

Task Name	Start Date	Description	Notes	Commission Update	Director	Assigned To	Collaborate Director	Department List	Task Status
Tree Succession/ Sidewalk Restoration Plans	3/10/2015		The original tree succession project designed to replace missing, hazardous, stressed and dying City trees, and to add new healthy ones to promote species diversity and beautify the City, is complete. The City no longer plants Ficus benjamina trees and will continue the process of removing the remaining Ficus benjamina trees on City right of ways. Sidewalk repair will begin week of 01/15/18. Sidewalk repair began 1/16/18 <b>3/14/18</b> - Sidewalk repairs ongoing		Santamaria, Eduardo	Dannemiller, Brook		4;#Public Works	In Progress
Valet Management Plan	3/10/2015	Short-term solution and presentation by staff and traffic consultant completed. Implementation of new Centralized Valet started January 2018.	Anticipated completion of RFP 2/1/2018. The City retained Tim Plummer and Associates to evaluate the valet system within the CBD and make recommendations as to where Centralized valet station should be located. Those recommendations are being reviewed by Parking, Public Works and teh ACM for Operations. 1/16/18 - Consultant presented recommendations for Centralized Valet locations to Commission on 1/9/18. Solicitation Request and Scope of Service forwarded to Procurement.	RFP is currently in Procurement	Kinney, Kevin			3;#Parking Department	In Progress
Recommendations re workforce housing project	3/10/2015		Development Services is taking the lead. Met with MDCPS staff for "brainstorming session". Consultant Robert Gray of Strategic Planning Group has been identified to perform Coral Gables-specific research. A final draft of recommendations submitted by staff and being circulated for comments. Awaiting direction from ACM Iglesias for direction. (2/20/18)		Cabrera, Suramy	Trias, Ramon		10;#Development Services	In Progress
General condition and cleanliness of Youth Center facility, including roof, steps, carpet etc.	5/12/2015		Issues being addressed through CIP/ general maintenance/ NRP. Complete Youth Center project scope was presented to Commission in April 2016. Current projects in process are the fitness trails renovation, which is slated to begin in February, gymnastics equipment purchase which is in procurement process and playground projects which are in permitting process.	3/12/18: Several projects are underway. Bid opening for gymnastics equipment and flooring were completed on March 6. Procurement process underway for playground projects. Trail contractor is awaiting final go ahead to begin construction.	Couceyro, Fred	Vester, Carolina		5;#Community Recreation	In Progress

Parking lot in the vicinity of SW 8th St. and El Rado	5/12/2015		<p>Lot owner is unwilling to sell. City is exploring alternative options.</p> <p><b>1/2/18:</b> I believe the Mayor met with the Owner and they have an established relationship. There might be an opportunity to use that relationship to further discussions.</p> <p><b>2/5/18:</b> No further conversations. Suggest the Mayor schedules a meeting with the property owner to suggest a temporary parking management agreement with the City.</p>		Roberts, Leonard			6;#Economic Development	In Progress
US 1 Corridor improvements	6/16/2015	3/20/18 Commission Meeting Update Request: Staff to advise the Riviera Neighborhood Association that we will begin working north of 8th Street to Flagler since they are not ready yet.	<p>Charette took place 7/17/15. Extensive information on existing conditions was collected as well as public input from various community forums. Study is being restarted as of 10/10/17 per Commission's direction.</p> <p>10/26/17: Staff met with Riviera Neighborhood Association on October 25, 2017. A couple of more meetings will be held, and a committee set up.</p> <p>12/28/2017: Staff has continued coordination with residents. RNA representatives have requested more time to finalize internal discussions prior to public meetings. Staff is monitoring this request, and will meet with the neighbors in January to assess their readiness (SC for RT). 2/5/2018 Met with RNA president and she requested more time for internal discussions among interested neighbors.</p>		Cabrera, Suramy	Wu, Charles		10;#Development Services	In Progress
Algardi, Cantoria & Garcia traffic calming and neighborhood issues	9/22/2015		<p>CM met with staff and neighbors to discuss plan. Ballots were counted in mid-March. Algardi, Cantoria &amp; Garcia voted in support of traffic calming. Pilot diverters have been installed and traffic counts were collected the week of 10/2/17. The traffic data reports were provided to neighbors on 10/16/17, the City consultant is now working on the post implementation study and data analysis. Post implementation study submitted to the County on 11/15. County provided comments on 12/11/2017, DPA is working on addressing them. The comments were submitted 1/16/18 to MDC for approval. As of 1/25/18, still under review by the County. MDC rejected permanent installation of traffic Diverters. City must remove by 3/2/18. Sunshine meeting held to discuss traffic diverters with the County. Diverters removed on 3/8/18. City staff is developing a speed hump plan for the entire neighborhood to be presented at a Community meeting. 3/14/18 - Flat topped speed hump plan ready to be presented to community and County.</p>		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress

Automatic surveys to customers re: permitting experience	11/10/2015		Permitting surveys being developed through Baldrige Group engagement. Transactional customer service surveys will be deployed this year and overall community satisfaction survey will be deployed January 2018. <b>10/31/17:</b> Finalized "dry run" questionnaire. Kiosk and iPad being procured to kick-off initial survey by December 2017.		Cabrera, Suramy			10;#Development Services	In Progress
Discussion regarding "No parking" and "No Dumping" signs, buttons and street markers	2/9/2016	Removal of Unnecessary "No Parking" and "No Dumping" signs.	Temporary moratorium on filling signage requests except where special warrants exist. Removal of superfluous signs was delayed during hurricane recovery. <b>1/16/18:</b> Staff is back to removing signs as they are identified.	Sign Shop continues to evaluate and remove superfluous signage.	Kinney, Kevin			3;#Parking Department	In Progress
Code amendment/ discussion about allowing only yard waste in parkway trash piles	2/9/2016		Discussion and recommendations shared at 7/26 Commission Meeting. Community meetings held. Based on feedback from the community conversation meetings and the surveys, general consensus was to keep as is and enforce existing codes.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Review legislation for maintenance of street closures on Monegro, Sarto, Camillo, Romano and Cadima	2/23/2016		City will be taking responsibility of street closures, lighting and landscaping and funds have been budgeted for same. Community meetings will be held in November/ December 2017 to build neighborhood consensus. Monies budgeted in capital plan. Scope of work by consultant to develop plans was received on 01/3/18. Previously scheduled Community Meetings postponed due to Irma, will be rescheduled for February/ March. Community meeting held 2/21/18. Concepts approved and will be designed.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Follow up with Cuban Cultural Ballet; must produce documentation for grant-funded event	5/24/2016		Commission decided funds must be returned. City Attorney's Office agreed upon settlement amount, funds have yet to be returned. Collection Efforts Continue. <b>As of 2/7/18:</b> Settlement payment is expected in February.		Ramos, Miriam				In Progress

When will we see the RFP for garages	7/26/2016		Economic Development began negotiations with Allen Morris/Related on November 6th, which kickstarted the 6-month clock for concluding negotiations by MAY 6th before moving on to the 2nd ranked proposer, Terranova. The City and developer have planned to meet on a biweekly basis to continue to negotiate the project scop and deal terms, with the next meeting scheduled for Nov. 30th. The proposer is revising the entire project that will include an economic impact analysis. The City was supposed to receive a revision by end of January in order to prepare the next staff meeting. No response received from the Proposer as of Jan 31, 2018. Staff is waiting for an update.		Roberts, Leonard			6;#Economic Development	In Progress
Need to look at the proliferation of signs, campaign, lawn, pest, contractors and on utility poles	7/26/2016		Unnecessary signs are being removed citywide, about 51 signs have been removed for Jan. 2018 and a citywide inventory is underway. Enforcement will be ongoing. Reports are generated on a montly basis. See Attached for Jan. 2018 Report. (2/20/18). 3/8/18: Ongoing enforcement. See attached report for Feb 2018.		Ortiz, William	Trias, Ramon		12;#Code Enforcement Division	In Progress
Look at inspections on condos where owners are finding structural issues, the ability of having more quality assurance inspections.	8/23/2016		<b>10/31/17:</b> Researching major complaints and lawsuits on condos in order to better understand the issues and develop a City inspection plan. <b>12/28/17:</b> Contact information for Condo Management contract is outdated. Administration is working on getting updated numbers to set meeting and go over the issues. <b>1/17/18:</b> We ahve contacted all the condos possible. Only one condo was interested in meeting on construction issues. Meeting will be held on January 22nd, 2018.		Cabrera, Suramy	Wu, Charles		10;#Development Services	In Progress

