

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2015-163

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO AWARD THE CONTRACT FOR THE COUNTRY CLUB PRADO LANDSCAPE IMPROVEMENTS CONTRACT TO VISUALSCAPE, INC., PURSUANT TO INVITATION FOR BID (IFB) 2015.06.11, AND SECTION 2-828 OF THE PROCUREMENT CODE ENTITLED "CONTRACT AWARD".

WHEREAS, on June 11, 2015, the Procurement Division of Finance formally advertised, issued, and distributed the Country Club Prado Landscape Improvements IFB 2015.06.11; and

WHEREAS, on June 18, 2015, a non-mandatory pre-bid meeting was held with two (2) prospective bidders in attendance of the ten (10) bidders who obtained the IFB package from the Procurement Division; and

WHEREAS, on July 9, 2015, six (6) bids were received in response to IFB 2015.06.11 from Arazoza HEC Landscape JV, LLC, SFM Services, Inc., Superior Landscaping & Lawn Service, Inc., ABC Construction, VisualScape, Inc., and Plant Professionals Inc.; and

WHEREAS, the lowest responsive and responsible bid was submitted by Visualscape, Inc., in the amount of \$335, 667.40; and

WHEREAS, the Chief Procurement Officer pursuant to Section 2-828 of the Procurement Code entitled "Contract Award" and Invitation for Bid (IFB) 2015.06.11 recommends that VisualScape, Inc., be awarded the County Club Prado Landscape Improvements Project; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts; and

WHEREAS, the Public Works Department and City's project consultant, Geomantic Designs, Inc., concur with the recommendation of the Chief Procurement Officer to award Country Club Prado Landscape Improvements contract to VisualScape, Inc.;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

SECTION 2. That the City Commission accepts the recommendation of the Chief Procurement Officer to award the Country Club Prado Landscaping Improvements contract to VisualScape, Inc., pursuant to Invitation for Bid (IFB) 2015.06.11, and Section 2-828 of the Procurement Code entitled "Contract Award", subject to final approval and execution of a contract by City staff.

SECTION 3. That this Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS TWENTY-FIFTH DAY OF AUGUST, A.D., 2015.

(Moved: Quesada / Seconded: Lago)

(Yeas: Quesada, Slesnick, Keon, Lago, Cason)

(Unanimous: 5-0 Vote)

(Agenda Item: C-7)

APPROVED:



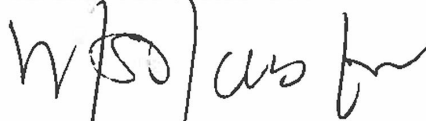
JIM CASON
MAYOR

ATTEST:



WALTER LOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



CRAIG E. LEEN
CITY ATTORNEY



15980 NW 117 Ave
Miami, FL 33018
305-362-2404 office, 305-362-2403 fax
Contact: Ivan C. Vila 786-859-1331
IVila@VisualScapeInc.com



IFB 2015.06.11

Country Club Prado Landscape Improvements

Submitted to: City of Coral Gables - Procurement Department
2800 SW 72nd Avenue
Miami, FL 33155

Submittal due: July 9, 2015
2:00 PM



15980 NW 117 Ave
Miami, FL 33018
305-362-2404 office, 305-362-2403 fax
Contact: Ivan C. Vila 786-859-1331
IVila@VisualScapeInc.com

City of Coral Gables

IFB 2015.06.11

**Country Club Prado
Landscape Improvements**

Schedule of Values

CITY OF CORAL GABLES

FINANCE DEPARTMENT / PROCUREMENT DIVISION
405 Biltmore Way – Coral Gables, FL 33134



INVITATION FOR BID

IFB 2015.06.11

COUNTRY CLUB PRADO LANDSCAPE IMPROVEMENTS

Submittal Deadline / IFB Opening: 2:00 p.m. Thursday, July 9, 2015

SECTION 6

Invitation for Bid (IFB) No 2015.06.11

6.0: SCHEDULE OF VALUES

Bidder should carefully follow the instructions outlined below, particularly with respect to the format and number of pages allotted to each topic, if applicable. Failure to follow these instructions may be considered grounds for excluding a bid from further consideration.

Bidder shall submit a Bid expressing its interest in providing the services described herein. Bids must be typed or printed in blue ink. Use of erasable ink is not permitted. All corrections to prices made by the Bidder must be initialed. Any additional information to be submitted as part of the Bid may be attached to this form.

BIDDERS NAME: VisualScape Inc.

CONTACT NAME / TITLE: Ivan Vila, President

SIGNATURE:  DATE: 7/9/2015

ADDRESS: 15980 NW 117 Ave, Miami FL 33018

TELEPHONE 362-2404 FACSIMILE 362-2403 EMAIL: Vila@visualscapeinc.com

The bidder shall provide the following Schedule of Values for administrative purposes. This information is required with the submission of bid and when approved by the Architect/Engineer, will be used to evaluate Applications for Payment of the successful bidder. The Bidder may add line items as desired, but must provide those items indicated as a minimum. The total amount shall equal the Total Bid Price.

Guiana chesnut tree				\$ 900.00			
Kupok trees				\$ 900.00			
Key Thatch Palms				\$ 385.00			
Live Oak Trees				\$ 1,800.00			
Mahogany Tree				\$ 1,700.00			
Orange Geiger Trees				\$ 500.00			
Paradise trees				\$ 1,500.00			
Pink Shower Tree				\$ 1,500.00			
Queen myrtle tree				\$ 1,000.00			
Royal Palms				\$ 800.00	6' gw - \$975.00	8' gw - \$1,500.00	12' gw - \$1,700.00
Royal Poincinna Trees				\$ 875.00			
Sabal Palmetto Palms				\$ 250.00			
Silk Floss Trees				\$ 1,250.00			
Silver Buttonwood tree				\$ 1,000.00			
Silver Saw Palmetto palms				\$ 125.00			
White Geiger trees				\$ 1,000.00			
Shrubs, Groundcover and Vines				\$			
Bougainville to match existing 7 gal. w/ trellis				\$ 65.00			
Jasmine Simp				\$ 12.00			
Wart fern for underneath onks				\$ 15.00			
Pakahachee Grass				\$ 25.00			
Sq. Ft. St. Augustine Sod				\$ 0.75			
				\$			



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City of Coral Gables

IFB 2015.06.11

**Country Club Prado
Landscape Improvements**

Bid Bond

BID BOND

STATE OF FLORIDA }
COUNTY OF MIAMI DADE } SS,
CITY OF CORAL GABLES }

Visualscape, Inc.

KNOWN ALL MEN BY THESE PRESENTS, That we
as Principal, and Platte River Insurance Company, as Surety, are
held and firmly bonded unto the City of Coral Gables as Owner in the penal sum of
Dollars (\$ 5% of Amount Bid) lawful money of the United States, for the payment of which sum well and
truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and
severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted
to the City of Coral Gables the accompanying Bid, signed
, and dated July 9, 2015, for

**COUNTRY CLUB PRADO LANDSCAPE IMPROVEMENTS
IFB 2015.06.11
CORAL GABLES, FLORIDA**

in accordance with the Plans and Specifications therefore, the call for Bids or Proposals, and the
Instructions to Bidders, all of which are made a part hereof by reference as if fully set forth herein.

NOW, THEREFORE,

- (a) If the Principal shall not withdraw said bid within thirty (30) days after date of opening of the same, and shall within ten (10) days after written notice being given by the City Manager or his designee, of the award of the contract, enter into a written contract with the City, in accordance with the bid as accepted, and give bond with good and sufficient surety or sureties, as may be required for the faithful performance and proper fulfillment of such contract,
- (b) in the event of the withdrawal of said bid or proposal within the period specified, or the failure to enter into such contract and give such bond within the time specified, if the Principal shall pay the City the difference between the amount specified in said bid or proposal and the amount for which the City may procure the required work and/or supplies, if the latter amount be in excess of the former, the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

BID BOND

IN WITNESS HEREOF, the above bounded parties have executed this instrument under their several seals this 9th day of July, A.D., 2015, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

WITNESS

(If Sole Ownership or Partnership, Two (2) Witnesses Required. If Corporation, Secretary Only will attest and affix seal).

(1) [Signature]
(2) [Signature]

PRINCIPAL

Visualscape, Inc.
Name of Firm
[Signature] (SEAL)
Signature of Authorized Officer
President
Title
15980 NW 117 Avenue
Business Address
Miami, Florida 33018
City, State

WITNESS:

(1) [Signature]
(2) [Signature]

SURETY:

Platte River Insurance Company
Corporate Surety
[Signature] (SEAL)
Attorney-in-Fact - Charles D. Nielson
P.O. Box 5900
Business Address
Madison, WI 53705
City, State
Nielson, Hoover & Associates
Name of Local Agency

PLATTE RIVER INSURANCE COMPANY
POWER OF ATTORNEY

41323937

KNOW ALL MEN BY THESE PRESENTS, That the PLATTE RIVER INSURANCE COMPANY, a corporation of the State of Nebraska, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

-----DAVID R. HOOVER; CHARLES D. NIELSON; CHARLES J. NIELSON; JOSEPH P. NIELSON-----

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

-----ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED \$20,000,000.00-----

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PLATTE RIVER INSURANCE COMPANY at a meeting duly called and held on the 8th day of January, 2002.

"RESOLVED, that the President, and Vice-President, the Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, one or more vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of the company; the signature of such officers and the seal of the Corporation may be affixed to such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the PLATTE RIVER INSURANCE COMPANY has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 8th day of January, 2014.

Attest:

Richard W. Allen III

Richard W. Allen III
President
Surety & Fidelity Operations



PLATTE RIVER INSURANCE COMPANY

Stephen J. Sills

Stephen J. Sills
CEO & President

STATE OF WISCONSIN } s.s.
COUNTY OF DANE

On the 8th day of January, 2014 before me personally came Stephen J. Sills, to me known, who being by me duly sworn, did depose and say that he resides in the County of New York, State of New York; that he is President of PLATTE RIVER INSURANCE COMPANY, the corporation described herein and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



CERTIFICATE

Daniel W. Krueger

Daniel W. Krueger
Notary Public, Dane Co., WI
My Commission Expires Permanent

STATE OF WISCONSIN } s.s.
COUNTY OF DANE

I, the undersigned, duly elected to the office stated below, now the incumbent in PLATTE RIVER INSURANCE COMPANY, a Nebraska Corporation, authorized to make this certificate. DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked, and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 9th day of July 2015



Alan S. Ogilvie

Alan S. Ogilvie
Secretary



15980 NW 117 Ave
Miami, FL 33018
305-362-2404 office, 305-362-2403 fax
Contact: Ivan C. Vila 786-859-1331
IVila@VisualScapeInc.com

City of Coral Gables

IFB 2015.06.11

**Country Club Prado
Landscape Improvements**

Addendum Acknowledgement

SECTION 5

Invitation for Bid (IFB) No 2015.06.11

5.0: IFB RESPONSE FORMS

SUBMITTED TO:

City of Coral Gables
Office of the Chief Procurement Officer
2800 SW 72 Avenue
Miami, Florida 33155

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter in a Contract with the CITY to perform and furnish all work as specified or indicated in the Bid and Contract Documents for the Contract price and within the Contract time indicated in the Bid and in accordance with the Other terms and conditions of the bid and Contract Documents.
2. Bidder accepts and hereby incorporates by reference in this Bid Response Form all of the terms and conditions of the Invitation for Bid.
3. Bidder proposes to furnish all labor, services and supervision for the work described in this Invitation for Bid.
4. Acknowledgement is hereby made of the following Addenda, if any (identified by number) received since issuance of the Invitation for Bid.

Addendum No. None Date n/a

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

5. Bidder accepts the provisions of the Contract as to penalties in the event of failure to provide services as indicated.

6. Bidders correct legal name: VisualScape Inc.

Address: 15980 NW 117 Avenue

City/State/Zip: Miami, FL 33018

Telephone No./Fax No.: 305-362-2404 / 305-362-2403 fax

E-mail: Ivila@visualscapeinc.com

Social Security or Federal I.D. No.: 45-2599402

Officer signing Bids:  Ivan Vila Title: President



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Landscape Improvements**

Summary of Bidder's Qualification

About VisualScape

VisualScape is a team of seasoned green industry experts committed to create partnerships with its Landscape Maintenance clients, providing them with a stress-free experience while servicing their landscaping maintenance needs.

We use an innovative model to manage our customer relations (CRM) – unheard of in Florida’s landscape industry, but successfully used in other states. The Client Relations Model provides a single point of contact for client concerns, facilitating proactive communication to ensure efficient, valuable service delivery. Your CRM representative will make sure your needs are taken care of, bring to your attention preventive measures and efficient/effective solutions to keep your landscape healthy. His main responsibility is to free you from managing your landscaping needs while keeping your grounds looking great!

We have combined our extensive years of experience installing and maintaining landscapes with a customer-driven business model to guarantee not only that your grounds are going to look impeccable but that you will have one less thing to worry about.



President Resume

CAREER SUMMARY

Well-rounded business professional with over 14 years of green industry experience. Proven track record implementing customer service initiative and quality control measure in two nationally acclaimed industry companies.

Key areas of expertise include:

- Strategic Planning
- Integrated Pest Management
- Customer Service
- Operations Management
- Agronomic Programs
- Site Safety/OSHA Compliance
- Bidding/Estimating/Proposals
- Landscape Installation projects
- Horticultural Knowledge
- Vendor & Customer relationships
- Budgeting & Cost Controls
- Quality Control
- Leadership
- Communications Skills
- Property maintenance experience
- Project planning & scheduling

PROFESSIONAL EXPERIENCE

VisualScape Inc.,
Miami, FL

Lawn maintenance Company established in June 2011. The main focus of the Company is to provide lawn maintenance services and installation to commercial properties throughout Florida. VisualScape has an emphasis on premier customer service and quality along with an experienced team that can provide full landscape services to its client base.

Owner/President

June 2011 – Present

- Oversee and enforce quality control measures
- Manage Agronomic programs
- Responsible for preparing and managing both operating and capital improvement budgets for all properties in portfolio.
- Inspect all new construction activities to ensure landscape quality is at the highest standard prior to turnover to property management/client.
- Responsible for revenue growth, profitability, safety performance, customer satisfaction, and employee development.
- Oversee of Customer Relations program
- Hire and Manage subcontractors



Vila & Son Landscaping Corporation
Tampa, FL

Large Commercial Landscape Company that operated in 8 locations statewide with a range of employees of 500-900 at peak.

Customer Relations Manager / Operations Manager

February 2011 - May 2011

- Established a new customer-relations management approach resulting in an increase in customer satisfaction, retention, and referrals.
- Managed all aspects of a 2.2 million dollar maintenance book of business including 7 maintenance routes, 47 employees, 35 customers, and 47 properties.
- Responsible for scheduling and managing labor for assigned accounts. Increased revenue earned per man hour by 20%.
- Created and lead weekly safety and training meetings for all branch employees.
- Built monthly budgets and achieved monthly profit goals.
- Responsible for achieving high customer survey results.
- Ensured all equipment was properly maintenance and service.
- Attended Home Owners Associations board meetings monthly.

HighGrove Partners
Atlanta, GA

Serving the needs of metropolitan Atlanta since 1989, HighGrove Partners provides a comprehensive range of landscape and land development services to office parks, commercial buildings, and institutional and community facilities.

Services include landscape architecture, design-build, installation, land development services, maintenance, seasonal color, irrigation and water management.

Apprentice CRM / Customer Relations Manager

March 2010 - January 2011

- Trained with operations, upper management, and other CRMs, in order to learn the maintenance business.
- Learned many landscape maintenance procedures in both operations and customer relations essential to any landscape maintenance.
- Managed 950K of maintenance accounts including 45 properties (HOAs, industrial, office, apartment, and retail).



- Met with clients on a regular basis to build relationships, discuss maintenance issues, review and build budgets, sell enhancements, and create referral business.
- Secured a 100% retention rate on all accounts.
- Prospected for potential clients outside of current accounts to generate additional business; built and performed sales presentations.

Vila & Son Landscaping Corporation

Miami, FL

Estimator/Senior Estimator

February 2007 – January 2009

- Managed and cross-trained a team of four estimators.
- Lead weekly estimating meetings, reviewing current and future proposals, emphasizing the importance of building relationships and following up with customers.
- Established group estimating including production personnel to produce accurate estimates.
- Established a system which generated more last look opportunities.

Vila & Son Landscape Depot

Loxahatchee, FL

Manager

September 2005 – January 2007

- Lead the team that created the Vila & Son Landscape Depot facility.
- Sold a variety of landscape and hardscape materials to both retail and wholesale customers.
- Managed a team of six employees, consisting of a sales/designer, a driver, a crew leader, and three gardeners.
- Helped assemble marketing plans, including advertising, implementing promotions, and participating in several home and plant shows.

Vila & Son Landscaping Corporation

Miami, FL

Several positions

2001 – 2005

- Gardener; crew leader; field supervisor; estimator assistant; project manager assistant.



EDUCATION & TRAINING

Florida International University
Miami, FL

Bachelor of Business Administration Degree
December 2009

- Major: Management
- 3.1 GPA

OSHA 30 Hours
OSHA, Miami, FL 2009



Quality Assurance Plan

VisualScape Inc. realized that in order to provide a quality service it must rely on It's employees at all levels to be trained in their specific area of responsibility and to be able to complete their assigned tasks utilizing proven industry practices.

VisualScape provides ongoing training and education in order to provide the essential skills & knowledge to deliver the landscape and horticultural services required by our clients.

Our focus and attention to detail will ensure we are delivering the highest level of service possible at all times. You will therefore see quality inspections, comprehensive crew training, a detailed process to support this training, focused attention from a Client Relations Manager, and our encouragement of greater participation from you to ensure that the detail consistently meets your expectations.



QUALITY MANAGEMENT & ORGANIZATION

VisualScape Inc. has a qualified team with more than 30 years of industry experience to service their customer base in all their Landscape needs. This team is trained in identifying and correcting deficiencies in properties through quality control measures. Our company quality management conforms to the following organizational structure:



Jose Quintero
Administrative

Ivan C. Vila
President / CRM

Juan C. Vila
Operations

Fred Martinez
PCO

Wilfrid Milien
Maintenance
Production Manager

Luis Rivas
Maintenance
Production Manager

Adrian Rivero
Enhancement /
Arbor Manager

Rodolfo Hernandez
Irrigation Manager / Tech

Pedro Maldonado
Onsite Maintenance
Supervisor 2-3
Crew Members

Jose Alvarez
Maintenance
Supervisor 2-3
Crew Members

Jean Joseph
Enhancement
Supervisor 3-4
Crew Members

Senover Maidonado
Irrigation tech

Nene Etienne
Maintenance
Supervisor 2-3
Crew Members

Maikel Penton
Maintenance
Supervisor 3-4
Crew Members

Aucencio Franco
Enhancement
Supervisor 3-4
Crew Members

2-3
Crew Members

Jose Rivas
Maintenance
Supervisor 5-6
Crew Members

Alex Concep
Maintenance
Supervisor 3-4
Crew Members

Chuly Vilsaint
Arbor-Care
Supervisor 2-3
Crew Members

Legitime Elisbrun
Maintenance
Supervisor 4-5
Crew Members

Marvin Ortega
Onsite Maintenance
Supervisor

Evens Antoine
Maintenance
Supervisor 2-3
Crew Members



Ivan C. Vila has more than 14 years of experience in the green industry performing various positions such as estimating, account management, client relations, and operations for both landscape installation and maintenance. This experience allows him to manage the business from all perspectives – client, employees, financials, etc. He has implemented procedures to ensure that everyone adheres to clear quality control measures and horticultural best practices. He is responsible for fielding and handling customer requests/needs and provides proactive communication and solutions in the areas of quality, safety, enhancements, budgeting, scheduling.

Juan C. Vila has more than 30 years of experience in the green industry, most of them owning an award-winning, state-wide, \$70-million a year landscaping company with more than 700 employees. His main focus has always been the building of client relationships and promoting a culture of success through integrity and commitment in his enterprises. At the core of his business philosophy is giving back to the community – among the several commitments he has been involved in he has dedicated much of his efforts in support of the Fisher House MVA.

He is responsible for operations, oversees scheduling, and is in constant communication with the CRM (customer relations manager) at all times to ensure the customer is aware of what services are taking place on the property on any given day.

Jose Quintero: Jose has over 20 years of experience in the green industry. He has managed several different aspects of the business including accounting, estimating, project management, and customer service. He is responsible that all administrative items from estimating through billing run smoothly and that all customers receive optimum level of service from all members of the team.

Adrian Rivero: Adrian has more than 15 years of experience in the green industry. He holds the Florida Certified Landscape Technician (FCLT) certification from the Florida Landscape & Nursery Growers Association. He has managed Landscape installation projects from \$10k up to \$4 million in revenue, giving our clientele a quality product in an efficient, timely, and safe way. He is responsible for the design, scheduling, and completion of VisualScape beautification projects as well as arbor-care.

Rodolfo Hernandez: Rodolfo has more than 14 years of experience in the green industry. He holds the Florida Certified Landscape Technician (FCLT) certification from the Florida Landscape & Nursery Growers Association. Rodolfo has supervised large irrigation installation projects as well as maintenance projects of various sizes. He is responsible for scheduling, training, and quality assurance standards for irrigation installation and maintenance.

Wilfrid Millien: Wilfrid has more than 20 years of experience in the green industry. His expertise is in managing high end commercial lawn maintenance properties, ensuring that all maintenance clients are satisfied and that his supervisors are performing at optimum levels of quality through horticultural best practices. Wilfred is responsible for directing his crews to perform based on the scope of work of each project. He also trains his supervisors on the technical aspects of the job along with the quality safety standards of the company.

Maikel Pelton: Maikel has more than 10 years of experience in the green industry. His expertise is servicing high end commercial lawn maintenance clients, ensuring that all maintenance clients are satisfied and that his crew services at the upmost quality through horticultural best practices. Maikel is a working supervisor responsible for directing his crew to perform based on the scope of work of each project.

Senover Maldonado: Senover has more than 15 years of experience in the green industry. His expertise is in servicing the irrigation systems of large commercial properties. He also has experience in the installation of large irrigation systems as well as trouble shooting issues. His responsibility is to inspect properties and ensure that all systems are operational performing as efficiently as possible.

Chuly Vilsaint: Chuly had over 17 years of experience in the green industry. His area of expertise is arbor-care. He has experience in maintaining and pruning trees for large municipal clients. His responsibility is to perform all arbor care work required including climbing ensuring that all work is completed using horticultural best practices.



QUALITY ASSURANCE PROCESSES

Site Evaluations: Site evaluations are conducted monthly, at a minimum. It can be arranged more frequently if requested by the client. We ask that a client representative is available to accompany our Site Manager or Client Relations Manager during the site evaluation process. The site evaluation will focus on and identify the following:

- Review scope of work vs. performed work: identify any areas needing attention.
- Site Cleanliness: ensuring site is clean and free of landscape debris and litter.
- Risk Management: identifying & correcting any safety violations or hazards.
- Damages or repairs: identifying areas that may have been damaged due to our scope of work and repairing such damages.
- Crew training: conduct training with crew on identified areas during inspection needing reinforcement, such as pruning, debris pick-up, proper mower operation, and job site safety.

CRM (Customer Relations Manager) Model: The CRM model's main objective is to provide clear and proactive communication to our customers in order to enhance customer satisfaction. The CRM model takes what is known as the "Account Manager" role, and splits it in two: CRM (responsible for customer communication and development), and PM -production manager – (responsible for production).

Here is what this means to our customers:

- One point of contact for all your landscape needs
- Clear and pro-active communication
- Quick response time
- Minimize the time clients have to spend on managing the landscape
- Provide landscape budgets and solutions
- Monthly evaluations from both the CRM and PM provides accountability and improved quality

Employee Orientation: VisualScape's orientation is the introduction of employees to their jobs, co-workers and the organization by providing them with information regarding such items as quality service and safety standards, policies, procedures, company mission, goals, and culture.

It is absolutely necessary for the new employee to know that he/she will be entering a company where the health and safety of the employees are of primary importance, that complying with and ensuring compliance with safety measures and procedures is of extreme value, and that compliance with this duty can be rewarded, whereas noncompliance can result in disciplinary actions that can include dismissal.



During this orientation we make it clear that the booklet they receive, the Workplace Safety Program, contains all the regulations in condensed form that will help them behave in a manner that will prevent accidents and problems while working; therefore, it is reviewed carefully.

Employee Performance Evaluations & Incentives: Our Company conducts yearly employee evaluations. Performance is measured and rewarded based on key competencies including safety, quality, customer service, and job performance. Incentives such as merit bonuses and/or barbeques for top production crews are given every month.

On the Job Training: We encourage our employees to seek certifications and explore external resources for business related training and education. In many cases, the Company will pay for or reimburse the registration, tuition fee and or related expenses for approved seminars, workshops, and short courses conducted by recognized landscape and related trade associations.

In addition to that the Company provides internal training, for which we offer a wide variety of technical and non-technical courses in-house. We identify the needed courses through our site evaluations, customer feedback, performance evaluations and needs assessments. The training is conducted by our management team or resources such as vendors and suppliers that provide the latest trend and technology in the most commonly used industry equipment & products.

Safety Tool Box Meetings: Meetings held once a week at VisualScape yard. It is mandatory for all employees to attend. Topics are chosen from our library of 52 safety topics or the Workplace Safety Program.

Quarterly Safety Committee Meetings: A safety committee has been established to recommend improvements to our workplace safety program, and to identify corrective measures needed to eliminate or control recognized safety and health hazards.

The safety committee shall determine the schedule for evaluating the effectiveness of control measures used to protect employees from safety and health hazards in the workplace.

The safety committee will be responsible for assisting management in the following functions:

- Reviewing workplace safety rules
- Evaluating employee accident and illness prevention programs
- Providing and monitoring workplace safety education and training
- Review status of accidents occurred
- Safety supplies request & inventory



The safety program will be updated by evaluating employee accident injury records, establishing trends and patterns, and formulating corrective measures to prevent recurrence.

Safety committee members will participate in safety training and monitor workplace safety education and training to ensure that the safety program is being followed and pertinent information is being documented. Meetings are held quarterly.



Emergency Plan

In the event of a catastrophic emergency, equipment including trucks, loaders, wood chippers, hand tools, trucks, trailers, and all necessary equipment to perform job operations are available at the client's request. Emergency routes will be provided by supervisors and managers.

VisualScape participates and fully understands the disaster response plan in the cities and all adjoining cities within our service area, and follows their guidelines.

Emergency grids will be set up for employees working during an emergency. VisualScape maintains an active pre disaster plan in addition to a post-disaster plan, which includes five means of communication. Communication plans among management includes: cell phone, mobile radio, PDA, email, and smart phones. No employee will be left working alone; team action will be implemented. All communication / IT equipment will be forwarded to mobile devices to keep open lines of communication with clients, employees, and vendors.

Crew members will report to an assigned supervisor, who will take visual head counts based on current employee rosters. All Managers are trained in basic first aid and safety procedures.

Emergencies can/will be reported by any employee who witnesses it. All crews have radios in which to communicate.

For catastrophic response events, "Typical Emergency Crew" consists of a four-man crew, dump truck, dump trailer, and all necessary saws and hand tools. Loader, skid steer, and wood chipper can also be provided as needed. Emergency crew is billed separately from contract revenues at a per our rate.

Local Emergency Call List:

Ivan C. Vila (President / CRM) – 786-859-1331

Juan C. Vila (Director of Operations) – 786-288-9393

Adrian Rivero (Enhancement Manager) ~ 786-367-4686

Jose Quintero (Administrative) – 786-449-6242





15980 NW 117 Ave
Miami, FL 33018
305-362-2404 office, 305-362-2403 fax
Contact: Ivan C. Vila 786-859-1331
IVila@VisualScapInc.com

City of Coral Gables

IFB 2015.06.11

**Country Club Prado
Landscape Improvements**

Procurement Forms

Licenses

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155

FINANCE DEPARTMENT / PROCUREMENT DIVISION

Tel: 305-460-5102 / Fax: 305-261-1601

BIDDER ACKNOWLEDGEMENT

<p>IFB Title: COUNTRY CLUB PRADO LANDSCAPING IMPROVEMENTS</p> <hr/> <p>IFB No. 2015.06.11</p> <p>A cone of silence is in effect with respect to this IFB. The Cone of Silence prohibits certain communication between potential vendors and the City. For further information, please refer to the City Code Section 2-1059 of the City of Coral Gables Procurement Code.</p>	<p>Bids must be received prior to 2:00 p.m., Thursday, July 9, 2015, and may not be withdrawn for a period of up to 90 calendar days after bid opening. Bids received by the date and time specified will be opened in the Procurement Office located at 2800 SW 72nd Avenue, Miami, FL 33155. All bids received after the specified date and time will be returned unopened.</p> <p>Contact: Margie Gomez Contract Specialist Telephone: 305-460-5103 Facsimile: 305-261-1601 mgomez@coralgables.com contracts@coralgables.com</p>
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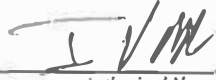
THIS FORM MUST BE COMPLETED AND SUBMITTED ALONG WITH THE COMPLETE BID PRIOR TO THE DATE AND THE TIME OF BID OPENING.

<p>Bidder Name: VisualScape Inc.</p>	<p>FEIN or SS Number: 45-2599402</p>
<p>Complete Mailing Address: 15980 NW 117 Avenue Miami, FL 33018</p>	<p>Telephone No.: 305-362-2404</p>
<p>Indicate type of organization below: Corporation: <input type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> Other: <input type="checkbox"/></p>	<p>Cellular No.: 786-859-1331</p>
<p>Bid Bond / Security Bond (if applicable) 5 %</p>	<p>Fax No.: 305-362-2403</p>
	<p>Email: Ivila@visualscapeinc.com</p>

ATTENTION: FAILURE TO SIGN (PREFERABLY IN BLUE INK) OR COMPLETE ALL IFB SUBMITTAL FORMS, INSURANCE, ADDENDUM(S) ACKNOWLEDGEMENT AND ALL PAGES OF THE IFB DOCUMENT MAY RENDER YOUR IFB NON-RESPONSIVE.

THE BIDDER CERTIFIES THAT THIS BID IS BASED UPON ALL CONDITIONS AS LISTED IN THE BID DOCUMENTS AND THAT THE BIDDER HAS MADE NO CHANGES IN THE BID DOCUMENT AS RECEIVED. THE BIDDER FURTHER AGREES IF THE BID IS ACCEPTED, THE BIDDER WILL EXECUTE AN APPROPRIATE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A FORMAL CONTRACTUAL RELATIONSHIP BETWEEN THE BIDDER AND THE CITY OF CORAL GABLES, FOR THE PERFORMANCE OF ALL REQUIREMENTS TO WHICH THIS BID PERTAINS. FURTHER, BY CHECKING THE AGREE BOX LISTED BELOW AND BY SIGNING BELOW PREFERABLY IN BLUE INK ALL IFB PAGES ARE ACKNOWLEDGED AND ACCEPTED, AS WELL AS, ANY SPECIAL INSTRUCTION SHEET(S), IF APPLICABLE. I AM AUTHORIZED TO BIND PERFORMANCE OF THIS IFB FOR THE ABOVE BIDDER.

Agree (Please check box to acknowledge this solicitation)

 Authorized Name and Signature	Ivan Vila Title	President Title	07/09/2015 Date
--	--------------------	--------------------	--------------------

STATEMENT OF NO BID N/A

NOTE: If you do not intend to submit a Response on this commodity or service, please return this form in the bid envelope on or before bid opening. Failure to submit a response after three (3) times without a sufficient justification of "No Bid" will be cause for removal from the vendor/bidder's list.

City of Coral Gables
Procurement Division
2800 S.W. 72nd Avenue
Miami, FL 33155

We, the undersigned, have declined to submit a bid on your IFB No 2015.06.11 – Country Club Prado Landscaping Improvements

- Specifications too "tight", i.e., geared toward one brand or manufacturer only (explain below).
- Insufficient time to respond to the Invitation for Bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are unclear (explain below).
- We are unable to meet insurance requirements.
- Remove us from your bidders' list for this commodity or service.
- Other (specify below).

Remarks: _____

We understand that if this statement is not completed and returned, our company may be deleted from the City of Coral Gables bidders' list for this commodity or service.

Company Name: _____
Signature: _____
Title: _____
Telephone: _____
Date: _____

ATTACHMENT "A"

PROCUREMENT FORMS

CITY OF CORAL GABLES

BIDDER STATEMENT

This questionnaire is to be submitted to the City of Coral Gables Procurement Division by the Bidder, along with the solicitation being submitted for the goods, services and/or construction required by the City of Coral Gables. Do not leave any questions unanswered. When the question does not apply, write the word(s) "None" or "Not Applicable", as appropriate. Failure to complete this form as applicable may be deemed non-responsive.

Company Name: Visual scape Inc.

Contact Name: Ivan Vila Title President

Address: 15980 NW 117th Ave Miami, FL 33018

Telephone 305-362-2404 Cellular 786-859-1331 Facsimile 305-362-2403

Email: IVila@visualscapeinc.com

Federal Employer Identification Number (FEIN No.): 45-2599402

Check One: Corporation Partnership Sole Proprietary LLC / LLP Other

List all current licenses held and provide copies

(a) State of Florida

(b) Miami Dade County LBT Receipt No. 7130750

(c) City of Coral Gables Municipal License

(d) Others

1. State the true, exact, correct and complete name of the partnership, corporation, and trade or fictitious name in which business is transacted and the address of the place of business.

Bidder Name: Visualscape Inc.

The address of the principal place of business is: 15980 NW 117th Ave
Miami, FL 33018

2. How many years has organization been in business under present business name? 4

a. Under what other former names has organization operated? N/A

3. Are any of the principals of this company employed by the City of Coral Gables? If so, disclose their name(s) below:

N/A

4. Indicate registration, license numbers or certificate numbers for the business or professions which are the subject of this IFB. Please attach certificate of competency and/or state registration.

5. Have you ever failed to complete any work awarded to you or been held in default of a contract? (Y) _____ (N) x if yes, state when, where and why? (Please provide the name and contact information of the entity which was involved).

6. Have you, or a predecessor company or organization, filed bankruptcy in the last three (3) Years? (Y) _____ (N) x if yes, information must be provided pertaining to the proceeding and outcome of the action.

7. State whether you or any officers of your company have been involved in any claims or litigation in the last five (5) years in any way relating to the business being procured in this IFB. Provide details as to the cause and outcome (judgments and settlements) of those claims or litigation, whether it is the present company, a predecessor or related company.

N/A

8. Has your insurance coverage ever been cancelled for non-payment of insurance premiums or any other reason? (Y) _____ (N) x If yes, what was the reason? _____

9. Have you personally inspected the site of the proposed work? (Y) X (N) _____

10. References: List references that may be contacted to ascertain experience and ability of Bidder. Provide a minimum of three (3) references (Government entities preferred):

City of Hialeah	Vincente Rodriguez	305-687-2620	VRODRIGUEZ@hialeah.gov
(Name)	(Contact)	(Phone Number)	(Email)
Town of Cutler Bay	Alfredo Quintero	305-234-4262	aquintero@cutlerbay.fl.gov
(Name)	(Contact)	(Phone Number)	(Email)
Miami-Dade Aviation Dept	Jeff Dawson	305-876-7380	JDAWSON@mi-dade-airport.com
(Name)	(Contact)	(Phone number)	(Email)

Provide any additional information as to qualifications and/or experience, attach documentation to this form.

VALIDATION:

The undersigned certifies the information provided in this questionnaire is correct and accurate.

IF PARTNERSHIP: N/A

Signature

Print Name of Firm

Print Name

Address

Title

IF CORPORATION:



Signature

Visualscape Inc.

Print Name of Corporation

Ivan C. Vila

15980 NW 117th Ave Miami, FL 33018


Print Name

Address

President

Title

WITNESS:



Signature

Jose M. Quintero

Print Name

Estimator

Title

(CORPORATE SEAL)

Attest: _____


Secretary

VALIDATION (Cont'd): N/A

IF LIMITED LIABILITY COMPANY (LLC) OR LIMITED LIABILITY PARTNERSHIP (L.L.P.):

Signature

Name of Company

Print Name

Address

Title

IF SOLE PROPRIETORSHIP N/A

Signature

Name of Firm

Print Name

Address

Title

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list.
[attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPHS 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



[signature]

**AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted City of Coral Gables
(print name of public entity)

by Ivan C. Vila, President
(print individual's name and title)

for Visualsecure Inc
(print name of entity submitting sworn statement)

whose business address is: 15980 NW 117th Ave, Miami FL 33018

and (if applicable) its Federal Employer Identification Number (FEIN) 45-2599402
(If the entity has not FEIN, include Social Security Number of the individual signing this sworn statement:
_____.)

I, being duly first sworn state: Florida

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-contractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and service, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. 12101,12213 and 47 U.S.C. Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Sections 5553.501-553.513, Florida Statutes

The Rehabilitation Act of 1973, 229 U.S.C. Section 794
The Federal Transit Act, as amended, 49 U.S.C. Section 1612
The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

NON-COLLUSION AFFIDAVIT

State of FL)

County of Miami Dade)

)ss.

Ivan C. Vila

being first duly sworn, deposes

and says that:

(1) Affiant is the President
(Owner, Partner, Officer, Representative or Agent) of
Visualscape Inc. the Bidder / Proposer that has

submitted the attached Solicitation;

- (2) Affiant is fully informed respecting the preparation and contents of the attached Bid/Proposal and of all pertinent circumstances respecting such Solicitation;
- (3) Such submittal is genuine and is not a collusive or sham Solicitation;
- (4) Neither the said Bidder / Proposer nor and of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder / Proposer or firm, or person to submit a collusive or sham Solicitation in connection with the work for which the attached submittal; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Solicitation price or the Solicitation price of any other Bidder / Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;
- (5) The price or prices quoted in the attached submittal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

DRUG-FREE WORK PLACE FORM

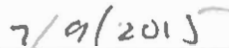
The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that Visualscape Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a drug-free workplace, any available drug counseling, Employee Assistance Programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee a copy of the statement specified in subsection (1) that are engaged in providing the commodities or contractual services that are proposed.
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are proposed, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder Signature



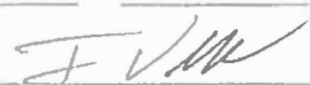
Date

CERTIFICATION OF BIDDER STATEMENT

I Ivan C. Vila, President certify that I am authorized to act on behalf
 (Name) (Title)
 of Visualscape Inc. pursuant to the IFB and further
 (Name of Business)

acknowledge and understand the information contained in response to this Bidder Statement shall be relied upon by Owner awarding the contract and such information is warranted by Bidder to be true and correct. The discovery of any omission or misstatement that materially affects the Bidder Statement to perform under the contract shall cause the City to reject the bid or proposal, and if necessary, terminate the award and/or contract. I further certify that the following are the names, titles and official signatures of those persons authorized to act by the foregoing statement.

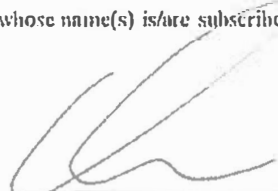
<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____


Signature

State of Florida
 County of Miami Dade

On this the ___ day of _____, 20___, before me, the undersigned Notary Public of the State of Florida, personally appeared Ivan C. Vila and whose name(s) is/are subscribed to
 (Name(s) of individual(s) who appeared before notary)

the within instrument, and acknowledge it's execution.



 NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
 SEAL OF OFFICE

Yordanka Rivero
 (Name of Notary Public: Print, Stamp or Type as Commissioned)

Personally known to me, or
 Produced identification:

Personally Known to me
 (Type of Identification Produced)



013960

Local Business Tax Receipt
Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



6856166

BUSINESS NAME/LOCATION

VISUALSCAPE INC
15980 NW 117 AVENUE
MIAMI FL 33018

RECEIPT NO.

RENEWAL
7130750

EXPIRES
SEPTEMBER 30, 2015

Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER

VISUALSCAPE INC

Employee(s) 10

SEC. TYPE OF BUSINESS

213 SERVICE BUSINESS

**PAYMENT RECEIVED
BY TAX COLLECTOR**

\$75.00 07/15/2014

CREDITCARD-14-027395

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector

December 18, 2013

BROWARD COUNTY TREE TRIMMER LICENSE

STANDARDS FOR MAINTAINING YOUR BROWARD COUNTY TREE TRIMMER LICENSE

1. The following shall be available for inspection at every work site where tree trimming is being carried out:
 - A copy of the company's Broward County Tree Trimmer license
 - Proof of the company's current insurance coverage
 - At least one person should possess a current Tree Trimmer training card (Class B licenses only). Current training cards reflect that training was completed within
 - the past two (2) years.
 - Picture identification issued by a government entity or agency
2. At least one trained person must be available at every work site where tree trimming is being carried out.
3. The company's Tree Trimmer license number shall be prominently displayed on both sides of vehicles used in tree trimming.
4. Tree trimmer license number must appear in ads offering tree trimming and/or removal services. Advertisements include business cards, telephone directory advertisements, quotes for tree services, flyers and vehicles advertising tree services.
5. License holders shall ensure that all employees engaged in tree trimming are adequately trained regarding safety procedures in accordance with applicable federal and state law including the federal Occupational Safety and Health Act of 1970 (OSHA).
6. Retraining is required before licenses can be renewed. Tree trimmer licenses are renewable every two years.
7. Each license holder shall notify the County, in writing, if there is a change in any of the standards required for licensure.

VISUALSCAPE INC.
15980 NW 117 AVE
MIAMI, FL 33018

BROWARD COUNTY
PLANNING AND ZONING DEPARTMENT
15980 NW 117 AVE
MIAMI, FL 33018
117 B-1090 08/31/2015
15980 NW 117 AVE
MIAMI, FL 33018
TRAINED EMPLOYEE: ADRIAN RIVERO



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JIM BOXOLD
SECRETARY

June 24, 2015

VISUALSCAPE INC.
15980 NW 117TH AVE
MIAMI FL 33018

RE: CERTIFICATE OF QUALIFICATION

Dear Sir/Madam:

The Department of Transportation has qualified your company for the type of work indicated below. Unless your company is notified otherwise, this Certificate of Qualification will expire 6/30/2016. However, the new application is due 4/30/2016.

In accordance with 8.337.14 (1) F.S. your next application must be filed within (4) months of the ending date of the applicant's audited annual financial statements and, if applicable, the audited interim financial statements. Section 337.14 (4) F.S. provides that your certificate will be valid for 18 months after your financial statement date. This gives a two month period to allow you to bid on jobs as we process your new application for qualification. To remain qualified with the Department, a new application must be submitted subsequent to any significant change in the financial position or the structure of your firm as described in Section 14-22.005(3), Florida Administrative Code.

Your company's maximum capacity rating has been established based on Audited Reviewed financial statements. To access it, please log into the Contractor Prequalification Application System via the following link:
<https://www3.dot.state.fl.us/ContractorPreQualification/>


Once logged in, select "View" for the most recently approved application, and then click the "Manage" and "Application Summary" tabs.

FDOT APPROVED WORK CLASSES:
LANDSCAPING

FDOT APPROVED SPECIALITY CLASSES OF WORK:
Irrigation

You may apply, in writing, for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code. Please be advised if certification in additional classes of work is desired, documentation is needed to show that your company has done such work with your own forces and equipment or that experience was gained with another contractor and that you have the necessary equipment for each additional class of work requested.

Sincerely,


Alan Autry, Manager
Contracts Administration Office

AA:cj

www.dot.state.fl.us



miamidade.gov

Regulatory and Economic Resources Department
111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111 F 305-375-3160

CERT. NO: 15368
Approval Date: 08/06/2013 - MICRO/SBE
Expiration Date: 08/31/2016

August 7, 2013

Mr. Ivan Vila
VISUALSCAPE, INC.
15980 NW 117th Ave
Miami, FL 33018-0000

Dear Mr. Vila:

Miami Dade County Small Business Development (SBD) under Business Affairs, a division of the Department of Regulatory and Economic Resources (RER) has completed the review of your application and attachments submitted for certification. Your firm is officially certified as a Small Business Enterprise in accordance with section 2-8.1.1.1.1 of the Code of Miami Dade County.

This certification is valid for three years provided that you submit a "Continuing Eligibility Affidavit" on or before your anniversary date of August 6, 2014 and there are no changes in your firm pertinent to your certification eligibility. The submittal of a "Continuing Eligibility Affidavit" annually with specific supporting documents on or before your Anniversary Date is required to maintain the three year certification. You will be notified of this responsibility in advance of the Anniversary Date. Failure to comply with the said responsibilities may result in immediate action to decertify the firm. Pursuant to the applicable section of the code as listed above, "once your firm has been decertified, your firm shall not be eligible to re-apply for certification for twelve (12) months from the time of the decertification."

If, at any time, there is a material change in the firm, including, but not limited to, ownership, officers, Director, scope of work being performed, daily operations, affiliations with other business or physical location of the firm, you must notify this office, in writing, within (30) days. Notification should include supporting documentation. You will receive timely instructions from this office as to how you should proceed, if necessary.

