

**CITY OF CORAL GABLES  
CULTURAL DEVELOPMENT BOARD MEETING**

**Monday, March 15, 2010, 8:00 a.m.  
Economic Sustainability Department Conference Room  
1 Alhambra Plaza, Suite 617**

MEMBERS	M	J	J	A#	S	O*	N**	N^	D	J	J*-	J--	F	M	COMMISSIONERS
José R. Garrigó	P	E	-	P	P	P	P	E	-	P	P	E	P	P	Mayor Donald D. Slesnick II
Bobbi Litt	P	P	-	E	P	P	P	P	-	P	P	P	P	P	Vice Mayor William Kerdyk, Jr.
Dr. Bernice Matalon-Roth	P	P	-	P	P	P	P	P	-	P	P	P	P	P	Commissioner Maria Anderson
Dr. Carol Damian	P	P	-	P	E	P	P	E	-	P	E	P	P	P	Commissioner Rafael “Ralph” Cabrera, Jr.
Beatriz Pereira	P	P	-	P”	P	P	P	P	-	P	P	P	P	P	Commissioner Wayne “Chip” Withers
Andrea Cole	P	P	-	P	P	P	P	P	-	P	P	P	P	P	Board Appointee
Ginger Jochem >		P	-	P	P	P	P	P	-	P	P	P	P	P	City Manager

**A = Absent**

**P = Present**

**E = Excused**

**- = No Meeting**

**> = New Member**

**” = Arrived at 3:30 p.m.**

\* Regular Meeting + FY2008-2009 Final Reports  
# Regular Meeting + FY2009-2010 Grants Workshop  
\*\* Regular Meeting + FY2009-2010 Cultural Grant Applications  
Review & Scoring  
^ Special Grants Board Meeting  
\* - Special Donation Board Meeting  
-- Special Grant Form review Meeting

**Staff in Attendance:**

Cynthia Birdsill, Economic Sustainability Director  
Catherine Cathers, Arts and Culture Specialist

**Motion Summary:**

Minutes of the January 28 and February 8, 2010 Cultural Development Board meetings were unanimously approved.

A motion to recommend that the City adopt a resolution establishing a donation policy for the City of Coral Gables, superseding Resolution 09040, was unanimously approved.

A motion to respond to the Kiwanis Club of Little Havana regarding FY2007-2008 grant funds was unanimously approved.

A motion to recommend that the City keep Cultural Grant funding at the FY2009/10 funding level for FY2010/11 was unanimously approved.

Chair Dr. Matalon-Roth called the meeting to order at 8:05 a.m.

**I. Review and approval of Cultural Development Board Minutes of the January 28 and February 8, 2010 meetings:**

Ms. Litt made a motion to approve meeting minutes of January 28, 2010. Ms. Pereira seconded the motion, which passed unanimously. Mr. Garrigó made a motion to approve meeting minutes of February 8, 2010. Ms. Cole seconded the motion, which passed unanimously.

**II. Donation Policy - review of revised Donation Policy:**

The Board reviewed and discussed a revised Donation Policy for the City of Coral Gables, clarifying the role of the Cultural Development Board.

**Ms. Litt made a motion to recommend that the City adopt the resolution establishing a donation policy for the City of Coral Gables, superseding Resolution 09040, as presented. Mr. Garrigó seconded the motion, which passed unanimously.**

### **III. FY2009-2010 Cultural Grantee and additional Cultural Programs and Events updates:**

#### **a) Board updates on programs and events:**

The Board discussed and reported on cultural programs and events they attended in Coral Gables including: Brazz Dance, St. Patrick's Day Festival, Greater Miami Symphonic Band, Murray Dranoff, Seraphic Fire, GableStage, Miami Bach Society, Fairchild, UM/Pisa exhibit, Actors' Playhouse, Friends of Chamber Music, Lowe Art Museum.

The Board discussed scheduling a site visit to the Montgomery Tropical Center. Staff will contact the Center, forward days/times to the Board, and schedule.

The Board requested an update on Dr. Romel Joseph Walenstein, with the Walenstein Musical Organization. Ms. Cathers stated that she would contact Dr. Walenstein directly and express the Board's concern regarding his health and family. Ms. Cathers will also address with him any proposed changes to the Walenstein grant proposal.

