



CITY OF CORAL GABLES

405 Biltmore Way
Coral Gables, FL 33134
(305) 460-5102

Finance Department / Procurement Division
Request for Sole Source Procurement
(Over \$25,000 requires Commission approval)

Section 2-689 A contract may be awarded without competitive bids or proposals when the Procurement Officer, after conducting a good faith review of all available sources, determines in writing, pursuant to a written request from a department head, that the contract by its very nature is not suitable to competitive bids or proposals, as there is only one source for the required supply, service or construction item capable of fulfilling the needs of the city.

Contract ID # 35 2019-097

PART I: Department/Vendor Information

Division/ Department	PARKING DEPARTMENT	Dept. Contact	Kevin Kinney, Director Ext. 5540	Requisition No.	0021242
Suggested Vendor	#021345	Service/Item Description	SERVER UPGRADE	Value	\$94,190.00

PART II: Explanation (Supporting documentation must be attached)

Sole Source Justification	UPGRADE SOFTWARE VERSION, NETWORK MANAGER and SQL INCLUDING BLADE SERVER; NEW BC200 WORKSTATIONS WITH WINDOWS 10 APPLICATION INSTALLED; PORT SWITCH, GLOBALCOM BV1000 CREDIT CARD READER, MOUNTING BRACKET, MOLEX CABLE - SERVER UPDGRADE IS A REQUIREMENT FOR CITY TO BE PCI COMPLIANT BEFORE JULY 2020.
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Department Head Signature

12/17/19
Date

12/27/19

* This item requires Commission approval. user department must prepare an agenda item

**IT DEPARTMENT
CHECKED FOR TECHNICAL
COMPLIANCE**



Name Nelson Boual-z
Initial ALG Date 12/27/19

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Coral Gables, FL 33134
(305) 460-5102

**Finance Department / Procurement Division
Information Technology Authorization Request Form**
(Utilize for IT related purchases over \$1,000 without exception to funding source.)

PART I: Department/Vendor Information					
Division/ Department	Parking Department	Dept. Contact	Kevin Kinney Ext: 5540	Requisition No.	0021242
Suggested Vendor	WPS	Contract # (if applicable)		Value	\$94,190.00
PART II: Equipment Specifications (Additional documentation may be attached)					
Specifications	<p>Qty 2- Software Version Upgrade, BC200 or BC Easy system including Network M anager and SQL updates including blade server Qty 1- Hasp file modification for BC200/BC Easy ~ Applied for changes in the system hasp file configuration when options are added or configuration changes are requested QTY 5- NewBC-200 Workstation with Windows 10 and software application preinstalled and configured. QTY 15 - (5)Port Switch QTY 15- Globalcom BV1000 Credit Card Reader QTY 9- Globalcom BV1000 Custom Mounting Bracket, CC QTY 6- Globalcom BV1000 Mounting Bracket, CC/PIN - POF/Exit Station, flat QTY 15- Molex cable for payment terminal</p> <p>The above equipment is part of a turnkey solution to upgrade the existing equipment used to controll the parking gates and to process parking payments at parking garages 1, 2, 4, 6.</p>				
PART III: JUSTIFICATION (Additional documentation may be attached)					
Justification	<p>The solution currently used by Parking Department to control and operate the gates and fee collections at PG 1, PG2, PG4, PG6 needs to be upgraded in order to comply with PCI, and the City's security requirements. The existing equipment is running software versions that will soon run out of manufacturer support. Also the hardware needs to be upgrade to support the processing of credit card transactions using chip and pin. CG IT has reviewed the proposal from WPS and finds it adequate to meet the needs of the Parking Department.</p>				

Approved

Not Approved

Explanation (to be used if the request is not approved):

Department Director

12/27/19
Date

Information Technology Director or Designee

12/27/2019
Date

**CONTRACT AND SOLICITATION
REQUEST FORM**

PROJECT/CONTRACT TITLE:

DATE:

WPS BC200 SERVER UPGRADE

12/17/19

PROJECT MANAGERS, CONTRACT MANAGERS, CONSULTANT:

Project Manager: KEVIN KINNEY	PHONE: 305-460-5541	EMAIL: kkinney@coralgables.com
Contract Manager: KEVIN KINNEY	PHONE: 305-460-5541	EMAIL: kkinney@coralgables.com
Consultant: MARK WALKER	PHONE: 321-501-6990	EMAIL: MWalker@wps-us.com

PROJECT/ CONTRACT DESCRIPTION:

UPGRADE SOFTWARE VERSION, NETWORK MANAGER and SQL INCLUDING BLADE SERVER; NEW BC200 WORKSTATIONS WITH WINDOWS 10 APPLICATION INSTALLED; PORT SWITCH, GLOBALCOM BV1000 CREDIT CARD READER, MOUNTING BRACKET, MOLEX CABLE - SERVER UPDGRADE IS A REQUIREMENT FOR CITY TO BE PCI COMPLIANT BEFORE JULY 2020.

