



The City of Coral Gables

Historical Resources Department

PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of July 21, 2014 Meeting, 3:30 p.m.

Historical Resources Department

2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

MEMBERS	A 13	S 13	O 13	N 13	D 13	J 14	F 14	M 14	A 14	M 14	J 14	J 14	APPOINTED BY:
Patricia "Pat" Clarke	+	+	+	+	+	P	P	+	P	+	+	P	Mayor Jim Cason
Julie Petrella Arch	+	+	+	+	+	P	P	+	P	+	+	-	Vice-Mayor William H. Kerdyk, Jr.
Jaye Turnbull	+	+	+	+	+	P	P	+	P	+	+	P	Commissioner Pat Keon
Janet Miller Nostro*	+	+	+	+	+			+	P	+	+	P	Commissioner Vince Lago
Al Smith	+	+	+	+	+	E	A	+	-	-	-	-	Comm. Frank C. Quesada
Kemal Rajib	+	+	+	+	+	P	P	+	E	+	+	P	City Manager
Joan Thompson*	+	+	+	+	+			+	A	+	+	P	Board-as-a-Whole Appointee

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer

Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent; P = Present; E = Excused

+ = No Meeting; * = New Appointment

- = Resigned Member

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER:

Chair Clarke called the meeting to order at 3:40 p.m. Board members stated their names for the record.

MINUTES OF THE APRIL 21, 2014 MEETING:

A motion was made and unanimously passed to approve minutes of the April 21, 2014 meeting as presented.

OLD BUSINESS:

Grave Markers: Ms. Kautz reported that one grave marker was installed in the wrong location; however, Mr. Kamercia (Gateway) will reinstall it at a later date. Discussion was held about identifying and selecting additional graves that need markers. Ms. Turnbull observed that pathways throughout the cemetery are difficult to detect.

Tree Markers: The City's Public Service staff will install tree markers after all trees are properly identified and paired with their corresponding donor connections. The identification project is still underway.

NEW BUSINESS:

Robert Amos: Ms. Spain reported that Robert Amos contacted her because he discovered that a family member was interred at Pinewood Cemetery, and wanted to discuss installing a border around the relative's grave. The deceased child, Miriam Louise Amos, was two years old when she passed away June 11, 1921. Her grave was identified as Lot 66, Block 2. As a result of his conversation with Ms. Spain, Mr. Amos also reached out to Harriet Liles. Staff will arrange for a survey to determine the exact location of the grave.

Ms. Thompson arrived at 3:55 p.m.

Julie Petrella Arch: Ms. Arch's resignation from the Pinewood Cemetery Advisory Board, conveyed by email to staff, was accepted with regret.

New Memorial Tree: Ms. Kautz reported that a new memorial tree was planted at the cemetery.

Cemetery Power Poles: Ms. Spain met at the cemetery with a member of the Public Works Department, a representative of Florida Power & Light Company (FPL) and an architect working on a house across the street from the cemetery. Although power poles exist within the cemetery, neither FPL nor the City has a record of them or their installation. FPL wants to replace the poles in the same location as existing ones. Ms. Spain will request a copy of the design of the proposed new poles. The issue will be addressed by the City Commission.

Trust Fund Balance: \$5,303.

NEXT MEETING: Monday, October 20, 2014, 3:30 p.m., Historical Resources Department Conference Room.

There being no further business to come before the Board, the meeting adjourned at 4:13 p.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board