



**City of Coral Gables**  
**CITY COMMISSION MEETING**  
October 13, 2020

**ITEM TITLE:**

Congratulations to Lorena Garrido, Administrative and Fiscal Affairs Manager, recipient of the "Employee of the Month Award," for the month of September 2020.

**BRIEF HISTORY:**

Lorena Garrido who holds the title of Administrative and Fiscal Affairs Manager, recipient of the "Employee of the Month Award," for the month of September 2020.

A brief excerpt from the nomination states:

“In her current role, Lorena serves as the Administrative and Fiscal Affairs Manager for the Public Works Department. Her responsibilities require her to not only manage the Central Division workload and its employees, but also to assist the department Director daily. She often serves as a key point of contact for the public on various Public Works issues. She handles each resident inquiry and concern with a level of care and professionalism that are second to none. She consistently goes above and beyond her everyday duties and willingly takes on absolutely any additional tasks or requests from other City departments with a smile.”

**ATTACHMENT(S):**

1. **Employee of the Month Notification Letter for September 2020**