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Proposal Letter

July 20, 2015

To: Mr. Michael Pounds
Chief Procurement Officer
Procurement Department
City of Coral Gables, Florida

Re: The MacFarlane Homestead Subdivision Historic District
Conditions Assessment
Five Single-Family Homes: **125 Frow Avenue, Coral Gables, Fl.**
129 Frow Avenue, Coral Gables, Fl.
110 Oak Avenue, Coral Gables, Fl.
141 Florida Avenue, Coral Gables, Fl.
217 Florida Avenue, Coral Gable, Fl.

Dear Mr. Pounds:

At your request **William B. Medellin Architect P.A.** is pleased to submit this proposal to prepare a general cursory assessment of the current conditions of existing architectural, structural, mechanical, electrical and plumbing systems of the five historic structures with addresses referenced above.

Once the conditions assessment is completed, evaluation of the data and information obtained a written report will be prepared.

The fee for the scope of services described above will be a flat fee of: \$1,500.00 (One thousand five hundred dollars and zero cents) for the assessment of each historic structure to be paid upon completion of each assessment.

If the fee and scope of services described above are acceptable to you, a formal contract will be prepared, as per the City of Coral Gables Professional Services Agreement Contract.

Sincerely

William B Medellin

William B Medellin- President

William B. Medellin Architect P.A.