



The City of Coral Gables

DRAFT

Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of January 14, 2013, 8:30 a.m.
Coral Gables Merrick House
907 Coral Way, Coral Gables, Florida 33134

Table with columns for MEMBERS, dates (F 12, M 12, A 12, M 12, J 12, J 12, A 12, S 12, O 12, N 12, D 12, J 13), and APPOINTED BY. Rows include Donna Reno, Daisy Baez, Susan Stanton, Michelle Moskowitz, Laura Yusko, Joanne Meagher, and Susan Rodriguez.

STAFF IN ATTENDANCE: Dona M. Spain, Kara N. Kautz, Emily Ahouse. Legend: A = Absent, P = Present, - = No Meeting, E = Excused, * = Special Meeting, ^ = New Member

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:45 a.m. A quorum was present and meeting attendees were stated for the record.

APPROVAL OF MINUTES OF MEETING HELD DECEMBER 3, 2012:

A motion was made by Ms. Baez, seconded by Ms. Stanton and unanimously passed to approve the December 3, 2012 meeting minutes as presented.

MEETING ATTENDANCE:

A motion was made by Ms. Stanton, seconded by Ms. Baez and unanimously approved to excuse the meeting absence of Ms. Moskowitz.

COMMITTEE REPORTS:

Holiday Open House: Board members unanimously agreed that the event was a success. Ms. Yusko expressed appreciation to Board members and staff for their help and cooperation.

HOUSE REPORT: Ms. Spain reported the following December 2012 House activity:

- Total visitors: 7 adults; 26 seniors.
Trust fund balance: \$30,476.00 (expense); \$1,944 (revenue)
Roxcy O'Neal Bolton Fund for exterior maintenance: \$4,839.00 (same)

OLD BUSINESS:

Textiles: Mr. Murphy did not attend the meeting, though reported through staff that all fabrics previously approved by the Board were ordered. He also identified and selected new samples of fabrics for George Merrick's bedroom; however, since they had not been received, he deferred his meeting with the Board until February.

NEW BUSINESS:

Capital Campaign Fund Proposal: Ms. Baez presented and reviewed an updated capital campaign fund proposal. Revision suggestions were made and accepted. It was also suggested that amounts specified for various professional and technical services be reviewed for sufficiency.

A motion was made by Ms. Reno to approve the capital campaign fund proposal with the discussed revisions; and for Ms. Baez to pre-submit and subsequently present the revised proposal to the City Manager prior to the February 3, 2013 Board meeting. Ms. Stanton seconded the motion, which passed unanimously.

Merrick House Day at The Farmers Market: Board members will consider appropriate recipes to discuss at the February meeting. A recipe will be featured at the Merrick House Day Farmers Market in March (date to be verified).

NEXT MEETING: MONDAY, FEBRUARY 11, 2013, 8:30 A.M.

There being no further business, the meeting adjourned at 9:30 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer