



**City of Coral Gables
CITY COMMISSION MEETING
May 20, 2025**

ITEM TITLE:

A Resolution accepting the recommendation of the Chief Procurement Officer to extend contract no. RFP 2018-001 for Disaster Debris Monitoring Services with Tetra Tech, Inc., and to approve a rate adjustment to the compensation schedule pursuant to Section 2-764 of the City’s Procurement Code entitled “Approval of Change Orders and Contract Modifications.”

DEPARTMENT HEAD RECOMMENDATION:

Approval.

BRIEF HISTORY:

On April 10, 2018, the City Commission passed and adopted Resolution 2018-114 to award, negotiate and execute a contract with Tetra Tech, Inc.

The Professional Services Agreement with Tetra Tech, Inc. was executed by the City on May 23, 2018 for a three (3) year period, expiring on May 22, 2021, with the option to renew for two (2) additional two (2) year periods, with a final expiration date of May 22, 2025.

The Professional requested a two-point seven six percent (2.76%) rate adjustment based on the rise in the Consumer Price Index.

The adjusted amount is in accordance with the requirements outlined under RFP 2018-001 Exhibit B Compensation Schedule and the City has agreed to the two-point seven six percent (2.76%) rate adjustment that would amend the contract pricing for the identified lines to become effective upon execution of the amendment.

The current Agreement is set to expire May 22, 2025 and the City and Professional now desire to extend the Agreement from May 22, 2025, to November 30, 2025, in order to coincide with the end of the Hurricane Season.

It was confirmed that contract changes are allowed by FEMA as long as documented procurement policies and procedures are followed pursuant to 2 C.F.R § 200.317.

Section 2-585 of the Procurement Code, entitled “Authority” authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on contract modifications.

FINANCIAL INFORMATION:

No.	Amount	Account No.	Source of Funds
1.	TBD	100-7000-519-31-90	Hurricane Fund
Total:	TBD		

Fiscal Impact:

There is no Fiscal Impact.

ATTACHMENT(S):

1. Resolution