



**City of Coral Gables
CITY COMMISSION MEETING
March 11, 2025**

ITEM TITLE:

Resolution. Amendment to Fee Schedule.

A Resolution of the City Commission of Coral Gables, Florida amending Ordinance No. 2015-17, as amended, to revise permit renewal fees; providing for severability, and an effective date.

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

In response to concerns about the high renewal fee, and in light of digitalization of permitting processes, staff was directed to conduct a fee study on permit extensions and renewals to address the concerns.

Staff researched other local jurisdictions to study how they process permit renewals - distinguishing them from extensions - which apply before a permit expires. The Building Code grants the City the authority to set these fees, allowing flexibility in determining an appropriate structure. The study analyzed similar services and fee structures in surrounding cities, including Doral, North Miami, Key Biscayne, and the City of Miami. The findings showed that renewal fees and extension costs varied differently among jurisdictions, with some cities implementing tiered or lower-cost renewal options.

Based on the study and subsequent discussions, a revised permit renewal fee is proposed to replace the previous flat rate of 50% of the original permit fee. The new flat fee proposed is 15% of the original permit fee. This revision aims to alleviate the financial burden on applicants renewing permits.

The draft Resolution for the amendment is provided as Exhibit A.

LEGISLATIVE ACTION:

Date:	Resolution/Ordinance No.	Comments

PUBLIC NOTIFICATION(S):

Date	Form of Notification
02.28.25	Legal advertisement for City Commission meeting
03.04.25	City Commission meeting agenda posted on City webpage.

EXHIBIT(S):

- A. Draft Resolution.
- B. Fee Schedule Permit Renewal.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	\$0		
2.	\$0		
Total:	\$0		

Fiscal Impact: The intent of the proposed fee schedule change is to establish a more reasonable fee structure based on the permit expiration timeframe to address applicants' concerns. Under the revised structure, permits that have expired for less than 12 months will have a lower renewal fee compared to the previous requirements.

BUSINESS IMPACT:

The proposed fee schedule change will provide a more reasonable fee structure based on remaining effort for permit renewal applicants. Under the revised structure, the renewal fee will only be 15% of the original permit fees, instead of the previous flat rate of 50% of the original permit fee. This change will reduce the financial burden on applicants renewing permits.