Removal of Signs/Sign Pollution throughout City	9/2/2016	<p>Follow up on the removal of signs where the sign does not serve a public purpose. No parking &amp; no dumping signs.</p> <p>Update on the sign pollution throughout the City was requested again during the February 13, 2018 Commission Meeting.</p>	<p>Moratorium on filling signage requests except where special warrant exist. Removal of superfluous signs was delayed during hurricane recovery. Status of removal was requested again on <b>October 11th, 2016</b> Commission Meeting.</p> <p><b>1/16/18</b> - Staff is back to removing signs as they are identified.</p>	Sign Shop continues to evaluate and remove superfluous signage.	Kinney, Kevin	Santamaria, Eduardo	3;#Parking Department	In Progress
Look into allowing curbs in high demand residential areas near schools	9/2/2016		<p>Curbing to be implemented on center high-traffic corners along Sunset Drive. Swales have been planted by City to curtail illegal parking, stopping and general damage to swales. Commissioner Lago and Commissioner Mena and Commissioner Quesada held sunshine meeting on Oct. 30. Determined that herbacious plants will be planted along the swales, as defined by previous Commission resolution. Curbs will be installed on radii at San Ignacio on week of 1/24/18. Curb installed on 1/24/18.</p>		Santamaria, Eduardo	Keller, Jessica	4;#Public Works	In Progress
Update on rescue vehicles which were being phased out to see if it can be donated to Southwest Ranches Volunteer Fire Department	9/13/2016	The Fire Department and Fleet Services continues to work with Southwest Ranches Volunteer Fire Department to identify the appropriate equipment and agreement.			Fernandez, Frank	Rodulfo, Raimundo	14;#Fire	In Progress
Request for water quality study	12/6/2016		<p>Request was forwarded to South Florida Water Management District and Public Works. Dr. Rolan Samimy also conducted water quality test and found Coral Gables waterway is nutrient rich. Staff is seeking state funding through legislative process to fund additional water quality studies. Staff is also looking at potential Mitigation Project funding for this initiative.</p> <p>2/7/18 - State has apparently budgeted funds for phase one of monitoring. Staff met with Dr. Samimy on 1/29/18 and is coordinatng work moving forward,</p>		Santamaria, Eduardo	Keller, Jessica	4;#Public Works	In Progress

Notices weeds, non-native plants, litter and overflowing dumpsters in alleys used by people going to and from Giralda and downtown	1/10/2017		Public Services is coordinating with Waste Management and Code Enforcement in connection to this issue.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Requested update on plan/pilot program for trash pits-eliminating or changing bulk pick up	1/10/2017		Community conversations or surveys should be conducted due to varying opinions. Should discuss in next budget workshop due to trash billing cycle. Staff is prepared to present to Commission. CM has requested a survey question(s) on bulk trash collection be added to the upcoming customer satisfaction survey for City Sanitation Services.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Keep the commission informed of coco plum bridge project and potential closure Commission emphasized need to increase height of bridge and pedestrian bridge	1/24/2017		Issue is being tracked by Public Works Director. County exploring renovation rather than replacement and will include City in discussions regarding scope and selection. County presented new scope to Public Works and Planning on 11/27/17. Scope includes full bridge replacement and accelerated schedule and work on the Coco Plum Circle. The full closure is only anticipated for approximately one month. A follow up meeting will be conducted with the County Traffic Division. Meeting to occur before February. 3/14/18 - Meeting with county still pending.		Santamaria, Eduardo			4;#Public Works	In Progress
Expects to see Ramon's residential code sometime this spring	1/24/2017		Staff expects to hold a few more meetings and bring amendments to the Planning and Zoning Board in November 2017. <b>10/31/17</b> : Presentation to Commission on Nov. 14, 2017. <b>12/28/17</b> : Presented to Planning and Zoning Board as discussion item on 12/13/17.		Cabrera, Suramy	Trias, Ramon		11;#Planning & Zoning Division	In Progress
A crosswalk is needed in front of KLA preschool	1/24/2017		Design is pending county approval. Multiple re-submittals based on County comments since August 2017. City is pursuing an approach involving all stakeholders, including school and parents. MDC Highway Division approved the plans 12/29/2017, TED approval is pending. Meeting set up with KLA Director to discuss drop off operations January 29, 2018. <b>2/7/18</b> - Meeting held with KLA staff and Mark Allen.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Staff/consultant needs to conduct sign survey for speed limit reduction	5/9/2017		Staff is in the process of conducting an inventory of signs citywide and has removed about 80 signs as of 8/22/17. A new signage plan is being developed.		Santamaria, Eduardo			4;#Public Works	In Progress

Staff recommendations on neighborhood protection zones	5/9/2017		Neighborhood protection zone recommendations presented to Commission in August 2017. A NPZ has been implemented for residential area near sunset elementary school. Staff has nearly completed swale plantings along Sunset Dr. Draft resolution prepared to include sidewalk construction in NPZs, funded by City.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Requested update on 25 MPH implementation	5/30/2017		Speed limit reduction approved, signage plan pending. Bids for sign installation due December 5. Staff will present implementation and enforcement plan at February 13th Commission meeting. 3/14/18 - Contract fully executed for sign installation on March 14. Kickoff meeting needs to be scheduled.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Requested citywide study on signage using GIS	5/30/2017		Staff is creating a comprehensive GIS map that marks everything in the ROW including street markers, signs, lights, utilities etc.		Kinney, Kevin			3;#Parking Department	In Progress
760/747 Ponce	7/11/2017	2/27/18 Commission Meeting: Look into the trees that are to be planted and communicate with the residents prior to finalizing with a notice of proposal for 760 Ponce. This should be done prior to any review process begins.	A productive mediation/settlement conference was held 10/25/17; a second mediation/settlement conference was held for 01/26/2018. <b>As of 2/7/18:</b> Settlement Agreement will be on 2/27/18 City Commission meeting for ratification and public hearing.		Ramos, Miriam		Santamaria, Eduardo		In Progress
Building evaluation on the Biltmore Hotel	7/11/2017	Building evaluation performed on the Biltmore Hotel to assess conditions, especially of historical elements (Valdes-Fauli)	Economic Development has reached out to consultant Thomas O'Neil to perform an analysis. The purpose of the analysis is to determine if the hotel maintains its "luxury" designation based on its current condition. A walk through took place on November 9th, and the consultant will be contracting with the Biltmore directly and the City will enter into an agreement with the Biltmore to have access to the assessment report minus any trade sensitive information. The Biltmore and O'Neil are finalizing their contract as of 2-5-18. 2-21-18- Contract between Hotel & Consultant has finalized and the assessment has commenced; the expected turn around is within 5 weeks.		Roberts, Leonard			6;#Economic Development	In Progress

Street parking along Edgewater Drive	7/11/2017	Formulate recommendations to address the Commission's concern regarding the availability of street parking along Edgewater Drive.	Parking Department discussed the traffic data with the City's consultant (Plummer & Associates). The traffic consultant will formulate recommendations that will be reviewed with the Public Works Director and the ACM for Operations. 1/16/18 - Staff will facilitate meeting between the Traffic Consultant and the Condo Associations requesting the RPZ along with a meeting between the Traffic Consultant and Gables Club (10 and 60 Edgewater) over the next few weeks. Meeting scheduled with Gables Club 2/1/18.		Kinney, Kevin			3;#Parking Department	In Progress
Evaluate the queue at Sunset Elementary	7/11/2017	Have a traffic engineer evaluate the queue at Sunset Elementary with the goal of reducing stacking on the street, putting school property to better use, and facilitating a safer drop-off procedure.	Sunshine meeting took place on 10/30 to discuss school's impact on surrounding neighborhood. Past parking and traffic studies requested from district staff.		Santamaria, Eduardo			4;#Public Works	In Progress
Review data re nutrient levels in CG Waterway	8/29/2017		Meeting with staff scheduled for 10/19/17. City applied for state funding for additional water quality tests.  Meet with Drs. Samimy and Kelbe to better understand findings of nutrient study and suggested course of action. Look into how County can play a role. Discussion sponsored by Commissioner Quesada. Met with Dr. Samimy on October 19th. Staff is pursuing funding sources.  2/7/18 Meeting with Dr. Samimy on 1/29/18 - State awarded funding for first phase of monitoring project. Staff and Dr. Samimy are coordinating work moving forward,		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Replenish list of abandoned properties	8/29/2017		List updated as of 2/19/18 and will be updated bi-weekly prior to each commission meeting. (2/20/18)	Updated list dated 3-19-18 attached lists status of abandoned real properties. (3/20/18)	Wu, Charles	Miner, William		10;#Development Services	In Progress
Vulnerable population registry	9/26/2017	Proactively update vulnerable population registry and improve outreach process and response to individuals on the list. ☐ A public education campaign informing residents on how to register for the Miami Dade County Emergency Management Special Needs program was developed and disseminated through the City's social media. The operating policies for the City's "Check on the Welfare" program are being reviewed and will be updated/enhanced as appropriate.	Coordinate with Community Recreation, Legal, Communications and advisory boards as appropriate Update: Chief De La Rosa: 10.12.17:Staff from Communications, Parks, and Fire Dept. met to formulate a plan. Initial phase will be the communication and public education campaign regarding Special Needs registry. Staff currently working on Pub. Ed program that may be disseminate through eNews, CGTV, and/or Social Media.		Fernandez, Frank	de la Rosa, Marcos		14;#Fire	In Progress
Underground utility feasibility study	9/26/2017		Public Works and ACM Iglesias will take the lead. Need to identify funding, hire consultant, develop study schedule, brief commission and public.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress



Assess feasibility of placing CCTV camera at Phillips Park and providing commission with quarterly updates about	10/10/2017	An assessment of parks facilities was performed and a comprehensive plan for cameras has been developed.			Fernandez, Frank			9;#Police	In Progress
Research representations made to Commission regarding stone pavers on Miracle Mile	10/10/2017		Research conducted by CMO, findings being reviewed by Building Official.		Levi, Naomi				In Progress
Consider seeking an exception to sunshine law in emergency situations through state legislature	10/10/2017		Discussed with lobbyist at staff legislative workshop. Lobbyists advised that seeking amendment is not advisable this session.		Ramos, Miriam				In Progress
Lease Lot 24 with Doctor's Hospital	10/10/2017	Renegotiate disposition of Lot 24 with Doctor's Hospital, seek 99 year lease instead of sale	Staff discussed the potential of a 99-yr lease with Doctor's Hospital, but they were not interested in anything other than a sale. The hospital was not interested in extending to a 99 year lease. The sale proposal is going back to Commission on 2-13-18, sponsored by Commissioner Quesada.  Discussion of a sale on the 2-13-18 was removed from the Agenda, the Commission would like to retain its lease interest position and the sale has been removed as a discussion item.		Roberts, Leonard			6;#Economic Development	Deferred
Review recommendation from Insurance Advisory Committee re protective bollards	10/24/2017		Staff asked to review proposed resolution urging City to study and install protective bollards throughout City and report back to Commission.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Draft conceptual plan for dog park at Nat Winokur park	10/24/2017		Staff has started a dialogue with Miami Dade County to assess whether additional land can be acquired to extend the park. Staff is working with Public Works to provide a designer for the conceptual plan. Designer has been selected and budget has been allocated for design portion of project. Project string through Finance has been created. Park design activity conducted with youth and park ideas have been generated. <b>3/1/18:</b> Capital Improvement office has begun developing design plan schedule for contractor. Staff is working with Capital Improvement office to schedule neighborhood input meeting. Staff anticipates neighborhood meeting to take place in Mid-April.	3/12/18: Awaiting completion of schedule for contractor. Plans to continue towards neighborhood meeting in April. Meeting scheduled with County officials and Underline project team to discuss.	Couceyro, Fred	Vester, Carolina		5;#Community Recreation	In Progress
Limit residential parking permit to evening hours on 800 block of Ponce until further notice	10/24/2017	Withhold enforcement of RPZ pending resolution of Commercial Parking issues.	Residential permit parking signs have been bagged and enforcement has been suspended pending a final resolution of the issue. Residential permit parking is currently in effect all day and businesses and customers pay for parking. Commission voted to limit residential permit parking to evening hours early until further discussion at November commission meeting. 1/16/18 - Commission approved a lease to operate the parking lot at 200 Calabria as a public parking lot. This lot should be open for permit and hourly parking by February 15, 2018.		Kinney, Kevin			3;#Parking Department	In Progress

Staff to review "Coastal Management Element" amendment to Comprehensive Plan with Dr. Harold Wanliss.	11/14/2017		Staff met with Dr. Wanliss and discussed edits to the data and analysis section of the Coastal Management Element report. He provided detailed input, which has been incorporated into the document. The revised document will be reviewed by the Planning and Zoning board on December 13, 2017.  <b>12/28/17:</b> Plan was sent to Professor Wanliss. Planning & Zoning held a public hearing where input from professor Wanliss was discussed. Staff is waiting for final comments from State Departments and agencies. Once received, item will go for second reading.  <b>1/17/18:</b> City is still waiting on State.		Cabrera, Suramy			10;#Development Services	In Progress
Commissioner Lago requested the City "market" the joint enforcement task force on SW 8th St to raise awareness	11/14/2017	Public Safety is coordinating with the Communications Office. Police will continue to use signage and messaging to alert of activity in the			Fernandez, Frank			9;#Police	In Progress
Code Enforcement asked to aggressively enforce proper use of trash pits.	11/14/2017	During the November 14, 2017 Commission Meeting, Code Enforcement was asked to aggressively enforce proper use of the trash pits.  February 13, 2018: Code Enforcement to develop program for compliance with trash pits. MR Furniture and Medical Furnishings (Healthcare)	The Code Enforcement Division is enforcing trash pit violations and will have additional weekend shifts focusing on these violations. Additional weekend shifts will be paid with overtime funds previously requested and approved for this fiscal year.	List of day violations between 3/11/18 to 3/17/18 attached; and 131 tickets for the month of Feb. Enforcement is vigorously ongoing. (3/19/18)	Cabrera, Suramy		Wu, Charles	10;#Development Services	In Progress
Enforcement requested on property located at 4835 University Drive due to excessive parking during UM football games.	11/14/2017		Code Enforcement and the University of Miami are monitoring the property and will address any violations as appropriate. Inspections were conducted on 11/18/17 11/19/17, on 11/24/17, on 11/25/17, and on 11/26/17 by different Code Enforcement Officers. No violations were found. 1/17/18: No new complaints have been received by the Code Enforcement Division. 3/8/18: No new complaints have been received by the Code Enforcement Division.		Cabrera, Suramy			12;#Code Enforcement Division	In Progress
Draft zoning ordinance that addresses Little Gables trailer park	11/14/2017								Not Started
Phase 3 Ponce Median project	11/14/2017	Vice Mayor Keon requested an update on Phase 3 Ponce Median project	11/15/17 Plummer & Associates is reviewing City Comments related to operational analysis study. Study recommendations will be incorporated into the original scope for the project. Additional comments on the revised report were submitted today 1/3/2018 to DPA. Requested again during 1/9/18 Commission Meeting.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress
Giralda Overlay Discussion	12/5/2017				Trias, Ramon			10;#Development	Not Started
Repair sidewalks on Antiquera and Salzedo	12/5/2017		A letter was sent to the homeowner dated x/2017. Homeowner visited Public Works and claimed she could not afford to repair. Public Works has safed up the location.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	In Progress