ADVISORY BOARD/COMMITTEE RECOMMENDATION(S): (If Applicable)

Date	Board/Committee	Comments

ENGINEERING ESTIMATE (If Applicable):

CONTRACT FINANCIAL INFORMATION:

Amount	Account No.	Project String	Source of Funds
\$45,000	460-8310-545-64-40		PARKING FUND
\$38,102	460-8310-545-46-30		PARKING FUND
\$11,088	460-8360-545-52-17		PARKING FUND
Total: \$94,190		Management & Budget Director: <i>Kurt Klein</i> 12/18/19	

GRANT FUNDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SOURCE:	AGREEMENT NO.
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SUBMITTED AND APPROVED BY:

Submitted By:	Department Director:	Date Received By Procurement:
	<i>[Signature]</i>	

REQUIRED ATTACHMENT(S):

1. Project Status Report
2. Special Conditions (If Applicable)
3. Desired Timeline
4. Construction Plans (If Applicable)
5. Scope of Services/Scope of Work
6. Technical Specification (If Applicable)



a dynnic
company

September 27, 2019

City of Coral Gables Parking Department
2801 Salzedo St. 2nd Floor
Coral Gables FL 33134

To Whom It May Concern:

WPS is the sole source provider of BC200 parking revenue equipment and software. All finished goods, parts, repairs and service must be performed by WPS or a designated partner. PARCs equipment installed in the City of Coral Gables Parking Garages must be serviced and maintained by WPS. Parts and service are for a proprietary Parking Access and Revenue Control System manufactured by WPS-Global, a Dynnic Company.

Be advised that WPS USA Corp. is the sole source for the purchase of the following equipment or components:

1. All WPS hardware and components including but not limited to:
 - a. Ticket Dispensers
 - b. Credit Card Exit Terminals
 - c. Pay on Foot and Pay in Lane cash & credit payment terminals
 - d. Credit Card only Pay on Foot terminals
 - e. PARCS Server and BC200 TRAC Software
 - f. WPS Barrier Gates
 - g. All peripheral devices and components that comprise the total PARCS system
2. Hardware and software features
 - a. Aluminum terminal housings to minimize corrosion
 - b. Proprietary software code for secure processing of data
 - c. Custom developed universal communication board (MPB board) utilized in all terminals to communicate with BC200 TRAC Software
 - d. Unique intelligent barcode processing for on-line or off-line processing of revenue transactions
 - e. PCI compliant credit card processing software, proprietary to WPS USA Corp.

Sincerely,

Mark B Walker

Mark B Walker
Vice President of Sales
WPS-US

WPS USA Corp.



7524 Standish Place, Suite 150
Rockville, MD
USA 20855
Phone: 678-602-8213
Email: mike.driscoll@wps-us.com

Quote

BC-200 Upgrade

Date	10/2/19
Quote Number	IMT147959

UPDATED 11-11-19

Sold To:

City of Coral Gables
2801 Salzedo St, 2nd FL
Coral Gables, Florida 33134
Stefan Batic
Sbatic@coralgables.com

Ship To/Site Information:

Same as Sold To

Factory Warranty Period

The Equipment specified is covered for one (1) year against faulty parts and materials. WPS USA shall repair or replace any such components at no additional cost to the purchaser during the factory warranty period. The Warranty does not cover equipment damage determined to have been caused by vandalism, misuse, or acts of Nature.

Terms and Conditions

Equipment Delivery:	8 - 14 Weeks from date of signed contract
Payment Terms:	50% Deposit net 10 (order will not be processed until deposit is received), 50% due upon delivery of equipment, net 30. All signed Change Orders due Net 30 upon completed installation
Shipping:	F.O.B. Factory Correct shipping charges will be prepaid and added to billing invoice.
Quotation Valid:	60 Days

Work Scope

1. If this proposal includes labor costs, they are standard labor rates and do not include prevailing wage or other special wage rates. All work (installation, testing, training and inspections) shall be scheduled during regular business hours only. Any work or inspections outside regular business hours shall be in addition to this Sales Order amount.
2. This proposal is based on the published project schedule at bid time. Delays to the project not within WPS's control may require additional expenses.
3. All materials and labor are subject to a preliminary notice and subsequent filling of mechanics lien in the event of payment default. Customer must provide preliminary information prior to commencement of work. (California constitution Article XIV, Section 3)
4. Invoices not paid within the terms of the Sales Order are subject to Service Charges at the rate of 1.5% per Month. In the event outside mediation is necessary for the collection of an unpaid invoice, the customer is responsible for collection costs and reasonable attorney's fees.
5. Special order items may carry up to 100% cancellation/restocking fee based on WPS factory return policies.


Inclusions

Equipment and/or Services as per this Sales Order
Estimated Freight Costs, Correct shipping charges will be prepaid and added to billing invoice. All previous amounts on proposals were estimates.

