



PINEWOOD CEMETERY ADVISORY BOARD MEETING
 Minutes of February 5, 2018 Meeting, 3:30 p.m.
 Historical Resources & Cultural Arts Department
 2327 Salzedo Street, Second Floor, Coral Gables, Florida 33134

*Historical Resources &
 Cultural Arts*

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MEMBERS

F M A M J J A S O N D J F APPOINTED BY:
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Martin Mendiola*	P	+	+	+	N	+	+	+	N	N	P	+	P Mayor Raul Valdés -Fauli
Mary Lynch*		+	+	+	N	+	+	+	N	N	P	+	P Vice-Mayor Pat Keon
Alexis J. Ehrenhaft	P	+	+	+	N	+	+	+	N	N	P	+	P Comm. Frank Quesada
Janet M. Nostro	P	+	+	+	N	+	+	+	N	N	P	+	P Comm. Vince Lago
David Mitchell	P	+	+	+	N	+	+	+	N	N	P	+	A Comm. Michael Mena
Vacant	P	+	+	+	N	+	+	+	N	N	A	+	City Manager
Vacant		+	+	+	N	+	+	+	N	N		+	Board-as-a Whole

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
 Kara N. Kautz, Assistant Historic Preservation Officer
 Yesenia Diaz, Administrative Assistant

A = Absent; P = Present; E = Excused
 + = No Meeting; * = New Appointment
 = Resigned Member; # = Late Arrival
 N = No Quorum

RECORDING SECRETARY/PREPARATION OF MINUTES: Yesenia Diaz, Administrative Assistant, Historical Resources & Cultural Arts

The meeting was called to order by Chair Nostro at 4:15 p.m.

MINUTES OF THE DECEMBER 4, 2017 MEETING:

A motion was made and seconded to approve the minutes of the December 4, 2017 meeting with attendance corrections as noted. It was unanimously approved.

OLD BUSINESS:

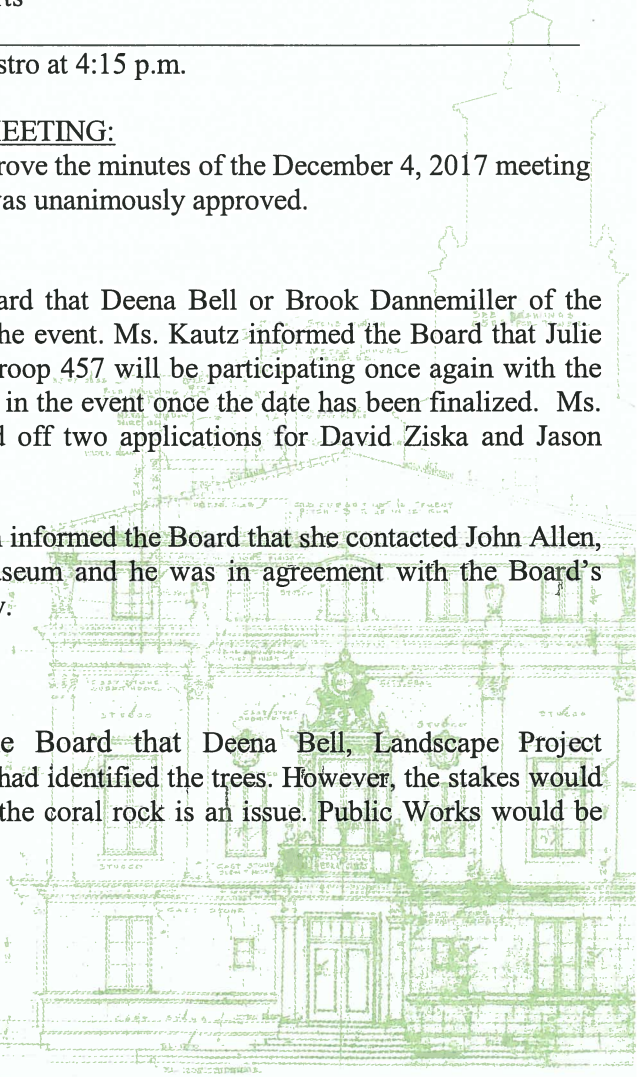
Pioneer Day: Ms. Spain informed that Board that Deena Bell or Brook Dannemiller of the Public Service Department would speak at the event. Ms. Kautz informed the Board that Julie Ziska who is in charge of the Boy Scouts Troop 457 will be participating once again with the presenting of the colors along with the troop in the event once the date has been finalized. Ms. Kautz also relayed that Mrs. Ziska dropped off two applications for David Ziska and Jason Andrew Dannelly for benches and trees.

Halloween Tours in the Cemetery: Ms. Spain informed the Board that she contacted John Allen, the interim director of the Coral Gable Museum and he was in agreement with the Board's concerns about having parties in the cemetery.

Ms. Lynch inquired about the tree markers.

Tree Markers: Ms. Kautz informed the Board that Deena Bell, Landscape Project Coordinator, for the City was contacted and had identified the trees. However, the stakes would still have to be installed by other means as the coral rock is an issue. Public Works would be contacted for suggestions.

NEW BUSINESS:



David Ziska and Jason Andrew Dannelly Benches and Plaques: Ms. Kautz stated that the applications for the benches and plaques were received along with checks. She relayed background information stating that the late Mr. Ziska was the Scoutmaster of Troop 457 and had participated with the presentation of the colors with the Boy Scouts every year at the Pioneer Day events prior to his passing. Additional background information was relayed on the second application for Jason Andrew Dannelly, who was a boy scout of Troop 457 and had recently passed away.

A motion was made and seconded to approve the application of both benches. It was unanimously approved.

Board Vacancies: Mr. Mendiola inquired on the current status of Board vacancies. The Board was informed that there were 2 vacancies currently, the Board-As-A-Whole and the City Manager's appointment. Ms. Spain informed the Board that a recent application was received for Richard Bennett, who had previously served on the Board many years ago and had expressed interest in serving again. After lengthy discussion by the Board it was decided that the application would be forwarded to the City Manager's Office for approval as they had a current vacancy.

Pioneer Day: The Board discussed the possibility of moving the date further back to either late March or April to allow enough time to fabricate the benches for the event. Ms. Spain reminded that Board that the Boy Scouts were unable to attend on March 3rd. Chair Nostro suggested moving the event to sometime in April rather than March. After lengthy discussion the Board decided the date to be April 7th or April 21st depending on the availability of the Boy Scout Troop 457.

A motion was made and seconded to move the event date of Pioneer Day to April 7th or April 21st. It was unanimously approved.

Items from the Secretary: None

City Commission Update: None

There being no further business to come before the Board, the meeting adjourned at 4:21 p.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer and Secretary to the Board