

CITY OF CORAL GABLES

-MEMORANDUM-

TO: Honorable Mayor and
Members of the City Commission

Date: January 26, 2026

FROM: Peter J. Iglesias, P.E.
City Manager

SUBJECT: Award Recommendation
RFP 2025-042 Youth Golf Program
Services

At the next available City Commission Meeting an award recommendation for RFP 2025-042 Youth Golf Program Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFP is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFP and authorize negotiations with Golf Academy of South Florida, LLC, the recommended responsive and responsible proposer for Youth Golf Program Services, RFP 2025-042
- 2) Reaffirm the City's right to pursue alternative courses of action.

On October 31, 2025, the Procurement Division of Finance formally advertised, issued, and distributed Youth Golf Program Services, Request for Proposals (RFP) 2025-042. One hundred and fifty-four (154) prospective proposers were notified of the RFP package from INFOR, the City's web-based e-procurement system.

On December 3, 2025, one (1) firm responded in response to the RFP, Golf Academy of South Florida, LLC.

Procurement Division finalized its' due diligence process and confirmed that Golf Academy of South Florida, LLC, is both responsive to the requirements of the RFP and a responsible proposer.

On January 23, 2026, the Evaluation Committee convened to evaluate the one (1) responsive and responsible proposal. The Evaluation Committee recommended that the City negotiate with Golf Academy of South Florida, LLC to provide the requested services for an initial three (3) year term with two (2) one (1) additional year periods.

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFP, proposal response and evaluation results will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:
Cristina M. Suárez, City Attorney
Billy Y. Urquia, City Clerk
Carolina Vester, Assistant City Manager
Fred Couceyo, Community Recreation Director

Carlo Pichardo, Community Recreation Assistant Director
Diana M. Gomez, Finance Director
Celeste S. Walker-Harmon, Chief Procurement Officer