

# ATTENDANCE SHEET FOR CITY CLERK'S OFFICE

BOARD OR COMMITTEE: Historic Preservation Board

DATE OF MEETING: December 21, 2022

Please note that Ordinance O-2003-20, Section 2-49(3) states: "The staff liaison for each board shall be required to keep attendance records and to **submit monthly reports within five (5) days** of each meeting to the City Clerk setting forth both the excused and unexcused absences of each member of the board. The City Clerk shall prepare a standard form to be used by all boards to report their member's attendance to their meetings."

PLEASE LIST ALL MEMBERS NAMES (TYPE, IF POSSIBLE, IF NOT, PRINT SAME)  
AND USE THE KEY LETTERS (TO THE RIGHT) WHEN RECORDING ATTENDANCE.

Key: **EA** = Excused Absence

**UA** = Unexcused Absence

**P** = Present

<u>NAME</u>	<u>CIRCLE ONE</u>
Albert Menendez ( <i>Chairperson</i> )	/ EA / UA / <input checked="" type="radio"/> P
Cesar Garcia-Pons ( <i>Vice-Chairperson</i> )	/ EA / UA / <input checked="" type="radio"/> P
Alicia Bache-Wiig	/ EA / UA / <input checked="" type="radio"/> P
Xavier Durana	/ EA / UA / <input checked="" type="radio"/> P
Bruce Ehrenhaft	/ EA / UA / <input checked="" type="radio"/> P
John Fullerton	/ EA / UA / <input checked="" type="radio"/> P
Michael Maxwell	/ EA / UA / <input checked="" type="radio"/> P
Margaret (Peggy) Rolando	/ EA / UA / <input checked="" type="radio"/> P
Dona Spain	/ EA / UA / <input checked="" type="radio"/> P

*[For Clerk's Office Use Only:]*

FQR /  QRAM

## Quorum Requirements

(Calendar Quarter: 1 2 3  4)

**FMQR** = Failure to Meet Quorum Requirements

**QRM** = Quorum Requirements Met