



**City of Coral Gables  
CITY COMMISSION MEETING  
September 25, 2025**

**ITEM TITLE:**

A Resolution of the City Commission to authorize a Bid Waiver for the professional services of the construction and preparation of the seasonal Holiday Park, Santa House, and the installation and breakdown of the City's holiday Christmas tree, and authorizing the City Manager to enter into a contract with Plant Professionals, Inc., pursuant to Section 2-691, Special Procurement/Bid Waiver of the Procurement Code, in an estimated amount of \$150,000.00 not to exceed the available budget, for a period of one year.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The City of Coral Gables and Plant Professionals, Inc. entered into a Professional Services Agreement on August 1, 2017, for the fabrication, installation, and maintenance of the seasonal Holiday Park and Santa House.

That agreement expired in July 2025, and due to the limited timeframe to formally issue a competitive solicitation, the Community Recreation Department recommends continuing services with Plant Professionals, Inc. for an additional one-year period. Plant Professionals, Inc. has extensive familiarity with the park's layout, infrastructure, and operational requirements, enabling them to efficiently manage installation, maintenance, and breakdown without delays or added costs, until a formal Request for Proposals (RFP) can be issued and awarded.

Plant Professionals, Inc. also has proven expertise with the City's Christmas tree, having successfully installed it in 2023 and, in 2024, correcting damage caused by a separate contractor before dismantling the tree at the end of the season.

Approval of this competitive bid waiver will preserve the consistency, quality, and unique character of the seasonal Holiday Park that the community has come to know and expect during each holiday season.

Section 2-691, Special Procurement/Bid Waiver, of the Procurement Code authorizes the Chief Procurement Officer to initiate a bid waiver when an unusual or unique situation exists that makes the application of competitive sealed bidding or proposal requirements contrary to the public interest.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	150,000	001-6065-572-3106	001-General Fund
2.			
<b>Total:</b>	<b>\$150,000</b>		

**Fiscal Impact:**

There will be no additional impact on the annual budget as the full amount for the professional services of the Holiday Park, Santa House and tree installation will be available in the FY26 operating budget.

**ATTACHMENT(S):**

## 1. Resolution