



City of Coral Gables
CITY COMMISSION MEETING
August 25, 2009

ITEM TITLE:

Resolution accepting the recommendation of the Chief Procurement Officer authorizing agreements with AFLAC, Inc. and the Comprehensive Companies to administer a Voluntary Employee Benefits Program (Section 125 Cafeteria Plan) pursuant to Section 2-828 of the Procurement Code and Request For Quotes (RFQT) 2009.04.14 for an initial three (3) year period, with annual renewals, not to exceed a term of ten (10) years.

RECOMMENDATION OF THE CITY MANAGER:

Approval

BRIEF HISTORY:

The City has provided a Voluntary Employee Benefits Program to its employees since July 1, 1990. This voluntary benefits program consists of several insurance programs that are offered through payroll deductions at the employee's expense as follows: short term disability, universal life insurance, cancer policy and critical life. The Voluntary Employee Benefits Program also provides eligible employees these insurance programs on a before tax basis through a Section 125 Cafeteria Plan under the Internal Revenue Code.

On April 14, 2009, the Procurement Division of Finance formally advertised, issued and distributed the Voluntary Benefits Program Request for Quotes (RFQT) 2009.04.14. Those firms responding to the RFQT were the following: Comprehensive Companies, AFLAC, Colonial Life, Humana, All-State, Business Plans Inc. and the Hartford Life Insurance Company. Two (2) firms, All-State and Business Plans Inc., were eliminated from consideration for failure to acknowledge addenda and for submitting an incomplete response to the RFQT. The Hartford Life Insurance Company submitted a no bid response. The four (4) remaining firms (Comprehensive Companies, AFLAC, Colonial Life and Humana) were invited to make presentations to a Selection Committee. The Selection Committee recommended that an agreement be awarded to AFLAC to administer a Voluntary Employee Benefits Program to eligible City employees through a payroll deduction. In addition, to maintain the continuity of existing voluntary benefit programs for current employees it is recommended that a new agreement also be approved with Comprehensive Companies to continue to provide voluntary benefits to City employees through payroll deduction as well.

AFLAC will be able to provide to eligible employees the following plans: Personal Disability Income Protector, Personal Cancer Indemnity Plan, Specified Health Event Protection and Hospital Protection among other plans that may be offered in the future. Comprehensive Companies will maintain existing programs such as Short Term Disability Insurance, Universal Life Insurance, a Cancer Policy and Critical Life (Disease Specific Policy) and be able to offer new voluntary insurance programs to employees.

APPROVED BY:

Department Director	City Attorney (If Applicable)	City Manager

ATTACHMENT(S):

1. Draft Resolution
2. AFLAC' response to RFQT
3. Comprehensive Companies response to RFQT