

**CORAL GABLES INSURANCE ADVISORY COMMITTEE**  
 Minutes of December 3, 2015  
 2801 Salzedo Street – Human Resources Conference Room  
 Coral Gables, Florida

MEMBERS	O 14	N 14	D 15	J 15	F 15	M 15	A 15	M 15	J 15	J 15	A 15	S 15	APPOINTED BY
Gary Reshefsky	-	-	-	-	-	P							Mayor Jim Cason
	-	-	-	-	-								Vice-Mayor Frank Quesada
Howard Schachter	-	-	-	-	-	A							Commissioner Pat Keon
Juan C. Diaz Padron	-	-	-	-	-	P							Commissioner Vincent Lago
Leon Kellner	-	-	-	-	-	P							Commissioner Jeannett Slesnick

A = Absent  
 E = Excused Absence  
 P = Present  
 - = No meeting  
 \* = New Board Member

**STAFF:**  
 Elsa Jaramillo-Velez, Human Resources Director  
 David Ruiz, Risk Manager  
 Michael P. Pounds, Chief Procurement Officer  
 Yaneris Figueroa, Assistant City Attorney

**CONSULTANT:**  
 George Erickson, Siver Insurance Consultants

**GUESTS:**  
 Ilene D. Abella, Arthur J. Gallagher Risk Management Services, Inc.

**RECORDING SECRETARY:**  
 Tatiana Mendez, Administrative Assistant

The meeting was called to order by the Human Resources Director, Elsa Jaramillo-Velez at approximately 9:10 a.m. A quorum was reached.

*The following represents a summary of the items discussed during the Committee meeting.*

**I. WELCOME & OPENING ANNOUNCEMENTS**

The Human Resources Director welcomed everyone to the meeting. She told the board members that currently there is no chairperson. She asked if the board members would like to wait for selection of chairperson due to an absence and a vacancy. Mr. Kellner, Mr. Diaz-Padron, and Mr. Reshefsky agreed to wait for the selection of a chairperson.

**II. BOARD ITEMS/COMMISSION UPDATES/CITY PROJECT UPDATES**

No items presented.

**III. DISCUSSION LED BY GEORGE ERICKSON SIVER INSURANCE CONSULTANTS REGARDING PROPERTY/CASUALTY INSURANCE RENEWALS**

Mr. Erickson and the Chief Procurement Officer discussed the bidding on the RFP for broker service. There were 8 firms who expressed interest and only 1 proposal was submitted. The results from surveys given to firms who expressed interest explained the different reasons as to why they did not bid. Some of the reasons are too many renewals at the same time, and there was no time to bid. Mr. Diaz-Padron inquired about doing an RFP at an earlier time, but Mr. Erickson explained the aggressiveness of the companies if their interest was true and that there was sufficient time.

Mr. Erickson discussed the market, property programs, and considerations of negotiations, history of renewal letters, and the great work Gallagher has provided for numerous years.

The Human Resources Director requested a motion from the board members. There was a 2-1 vote to approve Gallagher as the broker. Mr. Reshefsky voted against the motion, and suggested for the contract to be reviewed and include items discussed by Gallagher at the Evaluation Committee.

Mr. Diaz- Padron inquired about the renovation on Miracle Mile, and how active will the Risk Manager will be in that project. The Risk Manager responded by advising Mr. Diaz-Padron that Public Works will be very active, and Risk Management will be monitoring hazards or risks.

**IV. NEXT MEETING DATE**

No meeting was scheduled but one was requested for January 2016.

**V. ADJOURNMENT**

The meeting was adjourned at approximately 9:50 a.m.

Respectfully submitted on behalf of the board,

  
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Elsa Jaramillo-Velez