

**CITY OF CORAL GABLES, FLORIDA**

**DRAFT RESOLUTION**

**A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PROCUREMENT OFFICER TO AWARD THE CITYWIDE TREE TRIMMING SERVICES CONTRACT TO SUPERIOR LANDSCAPING & LAWN SERVICE, INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, IN THE ESTIMATED AMOUNT OF \$1,169,294.00, ANNUALLY, NOT TO EXCEED THE AVAILABLE BUDGET, PURSUANT TO INVITATION FOR BIDS (IFB) 2019-042 AND SECTION 2-763 OF THE PROCUREMENT CODE ENTITLED "CONTRACT AWARD".**

**WHEREAS**, on September 25, 2019, the Procurement Division formally advertised, issued and distributed IFB 2019-042 for Citywide Tree Trimming Services; and

**WHEREAS**, on October 2, 2019, a non-mandatory pre-bid meeting was held with seven (7) prospective firms in attendance, of the forty-three (43) prospective bidders who downloaded the IFB package from Public Purchase, the City's web based e-Procurement service; and

**WHEREAS**, on October 23, 2019, four (4) bids were received in response to the IFB: SFM Services, Inc., Sherlock Tree Company, Inc., Superior Landscaping & Lawn Service, Inc., and Trees, LLC; and

**WHEREAS**, the Public Works Department concurs with the Procurement Officer's recommendation to award a contract for Citywide Tree Trimming Services to Superior Landscaping & Lawn Service, Inc., the lowest responsive and responsible Bidder, in the estimated amount annual of \$1,169,240.00; and

**WHEREAS**, Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on City contracts.

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** That the City Commission accepts the recommendation of the Procurement Officer to award the Citywide Tree Trimming Services contract to Superior Landscaping & Lawn Service, Inc., the lowest responsive and responsible bidder, in the estimated amount of \$1,169,294.00, annually, not to exceed the available budget, for an initial period of three (3) years with options to renew for two (2) additional one (1) year periods, pursuant to Invitation For Bids (IFB) 2019-042 and Section 2-763 of the Procurement Code entitled "contract award".

**Section 3.** That this Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS FOURTEENTH DAY OF JANUARY, 2020

(Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_)  
(Passed 0/0 vote)

RAUL VALDES-FAULI  
MAYOR

ATTEST:

BILLY Y URQUIA  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

MIRIAM SOLER RAMOS  
CITY ATTORNEY