Exclusions

Installation

- Site Work (cable runs, power, conduits, etc.)
- Networking (wired and wireless)
- Connection of handhelds to Wi-Fi
- Permit fees from local authorities
- Electrical power source
- Concrete labor and materials
- Electrical labor and materials for:
 - 120/220 volt power supply to equipment
 - Conduit with pull strings for low voltage control wires between equipment
 - Conduit with pull strings for data or voice communication cables
 - Low voltage control wires between equipment in conduit provided by others
 - Communication, video, or data transmission cables in conduit provided by others
- Excavating and/or ground surface work
- Bollards and/or protective barriers for equipment
- Supervision of installation of equipment included in this proposal
- Mounting of equipment and all wiring connections
- Additional Insured Certificate, Waiver of Subrogation

OK 

Reference	PO Number	Customer	Sales Person	Order Date	Ship Via	Terms
BC-200 Workstation Upgrade		City of Coral Gables	Mike Driscoll		Ground	See below

Qty	Item #	Description	Price	Ext. Price
2	COM-0036	Software Version Upgrade, BC200 or BC Easy system including Network Manager and SQL updates including blade server	\$5,100.00	\$10,200.00
1	BCU-1062	Hasp file modification for BC200/BC Easy - Applied for changes in the system hasp file configuration when options are added or configuration changes are requested	\$855.00	\$855.00
5	COM-0001	New BC-200 Workstation with Windows 10 and software application preinstalled and configured.	\$2,500.00	\$12,500.00
15	OPT-5273	(5) Port Switch	\$346.00	\$5,190.00
15	PAU-1052	Globalcom BV1000 Credit Card Reader	\$3,042.00	\$45,630.00
9	BCP-0600	Globalcom BV1000 Custom Mounting Bracket, CC	\$400.00	\$3,600.00
6	PAU-1055	Globalcom BV1000 Mounting Bracket, CC/PIN - POF/Exit Station, flat	\$400.00	\$2,400.00
15	BCU-1042	Molex cable for payment terminal	\$12.00	\$180.00
			Subtotal	\$69,500.00
			Installation	\$23,740.00
			Shipping	\$950.00
			Total Sales Tax	N/A
			Total Order	\$94,190.00
Notes:				

- I. BC200 Server
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install and configure BC200 Server
 - D. Install SQL Express 2017
 - E. Install Peripheral parking software
 - F. Import COCG Custom settings and configurations

- II. Valid Server
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install and configure Valid software
 - D. Install SQL Express 2017
 - E. Import COCG Custom settings and configurations

- III. BC-200 Workstation #1
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install BC200 Network Manager Client
 - D. Import COCG Custom settings and configurations

- IV. BC-200 Workstation #2
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install BC200 Network Manager Client
 - D. Import COCG Custom settings and configurations

- V. BC-200 Workstation #3
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install BC200 Network Manager Client
 - D. Import COCG Custom settings and configurations

- VI. BC-200 Workstation #4
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install BC200 Network Manager Client
 - D. Import COCG Custom settings and configurations

- VII. BC-200 Workstation #5
 - A. Configure server setup for first time start up
 - B. Perform latest windows updates
 - C. Install BC200 Network Manager Client
 - D. Import COCG Custom settings and configurations

- VIII. POF Station G1
 - A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet
 - G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
 - H. Configure and test network connectivity
 - I. Test Operation
 - J. Apply a weatherproof seal to the cabinet (if required)

- IX. POF Station CC G1
 - A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet
 - G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
 - H. Configure and test network connectivity
 - I. Test Operation
 - J. Apply a weatherproof seal to the cabinet (if required)

- X. POF Station G6
 - A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet

- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
 - H. Configure and test network connectivity
 - I. Test Operation
 - J. Apply a weatherproof seal to the cabinet (if required)
- XI. POF Station CC G6
- A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet
 - G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
 - H. Configure and test network connectivity
 - I. Test Operation
 - J. Apply a weatherproof seal to the cabinet (if required)
- XII. POF Station G2
- A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet
 - G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
 - H. Configure and test network connectivity
 - I. Test Operation
 - J. Apply a weatherproof seal to the cabinet (if required)
- XIII. POF Station CC G2
- A. Remove existing credit card reader
 - B. Expand the opening of the cabinet to accommodate the new payment terminal
 - C. Install the adaptor plate for the new reader in the cabinet
 - D. Update BC200 System Configuration for new payment terminal
 - E. Install the new switch in the exit station
 - F. Install the new payment terminal in the cabinet

- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XIV. POF Station G4

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XV. POF Station CC G4 East

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XVI. POF Station CC G4 West

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet

- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XVII. PIL Station G1

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XVIII. PIL Station G6

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XIX. PIL Station CC G6

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet

- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XX. PIL Station G2

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XXI. PIL Station CC G2

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet
- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

XXII. PIL Station CC G4

- A. Remove existing credit card reader
- B. Expand the opening of the cabinet to accommodate the new payment terminal
- C. Install the adaptor plate for the new reader in the cabinet
- D. Update BC200 System Configuration for new payment terminal
- E. Install the new switch in the exit station
- F. Install the new payment terminal in the cabinet

- G. Terminate the connections for the payment terminal including RS-232, Ethernet and low voltage
- H. Configure and test network connectivity
- I. Test Operation
- J. Apply a weatherproof seal to the cabinet (if required)

