

**CITY OF CORAL GABLES  
COMMUNICATIONS COMMITTEE MEETING  
Minutes of December 15, 2011**

<b>Members</b>	<b>D</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>		
C.L. Conroy <b>Liana Perez</b>	P	x	P	P	P	P	P	*	*	+	P	P	P	E	Mayor Jim Cason
Sam Joseph	P	x	P	P	E	P	P	*	*	P	A	A	P	Commissioner Maria Anderson	
Maria Garcia <b>Carlos Perea</b>	P	x	E	P	P	P	E	*	*	+	P	P	P	E	Comm. Ralph Cabrera Jr.
Chuck Martinez <b>Jerry Santeiro</b>	P	x	P	E	P	P	+	P	*	*	P	P	P	P	Comm. Frank C. Quesada
David Stiefel	P	x	P	P	A	P	P	*	*	P	E	P	P	Vice Mayor William H. Kerdyk Jr	

\* No meetings  
x No quorum  
+ Membership discontinued

**Staff in attendance:**

Maria Rosa Higgins Fallon, Office of Public Affairs

The meeting came to order at 9:30 a.m.

Approval of minutes

The minutes from the November meeting were circulated for approval.

Motion: Sam Joseph motioned to approve the November meeting minutes. Jerry Santeiro seconded the motion and it passed unanimously.

Annual Report

Higgins Fallon circulated for approval the Annual Report on behalf of the Communications Committee which is required to be submitted yearly.

Motion: Sam Joseph motioned to approve the Annual Report. Jerry Santeiro seconded the motion and it passed unanimously.

Upcoming Events/ Projects

Higgins Fallon reported that the City is working on promoting the Junior Orange Bowl Parade which is scheduled for January 2 at 3 p.m. The city has also issuing Holiday Courtesy Notices until December 26 for users who forget to put money on their meters. For the second year, Santa will ride on a fire truck around neighborhoods December 19-22, this time with the help of Mayor Jim Cason. Higgins Fallon also reminded members of the upcoming Boards and Committees seminar presented by the City Attorney's Office which is scheduled for December 16 at the Youth Center.

Coral Gables Television

Higgins Fallon showcased a music video produced by Coral Gables Television that could be used in as a promotional tool in local hotels, as discussed in previous meetings.

Schedule of Committee meetings for 2012

Higgins Fallon distributed a listing of upcoming Communications Committee meeting dates for 2012 for approval. Members were in agreement. Members will be on:

January 19

February 16

March 15

April 19

May 17

June 21

July 19

Aug 16

Sept 20

Oct 18

Nov 15

Dec 20

City News Update

Higgins Fallon distributed the latest e-News information.

Members wished each other happy holidays and happy New Year. With no further issues to discuss, the meeting was adjourned.