Public Meeting Re: Bike Master Plan	1/9/2018	Plan and host an evening Public Meeting regarding the Bike Infrastructure Master Plan. Item 2: Verify that websites to verify that the information presented to residents is current and none controversial. Requested 1/23/18.	Local Community Meetings will be scheduled with corridor communities. Following direction of Commission, Riviera Drive was removed from Gables Greenways project. Project will be placed on hold for 8 weeks and will be assigned to the new Project Manager starting in February. Project on hold.		Santamaria, Eduardo	Keller, Jessica		4;#Public Works	Deferred
Merchant Employee Parking	1/9/2018	1/16/18 - Parking Enforcement has been asked to create a plan for targetting over-time parking in areas where employee parking is reported at short-term meters.	Enforcement levels will be adjusted in response to results. Over the past few months more than 200 citations have been issued to vehicles parking over-time.	More than 200 citations have been issued for parking over the 2 hour limit.	Kinney, Kevin			3;#Parking Department	In Progress
Valet Parking Code Change	1/9/2018		1/16/18 - This was discussed with the City Attorney and basic language for an amendment was agreed on. A draft will be prepared.		Kinney, Kevin			3;#Parking Department	In Progress
Youth Center Repairs	1/9/2018	Provide full scope of work for all Youth Center repairs including their completion date, which have been funded and which have not. Update should be presented in Memorandum format.	Department is working with Public works and capital improvement office to have estimated completion dates for projects in current capital project plan. Parks Administration is working with Capital Improvement Office to provide a future plan for renovations in next five year Capital plan. Memo to be completed in next two weeks. <b>3/12/18:</b> Memo will be completed by 3/14/18		Couceyro, Fred	Vester, Carolina		5;#Community Recreation	In Progress
Code Change Re: Lot Coverage	1/9/2018	Include moving Snapper Creek & Hammock Lakes to 35% regarding lot coverage and how it is measured (property line versus center line). 2/5/2018 Staff has researched the history of this regulation and will propose amendments during the zoning code update process.			Cabrera, Suramy	Trias, Ramon		12;#Code Enforcement Division	Not Started
City Entrance Gates	1/9/2018	Test that all gates located on City entrances open properly.			Santamaria, Eduardo			4;#Public Works	Not Started
Colonnade Hotel Valet Parking	1/9/2018	Evaluate the Colonnade Hotel valet parking (pick-up, drop-off).	Parking Enforcement is observing valet operations and will report to the Director. Citations will be issued if illegal ramping is observed	Police and Parking Enforcement are aware of violations at this valet location and will monitor.	Kinney, Kevin			3;#Parking Department	In Progress
Leon Medical Center Van Solution	1/9/2018	Evaluate a solution option for the Leon Medical Center vans that wait to pick-up and drop-off patients, blocking ally ways and traffic.			Kinney, Kevin			3;#Parking Department	Not Started

