

CITY OF CORAL GABLES, FLORIDA

RESOLUTION 2026-

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CITY CLERK TO WAIVE THE COMPETITIVE PROCESS OF THE PROCUREMENT CODE TO AWARD A CONTRACT TO BLUE DIGITAL CORP., FOR A MULTI-YEAR CONTRACT FOR INDEXING, RETRIEVAL, CERTIFIED RECORD DESTRUCTION, PICK-UP, DELIVERY, AND MISCELLANEOUS SERVICES FOR VARIOUS TYPES OF CITY RECORDS, IN AN ESTIMATED AMOUNT OF \$350,00 OR IN AN AMOUNT NOT TO EXCEED AMOUNT ALLOCATED BY BUDGET AS SPECIAL PROCUREMENT/BID WAIVER, PURSUANT TO SECTION 2-691 OF THE CITY'S PROCUREMENT CODE.

WHEREAS, on April 2024, the city entered into a Professional Services Agreement with Blue Digital Corp., in response to a need for a company to provide indexing, retrieval, certified record destruction, pick-up, delivery, and miscellaneous services for various types of city records; and

WHEREAS, Blue Digital Corp., has over 3 decades of experience servicing many municipalities, including Miami Dade County, City of Miami, Miami Gardens, City of Sunny Isles, Bay Harbor Islands, Town of Miami Lakes, Town of Medley, City of Sweetwater, Village of Pinecrest, City of Homestead, City of North Miami, among others.; and

WHEREAS, the digital files can be organized in a more systematic and efficient manner than physical files, reducing clutter and improving file retrieval.; and

WHEREAS, scanning documents reduces the need for physical storage space, freeing up space that would otherwise be used for filing cabinets or currently in our storage facility.; and

WHEREAS digital documents can be processed, shared, and retrieved much faster than physical documents, improving workflow efficiency.; and

WHEREAS, to move towards a Smart City initiative, and offer a more permanent solution to digitizing all city documents.; and

WHEREAS, digital documents can be easily shared with team members, clients, or stakeholders, facilitating better collaboration and communication.; and

WHEREAS, the total cost to be paid under the three (3) year bid waiver will not exceed \$350,000 of the allocated budgeted amount,; and

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Commission accept a recommendation to waive the competitive process and authorize the City Clerk the authority to award a contract for indexing, retrieval, certified record destruction, pick-up, delivery, and miscellaneous services for various types of City records, for a three (3) year period in an estimated amount of \$350,000 or in an amount not to exceed the available budget pursuant to Section 2-691 of the City’s Procurement Code.

Section 3. That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS TWENTY-SEVENTH DAY OF JANUARY 2026.

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

VINCE LAGO
MAYOR

ATTEST:

BILLY Y. URQUIA
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

CRISTINA M. SUAREZ
CITY ATTORNEY