

Milian, Maria

From: Jaramillo-Velez, Elsa
Sent: Friday, July 29, 2016 12:17 PM
To: Rodulfo, Raimundo; Milian, Maria
Cc: Ramos, Lemay
Subject: RE: Monica Conde

Thank you for the nomination – we will present to the Employee of the Month Committee for review/consideration.

Maria – when is the next meeting scheduled for? Thanks!

Sincerely,

Elsa J. Jaramillo-Velez, Esq.

Human Resources Director
City of Coral Gables
Department of Human Resources
2801 Salzedo Street, 2nd Floor
Coral Gables, Florida 33134
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From: Rodulfo, Raimundo
Sent: Friday, July 29, 2016 11:37 AM
To: Jaramillo-Velez, Elsa
Cc: Ramos, Lemay
Subject: FW: Monica Conde

Elsa,

Please find below an Employee of the Month nomination for Monica Conde, from her supervisor Lemay Ramos.

Since Monica started with the IT Department, she has demonstrated outstanding customer service, work ethics, teamwork, great attitude and technical skills. She takes ownership and follows through with tasks, projects, assignments, customer communications and any IT issue that needs attention and she volunteers to help resolve.

We are lucky to have her as part of our team.

Thank you,

Raimundo Rodulfo, P.E., PMP, ITIL, PCIP

Interim Chief Information Officer

City of Coral Gables

Information Technology Department

2801 Salzedo Street

Coral Gables, Florida 33134

Office: 305-461-6725 | Cell: 305-733-0315 | Fax: 305-441-5752 | Email: rrodulfo@coralgables.com



CGIT Support: 305-569-CGIT (2448)

CGIT@coralgables.com

From: Ramos, Lemay

Sent: Friday, July 29, 2016 11:28 AM

To: Rodulfo, Raimundo <rrodulfo@coralgables.com>

Subject: Monica Conde

Good afternoon Raimundo,

I would like to propose the nomination Monica Conde for employee of the month. Monica works as an IT Specialist under my supervision at the IT's Applications Division for over a year. Monica's diligent work, technical skills and resourcefulness have been crucial for our department during the implementation of a variety of services and initiatives for the City. Monica has outstanding customer service skills and she is always willing to go the extra step to help and support customers as well as colleagues. Monica is the IT liaison to the Development Services Department and has maintained an excellent rapport with its staff. In addition, Monica is usually looking for better ways of improving IT's customer support and always eager to learn new applications and technologies. She is an enthusiastic team player and great asset to our department.

Thank you for your review.

Lemay Ramos

Senior Information Technology Analyst

Information Technology Department

City Of Coral Gables

Office: 305-461-6723

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