Concurrency Requirements	1/23/2018	Look into the concurrency requirements as it pertains to the percentage needed in favor for different traffic calming devices such as traffic circles like the one proposed on Alhambra where the circle was rejected because of one resident who rents the home and does not live there.			Iglesias, Peter			4;#Public Works	Not Started
Traffic Calming Neighborhood Meetings	1/23/2018	Plan and host Neighborhood Meetings after we receive the County's response on the diverter study for the residents residing between Bird Rd to Blue Rd, such as those on Sarria Ave, Dorado Ave, and Palancia Ave.	2/7/18 County response is pending. 3/14/18 - County denied diverters. Neighborhood traffic calming being pursued.. Community meetings to be involved in process.		Santamaria, Eduardo	Keller, Jessica		15;#Transportation, Sustainability and Sanitation	Not Started
Andalusia Garages	1/23/2018	Present the Commission with an update on the Andalusia Garages in Memorandum format.  2/27/18 Commission in connection to item H-2: -Formulate staff recommendations over the next 2 months & come back to the Commission via a Workshop or during Commission Meeting. 3/15/18 Staff has a meeting set with developer on March 26 to review their proposal in order to update the Commission			Roberts, Leonard		Kinney, Kevin	6;#Economic Development	Not Started
Betsy Adams Park	1/23/2018	Item 1: Reach out to the neighborhood again to explain the difference in scope. Item 2: Provide Commission with simple design for a stone wall or other options such as fences around the park, along with price estimates.	Parks and recreation is completing purchase and installation of several items, including dog waste station, picnic tables, park benches, park sign and Betsy Adams plaque. Staff is gearing up for ribbon cutting ceremony in late February or early March. Parks has reserved March 17 for ribbon cutting ceremony. Invitations and notification door hanger is being produced and will be distributed. Benches and picnic tables have been installed. plaque and park sign will be installed prior to March 17. Public Works is working on scope and changes information.	3/12/18 - Sign and plaque to be installed this week. Ribbon cutting proceeding as planned. Notice to community has been sent out. Fencing plan underway.	Couceyro, Fred	Vester, Carolina	Santamaria, Eduardo	5;#Community Recreation	In Progress
Online Vendor List	1/23/2018	Create a vendor list online for alternative eco-friendly products.	2/7/18 - Sustainability Division is tasked with developing this list, provided there are no legal issues with publishing such a list. Question will be vetted through legal. Matt Anderson is lead on this matter.		Iglesias, Peter	Santamaria, Eduardo		15;#Transportation, Sustainability and Sanitation	Not Started
Status of City Website	1/23/2018	Presentation to be made by staff during the February 27, 2018 Commission Meeting on the City's new website and Financial Transparency page.	New OpenGov Transparency Portal was presented by Finance at 2/13 Commission Meeting, and received good feedback. It is been reviewed and finalized to be published to the public by end of March 2018. New City Website design will be presented to the City Commission members at the individual pre-agenda meetings between 3/15 and 3/19.		Rodulfo, Raimundo	Apolinar, Ayanes		2;#Information Technology	In Progress

Trash Pit Plan	1/23/2018	Item 1: Training programs for drivers so that they don't create pits. Item 2: Plan to fill and sod all existing pits throughout the City. Item 3: Update on new Software. Request from 3/20/18 Commission Meeting: - In relation to agenda item H-1: Discussion regarding Pilot Program to be presented during the May 22nd Commission Meeting in 2 months. This presentation should include an answer to Commissioner Lago's Memo regarding cardboard recycling as well as Commissioner Quesada's request for trash pits.			Santamaria, Eduardo	Dannemiller, Brook		15;#Transportation, Sustainability and Sanitation	Not Started
Traffic Calming Options for affected Streets	1/23/2018	Look at possible traffic calming solutions on the streets affected by the temporary diverters, such as Sarria Ave.	2/7/18 Consultant's report has suggested traffic calming methods. Once the County renders decision on Diverters traffic calming solutions can be fully analyzed for implementation as may be appropriate.		Santamaria, Eduardo	Keller, Jessica		15;#Transportation, Sustainability and Sanitation	Not Started
Carnival on the Mile	2/13/2018	The Commission requested during the February 13th meeting if a bond was required for Carnival on the Mile.			Couceyro, Fred			5;#Community Recreation	Not Started
Traffic Monitoring Studies	2/13/2018	In relation to items F-2 & F-3 of the February 13th Commission Agenda. Provide data for 10 to 20 years in the past of traffic study reports and any follow up studies that were conducted. Look at what was anticipated and what monitoring was requested.			Iglesias, Peter	Santamaria, Eduardo		4;#Public Works	Not Started
Venera Reduction	2/13/2018	In relation to items F-2 & F-3 of the February 13th Commission Agenda. Staff is to meet with applicant to discuss a reduction in density.			Cabrera, Suramy	Trias, Ramon		11;#Planning & Zoning Division	Not Started
Venera Project Neighborhood Meeting	2/13/2018	In relation to items F-2 & F-3 of the February 13th Commission Agenda. Developer is to meet with residents within 1500 feet of the project area and present the discussion outcome during the next Commission meeting where this item comes up.			Cabrera, Suramy	Trias, Ramon		11;#Planning & Zoning Division	Not Started
Waterway Signs	2/13/2018	In relation to item H-2 of the February 13th Commission Agenda. Look into signs as you come into the Coral Gables waterways.			Iglesias, Peter			4;#Public Works	Not Started
Waterway Advisory Board & CCTV Cameras	2/13/2018	In relation to item H-2 of the February 13th Commission Agenda. ACM/Director of Public Safety Frank Fernandez & IT Director Raimundo Rodulfo are to attend the next Waterway Advisory Board meeting being held on March 7th to discuss CCTV cameras in the waterways.			Fernandez, Frank			2;#Information Technology	Not Started

