

CITY OF CORAL GABLES  
Donald R. Hopkins and William A. Cooper Scholarship Committee  
June 7<sup>th</sup>, 2019 Meeting Minutes

**Members in attendance:**

Edwina Prime

Linda Dixie

Leona Cooper Baker

**Staff in Attendance:**

Chelsea Granell

The meeting was called to order at 10:11 am. A quorum was present.

**Committee voted** for the graduate program (pilot program) to allow 1 student per year until more money presents itself, and for there to be a focus on high school students.

Moved, Leona Cooper Baker

Seconded, Edwina Prime

**Committee voted** scholarships will be revoked if minimum requirements are not met unless there is an extenuating circumstance, and if such there must be written documentation and proof that must be submitted to prove such circumstances.

Moved, Edwina Prime

Seconded, Leona Cooper Baker

Yes, Linda Dixie

**Committee voted** that meeting scholarship deadlines are important, and if students don't adhere to them, the award will be revoked if deadline is not met.

Moved, Leona Cooper Baker

Seconded, Edwina Prime

Yes, Linda Dixie

The Committee members discussed whether or not the scholarship should be extended to graduate students. The Committee **voted** to launch a pilot program for a book allowance for graduate students. Presently the Committee did not vote to extend the scholarship to graduate students as they do with undergraduates because the focus should be on high school students and until there are more funds available they do not presently feel it should be extended. There was a concern with the available funding and a discussion regarding making the overall scholarship standards stricter.

Moved, Linda Dixie

Seconded, Edwina Prime

Yes, Leona Cooper Baker

The Committee members discussed a scholarship reception for students and past cooper baker scholarship recipients to be held at their Community Center (Community Foundation Scholarship Reception, Mary Snow).

**The Committee voted** on a graduate book scholarship stipend of \$500. There was mentioned of Willie Gibson who may be reaching out to be the first student to receive this. The pilot program will be re-evaluated each year per student requesting.

Motioned, Linda Dixie

Second, Edwina Prime

Yes, Leona Baker

**The Committee voted** to award Kayla Martinez \$1,500 for the Donald Hopkins William Cooper Scholarship for 2019.

Motioned, Linda Dixie

Second, Leona Baker

Yes, Edwina Prime

Being no further discussion, the meeting adjourned at 10:38 am.