



City of Coral Gables
CITY COMMISSION MEETING
February 27, 2018

ITEM TITLE:

A Resolution accepting the recommendation of the Procurement Officer, pursuant to Section 2-501 of the Procurement Code, to waive the Procurement Code and authorize the City Manager to negotiate and enter into a professional services agreement for Special Taxing District Management Services with Governmental Management Services, in an approximate amount of \$110,000.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

The City of Coral Gables (City) will inherit the responsibility of maintaining nine (9) special taxing districts effective October 1, 2018 based on the election results from January 23, 2018 when the qualified electors of each district voted to transfer ownership and control from Miami-Dade County to the City. It is anticipated that two additional special taxing districts will come under City control on October 1, 2019.

The special taxing districts that are currently being transitioned to the City are: Amended King's Bay, Cocoplum Phase 1, Hammock Lakes, Hammock Lake Banyan Drive, Hammock Oaks Harbor, Old Cutler Bay, Pine Bay Estates, Snapper Creek and Sunrise Harbor. The communities that are anticipated to transfer to the City are Gables by the Sea and Banyan Drive Security Guard.

The City is putting a plan in place to address the need to provide a full scale of services to the special taxing districts in order to have a smooth and seamless transition for the residents that reside in those communities. These services include budget development, financial management, security guard service management, contract management, guardhouse and general property maintenance and landscape maintenance around the guardhouse. Due to the time constraints associated with creating the infrastructure to accommodate the new responsibilities, it has been determined to be in the best interest of the City to outsource the immediate need. Research was conducted to identify a qualified contractor that could provide the full range of the services required. The research identified Governmental Management Services (GMS), who specializes in providing special taxing district management services to community development districts that can provide the full array of services. Reference checks were conducted on GMS and the results were positive. The City is requesting authority to enter into a professional services agreement with GMS for an initial term of March 1, 2018 through September 30, 2019, with three optional one year extensions.

Under Section 2-501 of the Procurement Code, the City Commission may award contracts as it deems necessary in the best interests of the city and to waive any conditions imposed by the Procurement Code upon a four-fifths vote where it finds such waiver to be necessary in order to proceed with the issuance of a contract which is in the best interests of the city.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$ 110,000.00	N/A	Special Assessment

ATTACHMENT (S): 1. Resolution 2. Draft PSA