; and

**WHEREAS**, the software suite is a proprietary system that can only be maintained by Cartegraph; and

**WHEREAS**, the City is seeking approval to purchase the on-going maintenance for the existing Cartegraph system that includes coverage for the domain subscription, cloud services, hosting fees, and user tools; and

**WHEREAS**, Section 2-691 of the Procurement Code entitled "Special Procurement/Bid Waiver" authorizes the Procurement Officer to initiate a special procurement/bid waiver when an unusual or unique situation exists that makes the

application of all requirements of competitive sealed bidding or competitive sealed proposal contrary to the public interest; and

**WHEREAS**, Section 2-585 of the Procurement Code, entitled “Authority” authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on contract awards.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

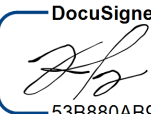
**SECTION 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**SECTION 2.** That the City Commission accepts this recommendation and authorizes the City Manager to purchase the new Property Portfolio Solution and Cartegraph’s OMS Platform (BW 2021-050) annual maintenance service for all modules on a continued basis for an amount not to exceed the available budget, pursuant to Section 2-691 of the City’s Procurement Code.

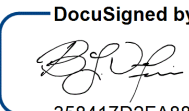
**SECTION 3.** That this Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS EIGHTH DAY OF JUNE, A.D., 2021.  
(Moved: Mena / Seconded: Anderson)  
(Unanimous Voice Vote)  
(Agenda Item: E-3)

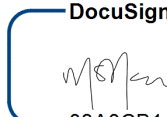
APPROVED:

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VINCE LAGO  
MAYOR

ATTEST:

DocuSigned by:  
  
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BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

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MIRIAM SOLER RAMOS  
CITY ATTORNEY