Your company is certified in the categories as listed below affording you the opportunity to bid and participate on contracts with goals. Please note that the categories listed are very general and are used only to assist our customers in searching the directory for certified firms to meet contract goals. The directory for all certified firms can be accessed on the Miami Dade County RER website http://www.miamidade.gov/business/business-certification/programs.asp.

Thank you for doing business with Miami Dade County.

Sincerely,

Shoji McGill, Director
Business Opportunity Support Services
Small Business Development Division
Regulatory and Economic Resources Department (RER)

CATEGORIES: (Your firm may bid or participate on contracts only under these categories)
GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMING, ETC. (MICRO/SBE)
LANDSCAPING (INCLUDING DESIGN, FERTILIZING, PLANTING, ETC., BUT NOT GROUNDS MAINTENANCE OR TREE TRIMMING SERVICES) (MICRO/SBE)
TREE TRIMMING AND PRUNING SERVICES (MICRO/SBE)
TREE AND SHRUB REMOVAL SERVICES (MICRO/SBE)

C:

State of Florida

MICRO, SMALL & MEDIUM BUSINESS CERTIFICATION

VisualScape Inc.

is certified under the provisions of
257 and 255.187, Florida Statutes for a period from:

06/12/2014

to

06/12/2016

Craig J. Nichols

Craig J. Nichols, Secretary
Florida Department of Management Services



DEPARTMENT OF MANAGEMENT
SERVICES



MIAMI-DADE COUNTY PUBLIC SCHOOLS



SMALL BUSINESS ENTERPRISE (TIER 1)

THIS CERTIFIES THAT

VISUALSCAPE, INC.

OWNED AND CONTROLLED FIRM, PURSUANT TO
MIAMI-DADE COUNTY PUBLIC SCHOOL BOARD POLICY 6320.02

March 14, 2014

Issue Date

March 14, 2016

Expiration Date

6515605

Vendor No.

A handwritten signature in black ink, appearing to read "Brian Williams", written over a horizontal line.

Brian Williams, OEO Development Officer
Office of Economic Opportunity
1450 NE 2nd Avenue, Suite 428
Miami, Florida 33132



The Florida Nursery, Growers & Landscape Association
Confers on

Adrian Rivero T96 0102

The Title of
FNGLA Certified Landscape Technician (FCLT)

Expiration Date: September 30, 2016
Certified Since: September 2007

Mike Marshall, FNGLA President

Merry Mott, FNGLA Certification Director



The Florida Nursery, Growers & Landscape Association
Confers on

Rodolfo Hernandez T96 0098

The Title of
FNGLA Certified Landscape Technician (FCLT)

Expiration Date: September 30, 2016
Certified Since: September 2007

Mike Marshall, FNGLA President

Merry Mott, FNGLA Certification Director

INTERNATIONAL SOCIETY OF ARBORICULTURE CERTIFIED ARBORIST™

Jeff Shimonski

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist™



Jim Skiera, Executive Director
International Society of Arboriculture

Certification Board, Chair
International Society of Arboriculture

FL-1052AM

Certification Number

Oct 12, 2002

Certified Since

Dec 31, 2017

Expiration Date



International Society of Arboriculture™ Tree Risk Assessment Qualification

JEFF SHIMONSKI

Having successfully completed the requirements established by the Certification Board of the International Society of Arboriculture,™ the above named is hereby recognized as ISA Tree Risk Assessment Qualified.

A handwritten signature in black ink, appearing to read "D. Glenn", written over a horizontal line.

David Glenn, Certification Board Chair
International Society of Arboriculture

A handwritten signature in black ink, appearing to read "J. Skiera", written over a horizontal line.

Jim Skiera, Executive Director
International Society of Arboriculture

February 1, 2013

Issue Date

March 31, 2016

Term of Validity End Date



GV30126-1

Certificate #
GV30126

Trainee ID #

UF IFAS
UNIVERSITY of FLORIDA

Certificate of Training Best Management Practices Florida Green Industries

The undersigned hereby acknowledges that

Jeff Shimonski

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Issuer

H. Mayer

Instructor

3/19/2014

Date of Class

DEE Program Administrator

Not valid without seal



SMA Membership Certificate and Card

Society of Municipal Arborists

A Professional Affiliate of the International Society of Arboriculture

JEFF SHIMONSKI
TROPICAL DESIGNS OF FLORIDA
7330 SW 55 AVE
MIAMI FL 33143

Thank you for your membership in the Society of Municipal Arborists, the professional voice of municipal arborists and urban foresters worldwide. Your membership connects you to an international network of professionals who create and sustain our community forests.

We invite you to become involved in the many programs and services we offer, including our bi-monthly magazine, *City Trees*, where you can read about community tree programs around the world and submit an article about yours. As a member, you will receive discounted rates to our annual conference and trade show, the Municipal Forestry Institute, and other programs. We have a wide range of committees who advance the work of SMA, and we urge you to contribute your time and talents to one that interests you.

www.urban-forestry.com

Membership Certificate *This membership certificate allows you to display your professional affiliation in your home or office. Tear along the perforated edges and remove this 4" x 6" certificate.*

Membership Wallet Card *Tear along the perforated edges and remove this wallet-sized card.*

SMA Member

Jeff Shimonski

Member ID: 151280
Expires: 12/31/2015



Society of Municipal Arborists

Society of Municipal Arborists

Member ID: 151280
Expires: 12/31/2015

Jeff Shimonski



SMA Member

Jeff Shimonski

Tropical Designs of Florida
P.O. Box 5177
Pinecrest, Florida 33256

Revised: August 24, 2014

Experience

President, Tropical Designs of Florida 1995 – Present

Tropical Designs provides consultant services for tropical and sustainable site development, tropical horticulture, arboriculture, animal exhibit design, development of tropical integrated pest management programs and expert witness testimony in South Florida and internationally. Selected projects include: *Qutari Dair project* in Sharm El Sheikh, Egypt, *Miami MetroZoo's Neotropical exhibit* in Miami Florida, *Garden of the Groves Park* in Grand Bahama Island, *The Ginger Factory* in Yandina, Australia, *Landscape Management Systems* in Guam, *Tahiti Beach Homeowners Association* in Coral Gables, Florida.

www.TropicalDesigns.com is a horticultural website created in 1997 to highlight tropical natural history subjects including; tropical plants, tropical arboriculture, tropical animals, Integrated Pest Management practices, composting, the planning and construction of theme parks, hurricane horticulture and hurricane and typhoon tree recovery. Many of my published articles can be found on this site.

www.MalaysiaFlora.com is website on the flora, fauna and geography of Malaysia and Borneo that was created in 2009. Featured on the site are my articles and photos on plants, insects, animals and other subjects related to that part of the world.

Vice President Horticulture, Jungle Island June 2007 – February 2014 (Retired)

Responsible for ongoing site development and management including horticulture, management of the site in a continued sustainable manner, exhibit design and construction, and general facilities management including general park maintenance, night security and housekeeping.

Site Landscape Director, Director of Horticulture, Parrot Jungle Island 2002 – June 2007

I directed the growing and installation of plant material for this facility. I was responsible for mature tree relocation and installation and ongoing maintenance of this new 18- acre park located between downtown Miami and South Beach through innovative horticultural techniques to create a tropical theme park featuring tropical animals, a lush tropical canopy and dense foliage. This entire landscape project was designed, installed and maintained in a fully sustainable manner. The title of Site Landscape Director included exhibit construction coordinator, site project manager, and art director for faux rock exhibits and project manager for the Ichmura Miami Japanese Garden.

The responsibilities as director of Horticulture and Maintenance for Parrot Jungle Island included ongoing landscape design, plant growing, selection, installation, and all other horticultural aspects of the site. Other tasks included ongoing construction, exhibit design and management of general park maintenance, housekeeping, night security, and general facilities management.