White Way Lights	2/13/2018	In relation to item E-1 of the February 13th Commission Agenda. Provide the Commission with a comprehensive plan for the white way lights including cost estimates, available grants, etc.			Spain, Dona		Santamaria, Eduardo	13;#Historical Resources	Not Started
Cardboard Boxes	2/13/2018	In relation to item H-3 of the February 13th Commission Agenda. Cardboard boxes in Trash pits vs. recycling.			Santamaria, Eduardo	Osgood, John		15;#Transportation, Sustainability and Sanitation	Not Started
Riviera Day School Traffic	2/13/2018	Solution to reduce traffic issues.			Santamaria, Eduardo	Keller, Jessica		15;#Transportation, Sustainability and Sanitation	Not Started
Cartagena Circle	2/13/2018	Is the waterway area under the bridge at Cartagena Circle a state park?			Iglesias, Peter			4;#Public Works	Not Started
City Parking Needs	2/27/2018	Develop a Memorandum on the City's current parking needs and quickly provide an update regarding future needs. (In connection to item H-2 of 2/27/18 Commission Meeting)	Draft Memorandum forwarded to ACM outlining Parking needs for downtown.		Kinney, Kevin			3;#Parking Department	In Progress
Transparency Portal	2/27/2018	In connection to item J-6: Look into a way for the percentage of completion for each individual Capital Improvement Project to show.		Email Sent to Commission with working link to transparency portal Additional percentage completion on capital projects is under construction. Will be available in the next few weeks.	Gomez, Diana		Kleiman, Keith	7;#Finance	In Progress
State's Firearm Regulation	2/27/2018	In connection to item H-3: Research and present in memorandum what the past legal action was taken on this item by other Cities.		3/7/18 On 3/20/18 agenda.	Ramos, Miriam	Ramos, Miriam			Not Started

School Safety	2/27/2018	In relation to item E-1: Consider connecting school cameras to our CCTV system. Draft a Memorandum regarding everything the City currently does in terms of school safety and provide it to the anti-crime and SCRC. To be presented during next Commission Meeting. 3/20/18 Commission Meeting In relation to item F-4: - Look into the feasibility of connecting CCTV school cameras to the City's system. - To be included in above referenced Memo: School specific safety plan. - Fire, Police, & Legal to visit each school, both public & private, to determine all points of safety.			Fernandez, Frank	Rodriguez, Paula		17;#Public Safety	Not Started
Music in Downtown	3/20/2018	In relation to agenda item H-2: - 60 Days to make changes to the resolution regarding outdoor music in the Downtown area of Miracle Mile & Giralda. This includes both amplified and live music.			Roberts, Leonard		Couceyro, Fred	6;#Economic Development	Not Started
910 Capri Street	3/20/2018	In relation to agenda item F-6: * Provide the Commission with a Memo containing the following. - What is the average lot size on Capri Street - What is the current lot splitting protocol that is in place and would this property qualify (complete with assistance from Development Services) - Show similar lot sizes as they are right now - Deep dive on the tree that is to be removed (Complete with assistance from Public Works) * Insure that neighbors have sufficient notice of next meeting. * Present an option where the garage is demolished.			Spain, Dona		Cabrera, Suramy	13;#Historical Resources	Not Started
Park Impact Fees	3/20/2018	In relation to agenda item H-5: Prepare a plan regarding the use of a percentage of the moneys over the next 10 years for park upgrades. Plan to meet with City Manager & ACM Iglesias prior to finalizing plan.	Solanch will set up meeting, draft plan should be prepared prior to meeting.		Couceyro, Fred	Vester, Carolina		1;#Parks & Recreation	Not Started
Bike Sharing Program	3/20/2018	Update has been requested for the March 27th Commission Meeting. - Docked vs. Stationless bike sharing program. Public Works & Parks to look into a map of location options for dock stations and a possible app that shows those locations.			Santamaria, Eduardo	Keller, Jessica	Couceyro, Fred	4;#Public Works	Not Started
State Wide Petition	3/20/2018	In relation to agenda item F-4: Staff to look into the requirements/procedures of organizing a state wide petition to revise or replace Florida statute in order to ban public and private sale of automatic weapons.			Ramos, Miriam				Not Started

Challenge State Statue	3/20/2018	In relation to agenda item F-4: Look into challenging the State statue on the ban of firearms.			Ramos, Miriam	Ramos, Miriam			Not Started
Change to Zoning Laws	3/20/2018	In relation to agenda item F-4: Look into revising the zoning laws back to when there was a restriction on the sale of automatic guns in the City.			Ramos, Miriam	Ramos, Miriam			Not Started
Traffic Study Standard Operations Procedure	3/20/2018	In relation to agenda item F-2: Create a standard operations procedure that is made available to both residents and developers.			Iglesias, Peter	Santamaria, Eduardo		4;#Public Works	Not Started