#### **b) Final report update – Letter requesting return of funds:**

The Board reviewed and discussed an email request from the Kiwanis Club of Little Havana, responding to the letter sent from the City on behalf of the Board asking for the return of FY2007-2008 grant funds. A thoughtful discussion included concerns regarding the breach of contract while acknowledging the benefits to the City of the event.

**Ms. Litt made a motion to respond to the Kiwanis Club of Little Havana with two options: 1. Retain the FY2007-2008 grant funds and be ineligible for FY2010-2011 Cultural Grant funds, or 2. Return the FY2007-2008 grant funds of \$4,950 to the City of Coral Gables and be eligible to apply for FY2010-2011 Cultural Grant funds. Mr. Garrigó seconded the motion, which passed unanimously.**

The Board was advised that the Children's Theatre was unresponsive to the request for return of funds and that the issue will now move to the City Attorney's office.

#### **c) FY2010-2011 Cultural Grant Funding:**

There was a general discussion regarding the current Cultural Grant funding as well as funding for FY2010-2011. It was unanimously agreed that the Board would submit a resolution to the City Commission to encourage them to commit to at least current cultural funding and that this request would be accompanied with evidence of the positive audience and economic impact. The Board requested letters of support from the Chamber of Commerce and the BID.

**Ms. Cole made a motion to recommend that the City keep Cultural Grant funding at the FY2009/10 funding level for FY2010/11. Mr. Garrigó seconded the motion, which passed unanimously.**

### **IV. Public Art Master Plan**

#### **a) Florida State Division of Cultural Affairs, Grant Amendment Request update**

Ms. Cathers reported that the FL State Division of Cultural Affairs approved the Grant Amendment Request to move all funds toward the Public Art Master Plan process, not do the temporary public art piece at this time, and to extend the deadline three (3) months.

**b) Public Art Consultant status**

The Board was advised that the Agreement with the public art consultant, Via Partnership, is continuing under negotiation. Once the Agreement with the City is signed, Via's first visit will be scheduled to include a tour of the City and initial meetings with staff, the Cultural Development Board, Arts Advisory Panel, and other relevant groups. The consultants are being sent materials ahead of time to prepare including plans, maps, history, Miami-Dade County APP materials, the Coral Gables charrette, etc.,

**c) Review of Scope and Additional Services**

The Board was given copies of the basic Scope and Additional Services, building on the scope as represented in the RFP and as presented in the Agreement. The Board was requested to review these materials and respond to staff with comments.

**d) Proposed Steering Committee**

The Board was advised that the Steering Committee is being developed with members including a representative from the Cultural Development Board, members of the Arts Advisory Board, City staff, and Citizen appointments from other Boards. Those under consideration include the Board of Architects, Planning and Zoning, Historic, Parks and Recreation. Additional members may include Michael Spring with Miami-Dade County or another representative from the County's Art in Public Places staff, Betsy Adams, and Parker Thompson. Citizens outside of the steering committee will have the opportunity to participate and offer feedback through public meetings and other means. The Board was asked to comment and provide additional names for consideration.

**V. Goals & Objectives**

Dr. Matalon-Roth reported that the Board is on target with the Goals as discussed in the previous meeting. The Board unanimously agreed with the Goals as presented in the February, 2010 meeting.

**VI. Cultural Grant document updates**

This item is deferred to the next Cultural Development Board meeting in April.

Dr. Matalon-Roth reported on a grant workshop she attended discussing leveraging of grant funds. The Board decided to consider this as an addition to the Cultural Grant application for FY2010-2011. The Board also discussed considering re-categorizing projects that occur as a single event.

**VII. Status Reports:**

**Art Cinema:** The Board was advised of the Art Cinema's website: [www.coralgablescinemateque.org](http://www.coralgablescinemateque.org) and that the Cinema has plans to open this Spring.

**VIII. Additional Board business:**

**Arts Advocacy, Legislative letters:** The Board was advised that 30 letters were sent to Legislators with one personal response.

There being no further business to come before the Board, the meeting adjourned at 9:10 a.m.

City of Coral Gables Cultural Development Board Meeting Minutes  
Monday, March 15, 2010  
Continued

**Next Meeting: Monday, April 12, 2010, 8:00 a.m., Economic Sustainability Department Conference Room.**

---

Respectfully submitted,  
Catherine Cathers  
Arts & Culture Specialist and Secretary to the Board  
City of Coral Gables