

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Minutes of Meeting, December 2, 2017
War Memorial Youth Center, Conference Room

MEMBERS	J	A	*S	O	N	D	J	F	M	A	M	J	
Ana Martin-Lavielle	-	-	-	E	P	A							Mayor Raúl Valdés-Fauli
Bonita Norman	-	-	-	P	P	P							Vice Mayor Patricia Keon
Lucy Reinhardt	-	-	-	-	-	P							Comm. Frank Quesada
Barbara Perez	-	-	-	P	E	P							Comm. Vince Lago
Elizabeth Parnes	-	-	-	P	P	P							Comm. Michael Mena
Jose Garrigo	-	-	-	E	P	P							City Mgr. Cathy Swanson-Rivenbark
Robert Berman	-	-	-	P	P	P							Board as a Whole

STAFF:

Brook Dannemiller, Landscape Services Director, Board Secretary
Deena Bell-Llewellyn, Landscape Services, Landscape Architect
Ayliin Hernandez, Landscape Services, Recording Secretary

A = Absent
P = Present
E = Excused

OPEN MEETING: The Chair, Barbara Perez, opened the meeting at 8:43 a.m., the roll was taken and a quorum was present. A motion was made to “Approve the minutes of November 2, 2017, as corrected.” The motion was seconded, voted upon and adopted unanimously.

NEW BUSINESS:

SIDEWALK PROGRAM UPDATE: Ms. Norman requested clarification on who is responsible for the maintenance of the sidewalks. Discussion developed. Mr. Dannemiller advised the code states that residents are responsible for the maintenance of their sidewalks. If the sidewalk is damaged by a city tree, the city is responsible for the repair. If the sidewalk is damaged by a private company or a utility provider, the resident is responsible for addressing the sidewalk repair with the entity that damaged it. The board inquired whether residents can hire the city contractor that repairs the sidewalks. Mr. Dannemiller will look into it. Ms. Norman mentioned that residents should be informed of the bicycle lane installation.

ROYAL POINCIANA FESTIVAL PLANNING: The workshop is scheduled for Thursday, June 7TH, 2018. Ms. Parnes provided an updated. Discussion developed on the speaker and the topic. City Arborist, Jorge Rivera, can give the presentation. Discussion developed on having the presentation at the Scout Hut on the Granada Golf Course. Ms. Parnes will arrange a meeting with the Scout Hut Manager, Rich Richards. Ms. Parnes inquired on the publicity. Mr. Dannemiller advised that city staff can assistance.

OLD BUSINESS:

FARMER’S MARKET EVENT: The event is scheduled for Saturday, January 27, 2018. Discussion developed on the event speaker. Mr. Dannemiller mentioned City Arborist, Jorge Rivera, can provide a presentation on post hurricane tree restoration.

*Hurricane Irma – no meeting

ARBOR DAY EVENT: The event is scheduled for Friday, April 27, 2018. Ms. Perez provided an update. The event will be held at the Coral Gables Preparatory Academy located at 105 Minorca Avenue, Coral Gables, FL. She noted the beauty of the historical architecture of the building. The main presentation will be provided by the students of Coral Gables Preparatory in the auditorium. Katy Sobrado, the Garden Club/Arbor Day liaison will coordinate the children's program. Several trees will be planted by Landscape Services. Mr. Danneiller will coordinate street parking with Parking Director Mr. Kenny. **A motion was made to "Approve Coral Gables Preparatory Academy, 105 Minorca Avenue, Coral Gables, FL as the location for the 2018 Arbor Day Celebration"** The motion was seconded, voted upon and adopted unanimously. Discussion developed on the landscape nominations. Each member selected a zone. Mr. Berman (zone 1), Ms. Parnes (zone 2), Ms. Norman (zone 3), Ms. Martin-Lavielle (zone 4) by default, Mr. Garrigo (zone 5), Ms. Reinhardt (zone 6) and Ms. Perez (zone 7). Each member should nominate five properties. Voting should take place in February.

UPDATE ON MISCELLANEOUS CITY PROJECTS:

BETSY ADAMS AND THE CORAL GABLES GARDEN CLUB PARK: Mr. Dannimiller advised the playground equipment was installed. The wall around the perimeter was completed. Substantial completion is expected by the end of the December. Minor changes were made for cost savings purposes. The key elements remained. The landscape design includes flowering trees. Ms. Norman mentioned the Coral Gables Garden Club would like to partner with the city in the park dedication. An inquiry was made on who is in charge of the donations for benches. Mr. Dannemiller advised that Coral Gables Foundation Director Mary Snow is the contact person.

HURRICANE DEBRIS REMOVAL: Mr. Dannemiller provided an update. Removal of the trees, stumps and site debris should be completed by the end of December.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:30 a.m.

APPROVED:


Barbara Perez, Chair

ATTEST:


Brook Dannemiller, Secretary

THE NEXT MEETING WILL BE HELD
THURSDAY, JANUARY 4, 2018, 8:30 a.m.
Youth Center Conference Room-, 405 University Drive, Coral Gables, Florida

*Hurricane Irma – no meeting