

CITY OF CORAL GABLES, FLORIDA

RESOLUTION NO. 2010-238

RESOLUTION ACCEPTING THE RECOMMENDATION OF THE CHIEF PROCUREMENT OFFICER TO "PIGGYBACK" AN OFF-SITE RECORDS MANAGEMENT SERVICES CONTRACT WITH CERTIFIED RECORDS MANAGEMENT, LLC (CRM), FROM THE SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT PURSUANT TO SECTION 2-978 ENTITLED "USE OF OTHER GOVERNMENTAL UNIT CONTRACTS ("PIGGYBACK") OF THE PROCUREMENT CODE, FOR ONE (1) YEAR WITH AN OPTION TO RENEW FOUR (4) ADDITIONAL ONE (1) YEAR PERIODS THROUGH JULY 31, 2015; FURTHER AUTHORIZING THE EXECUTION OF THE CONTRACT.

WHEREAS, this piggyback contract provides all necessary facilities, equipment, protection devices, supervision, labor, and transportation to perform storage and indexing, retrieval, certified record destruction, pick-up, delivery, and miscellaneous services for various types of City records; and

WHEREAS, this piggyback contract with CRM, which will run from August 1, 2010 to July 31, 2015, replaces a blank purchase order issued to CRM based on a City of Tampa piggyback contract; and

WHEREAS, services provided by CRM under this piggyback contract meets or exceeds all service and format standards required or recommended by the Florida Department of State as detailed in Rule Chapters 1B-24 and 1B-26, Florida Administrative Code and Public Record Storage Guidelines; and

WHEREAS, Section 2-650 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

SECTION 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

SECTION 2. That the City Commission does hereby accept the recommendation of the Chief Procurement Officer to "piggyback" an off-site records management services contract with Certified Records Management, LLC (CRM), from the Southwest Florida Water Management District pursuant to Section 2-978 entitled "*Use of other Governmental Unit Contracts ("piggyback")*" of the Procurement Code for one (1) year with an option to renew four (4) additional one (1) year periods through July 31, 2015; further authorizing the execution of the contract.

SECTION 4. That this Resolution shall become effective upon the date of its passage and adoption herein.

PASSED AND ADOPTED THIS TWENTY-SIXTH DAY OF OCTOBER, A.D., 2010.

(Moved: Withers / Seconded: Anderson)

(Yeas: Cabrera, Withers, Anderson, Kerdyk, Slesnick)

(Unanimous: 5-0 Vote)


(Agenda Item: C-1)

APPROVED:




DONALD D. SLESNICK II
MAYOR

ATTEST:


WALTER J. FOEMAN
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:


ELIZABETH M. HERNANDEZ
CITY ATTORNEY