Director of Horticulture, Parrot Jungle & Gardens
1975 – 2002

Hired and supervised crew of fifteen in the areas of horticulture and landscape maintenance, design and construction of new exhibits. Responsibilities included development and establishment of an Integrated Pest Management program, maintenance of the plant collections and grounds, implementation of new designs for grounds and animal exhibits, design and construction of off-ground exhibits, and onsite composting operation (held license). In 1992 was responsible for site restoration including landscaping of the entire park and reconstruction of exhibits after Hurricane Andrew. I had extensive animal handling experience managing many different species from tropical and flamingos to monitor lizards and alligators. My primate handling involved gibbons, chimpanzees and especially orangutans.

Crew Chief, Environmental Enterprise Inc.
1974 – 1975

Coordinated and managed projects for landscape contractor and supervised crew of three employees.

Affiliations

International Society of Arboriculture, Certified Municipal Arborist # FL-1052AM

International Society of Arboriculture Tree Risk Assessment Qualification

Pacific Northwest Chapter of the ISA Certified Tree Risk Assessor # 1465

American Society of Consulting Arborists

Society of Municipal Arborists Chair of the Editorial Review Board for the Journal City Trees
2011 to present

US Environmental Protection Agency, GreenScapes Landscape Program

US Environmental Protection Agency, Pesticide Environmental Stewardship Program

Association of Zoological Horticulture

American Mosquito Control Association

Florida Mosquito Control Association

Florida Agricultural Council Region 5 Advisory Council Member, University of Florida IFAS
2010 to present

Honorary Member of the Montgomery Botanical Center, Coral Gables, Florida
2008 to 2013

Commercial Urban Horticulture Advisory Committee, Miami, Florida *2009 to present*

Board of Director for the Barnacle Society at the Barnacle State Historical Site, Miami, Florida
1997 through 2001

Conferences/Panels

- City of Miami Green Commission Urban Forestry Working Group 2007 to 2010
- Urban/Community IPM, 2005 National Meeting, EPA Pesticide Environmental Stewardship Program
- The Benefits of using Compost in Landscape Development, 2003 Advanced Topics in Compost Utilization, University of Florida Collier County Cooperative Extension Service

Selected Publications/Presentations

- The Urban Forest of Hong Kong, July/August 2015, City Trees: Journal of the Society of Municipal Arborists
- Successful stories about trees and hurricanes in South Florida, July 2014, Hurricane Preparation Workshop, University of Florida IFAS Extension
- Jungle Island Sustainable Landscape Development and Maintenance 10 years later, April 2013 Annual Seminar of the Landscape Inspectors Assn of Florida
- Creating a Sustainable Landscape Successfully, October 2011, Tree Care Industry Magazine
- Successful Relocation of Mature Trees with comments on Sustainability and Tree Resistance to Hurricanes, Presentation to the Florida Chapter of the International Society of Arboriculture, March 2011
- Some Thoughts on Topping and Tropical Trees, July/August 2010, City Trees: Journal of the Society of Municipal Arborists
- Integrated Pest Management and Mosquito Larvae Control in a Zoological Theme Park, Spring 2010, Wing Beats: Journal of the American Mosquito Control Association
- An Experiment in Arboriculture and Mosquito Control, March/April 2009, City Trees: Journal of the Society of Municipal Arborists
- A Municipal Specialist's Travels in Egypt, Part I: Touring Urban Plantings, November/December 2008, City Trees: Journal of the Society of Municipal Arborists
- Integrated Pest Management & Plant Health Care, A Case Study for Sustainable Tropical Site Development & Horticulture without the use of Pesticides or Conventional Fertilizers, 2008 American Public Gardens Association Annual Conference
- Looking back at a Successful Big Tree Relocation Project with Comments on Ficus Species and Hurricanes, Trees Florida Conference 2008
- Some Observations on Relocating Tropical Trees, July/August 2007, City Trees: Journal of the Society of Municipal Arborists
- Ficus Species and Hurricane Horticulture, March/April 2007, City Trees: Journal of the Society of Municipal Arborists
- Sustainable and Eco-efficient Landscape Design, EPA GreenScapes: Building Sustainable Sites from the Ground Up - Soil, 2006 ASLA Annual Meeting and Expo/ 43rd IFLA World Congress
- Parrot Jungle Island, A Zoological Theme Park built upon IPM and Plant Health Care practices: Featuring the ongoing development of an onsite mosquito larvicide program, 2005 Conference Proceedings Association Of Zoological Horticulture
- Creating Islands in Aquatic Ecosystems, July/August 2005, Association of Zoological Horticulture Newsletter
- Relocating a Theme Park with a Compost Foundation, December 2002, Biocycle Journal of Composting & Organics Recycling
- How the use of Compost and Mulch has been an Important Component of a Successful Integrated Pest Management Program, 2001 Conference Proceedings: Association of Zoological Horticulture
- German Cockroach Control through IPM, April 2000, Newsletter Association Of Zoological Horticulture

- Composting at Parrot Jungle and Gardens, March 1996, Biocycle Journal of Composting and Organics Recycling
- Saving Large Fallen Trees after Hurricane Andrew, 1994 Conference Proceedings: Association of Zoological Horticulture
- An IPM plan for the Control of Phytomyzid Mites on Musoid Plants, April 1991, The Heliconia Society Bulletin
- An IPM program for Growing Tropical plants using Cultivation Techniques, 1991 Conference Proceedings, Association of Zoological Horticulture

Expert Witness Testimony

- Styles and case information given upon request

Regularly Published Articles

- Monthly garden column for the Biscayne Times newspaper in Miami Florida, 2006 to present.
- Tree of Merit article for City Trees: Journal of the Society of Municipal Arborists, bimonthly for the year 2008.

Educational and Certification Programs

- Florida Green Industries Best Management Practices, Florida Department of Environmental Protection, License GV30126-1
- Certified in the use of a Resistograph for wood diagnosis and decay detection by IML, Inc. 2010
- Identification of the Larval Mosquitoes of Florida, Florida Mosquito Control Association 2005 Dodd Short Course
- Municipal Compost Management, Independent Study Program Cornell University 1991

Grants

- \$21,000 grant in 2005 from the Center of Agricultural Partnerships to Tropical Designs of Florida for a study on mosquito larvae control at Parrot Jungle Island.

Awards and Designations

- Greater Miami Chamber of Commerce 2001 Environmental Business Practices Award
- Council of Sustainable Florida Award 2002
- Alliance Partner in the US Environmental Protection Agency's GreenScapes Landscape Program
- 2010 Jungle Island designation as Gold-level member in the US Environmental Protection Agency's Pesticide Environmental Stewardship Program.
- Author's Citation Award from the Society of Municipal Arborists for articles in the journal City Trees 2010
- Chuck Rogers Conservation Award for A Lifetime of Achievement in Plant Conservation, Association of Zoological Horticulture 2013

GEOMANTIC DESIGNS, INC.

ROBERT PARSLEY, III, A.S.L.A.
LANDSCAPE ARCHITECT

July 15th, 2015

www.geomanticdesigns.com
rparsley@geomanticdesigns.com

6800 SW 81ST STREET, MIAMI, FLORIDA 33143 • OFFICE: (305) 665 - 9688 • FAX: (305) 668 - 8426

To: City Of Coral Gables

Re: Country Club Prado Landscape Improvements – Project IFB 2015.06.11

Geomantic Designs reviewed the bids submitted for this project and recommends accepting the low bidder, Visual Scapes, as the landscape contractor for The Country Club Prado Landscape Improvements Project.

Thank you,

Robert Parsley

Robert Parsley, ASLA

