

**CITY OF CORAL GABLES, FLORIDA**

**RESOLUTION NO. 2023-267 (AS AMENDED)**

A RESOLUTION OF THE CITY COMMISSION CREATING  
THE CHARTER REVIEW COMMITTEE.

**WHEREAS**, the Charter of the City of Coral Gables is the constitutional document for the City, establishing the underlying structure of City government; and

**WHEREAS**, the City Commission has in the past created Charter Review Committees to review the Charter and make recommendations as to items that should potentially be amended, including most recently in 2015; and

**WHEREAS**, the Charter has not been subject to a Charter Review for over eight (8) years, and the Commission believes it is time to create another Charter Review Committee to conduct such a review; and

**WHEREAS**, the City of Coral Gables will be celebrating the 100<sup>th</sup> anniversary of its founding on April 29, 2025, and the Commission believes the City should review its Charter prior to its centennial;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES, FLORIDA:**

**SECTION 1.** The foregoing "**WHEREAS**" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**SECTION 2.** The City Commission hereby creates a Charter Review Committee to be composed of five (5) members. The Mayor, Vice Mayor and Commissioners will each appoint one member who must be a City resident. Membership shall be sought from persons of knowledge, experience, mature judgment, and background, having ability and desire to act in the public interest and representing insofar as possible the various special professional training, experience, and interests to make informed suggestions for amendments to the City's Charter. At least three (3) of the nominations made by the City Commission shall be sought from the following professions: 1) Attorneys, 2) Previous/current elected officials, 3) Individuals with extensive professional experience in City or County Government, 3) Professors/academics well versed in local government 4) Historians ; or 5) Public finance professionals. The Commission shall ratify its appointees to the Committee, at the October 10, 2023, regular City Commission meeting.

**SECTION 3.** The Commission shall take input from residents on potential questions to be considered by the Committee after the appointment of the Committee members and prior to the first meeting of the Committee in the form of two (2) town hall meetings to be held no less than (30) days apart and the meetings cannot coincide with any religious or federal holidays.

**SECTION 4.** The Commission will discuss resident input from the two (2) town hall meetings at the next regular City Commission meeting following the last town hall meeting, in order to provide guidance to the Committee on the questions it should consider.

**SECTION 5.** The Commission will then hold a joint sunshine meeting with the Committee in order to provide the Committee with guidance on the questions it shall consider.

**SECTION 6.** The Mayor's appointment shall serve as chairperson and the Committee shall set its schedule.

**SECTION 7.** The City Attorney's Office will serve as counsel to the Charter Review Committee.

**SECTION 8.** The Charter Review Committee will follow guidance provided by the City Commission in the aforementioned sunshine meeting as to the areas of focus for the Charter Review, although the Committee is not limited solely to those areas unless otherwise directed by the City Commission. The Committee will also hear public comments at least once during each of its meetings.

**SECTION 9.** Any proposed amendments to the Charter approved by the Committee will be considered by the City Commission for potential inclusion as a ballot referendum (if a referendum is required), or for potential amendment by ordinance where appropriate under the Municipal Home Rule Powers Act.

**SECTION 10.** The Mayor or any Commissioner, as well as the City Manager, City Attorney, and City Clerk, may also propose Charter amendments for consideration by the City Commission.

**SECTION 11.** The Charter Review Committee shall be considered a temporary advisory board that will sunset once its mandate is completed. The members of the Committee shall serve without monetary compensation. Members of other City boards may be a member of the Charter Review Committee as well.

**SECTION 12.** This Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS THIRTEENTH DAY OF SEPTEMBER, A.D.,  
2023.

(Moved: Fernandez / Seconded: Castro)  
(Yeas: Castro, Fernandez, Menendez, Anderson, Lago)  
(Unanimous Voice Vote)  
(Agenda Item: F-17)

APPROVED:

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VINCE LAGO  
MAYOR

ATTEST:

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BILLY Y. URQUIA  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

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CRISTINA M. SUÁREZ  
CITY ATTORNEY