

CITY OF CORAL GABLES, FLORIDA

RESOLUTION

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PROCUREMENT OFFICER TO AWARD THE HEALTH INSURANCE CONSULTANT SERVICES CONTRACT TO USI INSURANCE SERVICES, LLC., THE HIGHEST RANKED RESPONSIVE-RESPONSIBLE PROPOSER, PURSUANT TO SECTION 2-763 OF THE PROCUREMENT CODE ENTITLED “CONTRACT AWARD” AND REQUEST FOR PROPOSALS (RFP) 2019-045.

WHEREAS, on January 15, 2020, the Procurement Division of Finance formally advertised, issued, and distributed Health Insurance Consultant Services, Request for Proposals (RFP) 2019-045; and

WHEREAS, eighty-eight (88) prospective proposers downloaded the RFP package from Public Purchase, the City’s web-based e-Procurement service; and

WHEREAS, on February 26, 2020, three (3) firms submitted proposals in response to the RFP: Digital Insurance, LLC d/b/a OneDigital Health and Benefits, The Gehring Group, Inc., and USI Insurance Services, LLC; and

WHEREAS, the Evaluation Committee convened on two (2) separate occasions to evaluate different portions of the three (3) responsive proposals; and

WHEREAS, the Evaluation Committee ranked the firms in the following order of preference: USI Insurance Services, LLC (top-ranked); The Gehring Group, Inc., (second ranked); Digital Insurance, LLD d/b/a OneDigital Health and Benefits (third ranked); and

WHEREAS, the Evaluation Committee determined that USI Insurance Services, LLC., was the highest ranked responsive-responsible proposer; and

WHEREAS, the Evaluation Committee further recommended that should negotiations fail with USI Insurance Services, LLC., that negotiations commence with the next most responsive-responsible, up to the second ranked proposer, until an agreement and contract amount acceptable to the City has been reached; and

WHEREAS, the Procurement Officer recommends accepting the Evaluation Committee’s recommendation; and

WHEREAS, Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Procurement Officer to administer and make recommendations on City contracts.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

Section 1. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The City Commission accepts the recommendation of the Procurement Officer to award the Health Insurance Consultant Services contract to USI Insurance Services, LLC., the highest ranked responsive-responsible proposer, pursuant to Section 2-763 of the Procurement Code entitled “Contract Award” and Request for Proposals (RFP) 2019-045; further authorizing the City Manager to negotiate and execute a Professional Services Agreement for a period of three (3) years with options to renew for three (3) additional two (2) year periods, exercisable at the option of the City Manager; should negotiations fail with the top-ranked proposer, negotiations shall commence with the next most responsive-responsible proposer, up to the second ranked proposer, until an agreement and contract amount acceptable to the City has been reached.

Section 3. This Resolution shall become effective upon the date of its adoption herein.

PASSED AND ADOPTED THIS NINTH DAY OF JUNE 2020

(Moved by _____, Seconded by _____)
(Passed 0/0 vote)

RAUL VALDES-FAULI
MAYOR

ATTEST:

BILLY Y. URQUIA
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:
MIRIAM SOLER RAMOS
CITY ATTORNEY