

CORAL GABLES

THE CITY BEAUTIFUL

Library Advisory Board Meeting Minutes

Wednesday | December 8, 2021 | 3:00 p.m.

Location: Police and Fire Headquarters (PFHQ), Community Meeting Room A
2151 Salzedo Street, Coral Gables, FL 33134

| LAB MEMBERS | MEETING DATES | | | | | | | | | | | | APPOINTING ENTITY |
|-------------------------|---------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------------------|
| | J | F | M | A | M | J | J | A | S | O | N | D | |
| | '21 | '21 | '21 | '21 | '21 | '21 | '21 | '21 | '21 | '21 | '21 | '21 | |
| James Worm | X | Z | X | Z | X | Z | X | X | X | P | X | P | Mayor Vince Lago |
| Daniel Carson | - | - | - | - | - | - | - | - | - | - | - | P | Vice Mayor Mena |
| Leticia Milian | - | - | - | - | - | - | - | - | - | - | - | P | Board as a Whole |
| Myra Silverstein, Chair | X | Z | X | Z | X | Z | X | X | X | P | X | P | City Manager |
| Charlotte Smiley | X | Z | X | Z | X | E | X | X | X | P | X | E | Commissioner Menendez |
| Melanie Zargham | - | - | - | - | - | Z | X | X | X | P | X | P | Commissioner Anderson |
| Reuben Figueras | - | - | - | - | - | - | - | - | - | - | - | E | Commissioner Fors |

A=Absent E=Excused Absence P=Present X=No Meeting Ph=Present by Phone Z=Zoom - =Former Board Member

STAFF AND GUESTS:

Belkys Perez, Assistant Director, Economic Development Department
 Zeida Sardiñas, Asset Manager, Economic Development Department
 Yenis Gomez, Administrative Assistant, Economic Development Department
 Kara Kautz, Assistant Historic Preservation Officer, Historical Resources & Cultural Arts
 Lisa D'Andrea-Thompson, Construction Manager, Miami-Dade Public Library System

Chairwoman Ms. Silverstein brought the meeting to order at 3:08 p.m.

1. Welcome and Introductions

Ms. Silverstein welcomed new members of the board, Ms. Milian, appointed by Board as a Whole, Mr. Carson, appointed by the Vice Mayor, and Mr. Figueras, appointed by Commissioner Fors, Jr. All members both existing and new were asked for self-introductions.

2. Review and approval of October 13, 2021, Library Advisory Board Meeting Minutes.

Mr. Worm made a motion to approve the meeting minutes and Ms. Zargham seconded the motion, which passed unanimously. There was no discussion regarding the minutes.

3. Excuse Board member absences

Mr. Worm made a motion to excuse today's absence for Ms. Smiley and Mr. Figueras. Mr. Carson seconded the motion, which passed unanimously. There was no discussion regarding the absences.

4. Library Construction Update

Ms. Silverstein introduced Lisa D'Andrea-Thompson, Construction Manager of the Miami-Dade Public

Library System and asked her to provide an update on the library construction project. Ms. D'Andrea-Thompson stated that the Coral Gables branch library is under renovation and is currently 25% complete. The contractor is largely done with a lot of the demolition work. They've removed electrical conduit, wires, light fixtures, walls, stucco, drywall, the bathrooms which are being renovated, ceilings and ceiling tiles. They're currently trenching the floor for the new electrical lines. The fire alarm is about 99% complete. All the low voltage work is being set. The major upcoming work is the roof replacement. They've completed the installation of some of the outlets for the low voltage. The window replacement shop drawings were just received from the contractors. They will be reviewing them and will be heading to the City for Historical review. The project is still on schedule for substantial completion by the end of August 2022.

Mr. Carson inquired as to when will the library be available to open to the public.

Ms. D'Andrea-Thomson anticipates it will be opened by the Fall of 2022.

Ms. Perez informed the Board the City typically has a ribbon cutting ceremony for openings and re-openings. Once it gets closer, we can schedule the Mayor and the Commissioners to attend.

Mr. Carson inquired if the public was getting photographs of the progress so people could know what's happening and be excited for the project.

Ms. Sardiñas stated we have a large PDF that was previously provided to the Board that we can circulate to the new Board members.

5. Open Discussion/Other Business

Ms. Silverstein spoke about inviting and recognizing Donna Heisenbottle and Samuel Boldrick for their service with the Board at the next meeting and gift them a card.

Ms. Perez informed the Board that the Economic Development Department will be moving into the Fink Studio. We're looking into bringing in some of the items that are not going back into the library.

6. Adjourn

There being no further discussion the meeting was adjourned at 3:29 p.m.

Respectfully submitted,
Yenesis Gomez, Administrative Assistant, Economic Development Department.