Dr. Nestor Diaz

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Objective

Seeking a leadership role as an assistant principal in Miami-Dade County Public Schools. An administrative position will provide me with a greater opportunity to continue to make a positive impact on the education of students, and the professional development of teachers and other staff members at the school.

Experience

July 1986 – Present   Miami-Dade County Public Schools
Coral Gables Senior High School

- o   Assistant Principal of Curriculum, 2007 - Present
- o   Coordinator, Advanced Placement Program, 2000 – Present
- o   Coordinator, Instructional Technology, 2001 – Present
- o   Test Chairperson, 2001 – 2007
- o   Electronic Gradebook Project Manager, 2001 – 2007
- o   Department Chairperson, Mathematics & Computer Science, 1994-2001
- o   Classroom Teacher, 1987 – 2001
  Mathematics, Computer Science, BCC Biology, Advanced Placement (AP), International Baccalaureate Magnet (IB), International Studies Magnet (IS), Deep Accelerated Math Program (DAMP)

June 2001 – Present   The College Board / Educational Testing Service (ETS)

- o   Test Center Supervisor (SAT Center # 10-160), 2001-2007
- o   National Assessment Educational Progress Test (NAEP), Member of Mathematics & Science Bilingual Committees
- o   Consultant / Presenter, Advanced Placement Coordinators
- o   Member, Academic Council, 2008-2011

Education

Nova Southeastern University   Fort Lauderdale, FL
- ▪   Ed.D., Computing Technology in Education, June 1999
- ▪   M.S., Computer Education, July 1993

Florida International University   Miami, FL
- ▪   B.S., Biological Science, December 1985

Miami Dade College   Miami, FL
- ▪   A.A., Medical Science / Dentistry, July 1982

Certification

Biology, Grades 6-12
Chemistry, Grades 6-12
Computer Science, Grades K-12
Educational Leadership, All Levels
Mathematics, Grades 6-12

Field Experience	1986 – 2007

Conducting workshops and providing assistance to our faculty
- o   Test administration, i.e.: PSAT, SAT, PLAN, FCAT, AP.
- o   Instructional technology, i.e.: web-based applications, graphing calculators, multimedia projectors, electronic gradebook.
- o   Educational Research (ER&D Teacher Linker)
- o   Clinical Supervising Teacher
- o   PACES Professional Growth Support Team Member

2004-06
  Member, SACS Leadership & Results Committees

2003-06
  Technology Leader / Mentor, Enhancing Education Through Technology
  (EETT Grant)

2001-2002 Conference by the Commission on Secondary and Middle Schools
   SACS School Improvement Process Training

1991 – 2001
  Clinical Teacher for F.I.U. & U.M.'s School of Education

1999-2001
  Textbook Reviewer, Glencoe Advanced Mathematical Concepts:
  Precalculus with Applications

1999-2000 & 1994-95
  SACS Chairperson, Mathematics Self Study Review Committee

1993-97
   Member, Technology Grant Writing Committee

Supplemental Skills

Experienced in using & managing a diverse number of computer programs and web-based applications:

- o   Criterion Online Writing Evaluation Program
- o   Turn-It-In Anti-Plagiarism Program
- o   FCAT Explorer
- o   Student Performance SnapShot
- o   Microsoft Office: Excel, Power Point, Publisher, Word
- o   Riverdeep's Math & Science Modules
- o   Inspiration
- o   SurveyGold
- o   Atomic Learning
- o   Edusoft
- o   Excelsior's Pinnacle Gradebook

Mastery of Spanish Language

Organizations:

Active Member of the Coral Gables Sr. High School Cavalier Sunshine Association
Active Member of the Coral Gables Sr. High School P.T.S.A.
Active Member of the Christopher Columbus High School Home & School Association
Active Member of the National Association of Secondary School Principals (NASSP)
Active Member of the Association for Supervision and Curriculum Development (ASCD)
Active Member of Dade Association of School Administrators (DASA)

References: References Will Be Furnished Upon Request