

## CITY OF CORAL GABLES

### -MEMORANDUM-

**TO:** Honorable Mayor and  
Members of the City Commission

**Date:** March 21, 2024

**FROM:** Amos Rojas, Jr.  
City Manager

**SUBJECT:** Award Recommendation  
RFP 2024-001 Trolley Operation Services

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At the next available City Commission Meeting an award recommendation for RFP 2024-001 Trolley Operation Services will be included on the agenda. This memorandum serves to notify you that in accordance with Section 2-763 of the City Code entitled "Contract Award", my recommendation to the City Commission for award of the subject RFP is as follows:

- 1) Accept the recommendation of the Chief Procurement Officer to award the RFP and authorize negotiations with MV Transportation, Inc., the highest ranked responsive and responsible proposer.
- 2) Should negotiations fail with the top-ranked proposer, negotiations may commence with the next highest ranked responsive-responsible proposer Limousine of South Florida, Inc., if determined to be in the best interest of the city, until a satisfactory agreement and contract amount that is fair, competitive, and reasonable is reached.
- 3) Reaffirm the City's right to pursue alternative courses of action.

On January 16, 2024, the Procurement Division of Finance formally advertised, issued, and distributed Trolley Operation Services, Request for Proposals (RFP) 2024-001. Thirty (30) prospective proposers were notified of the RFP package from INFOR.

On February 22, 2024, four (4) firms submitted proposals in response to the RFP: Limousine of South Florida, Inc., MV Transportation, Inc., RTW Management, Inc., and Safeguard America, Inc., dba Americas Transportation.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the RFP. During the review, it was determined by Procurement, after consulting with the City Attorney's Office, that RTW Management, Inc., and Safeguard America, Inc., dba Americas Transportation would be deemed non-responsive based on their failure to provide the required bid bond prior to the closing of the solicitation.

On March 20, 2024, the Evaluation Committee convened to evaluate the two (2) responsive and responsible proposals and ranked the firms in the following order of preference: MV Transportation, Inc., (top-ranked) and Limousine of South Florida, Inc., (second ranked). The Evaluation Committee determined that MV Transportation, Inc., was the highest ranked responsive-responsible proposer to provide the requested services for an initial three (3) year term with three (3) one (1) year renewals.

The Evaluation Committee further recommended that should negotiations fail with MV Transportation, Inc., negotiations could be conducted with the next ranked firm, Limousine of South Florida, Inc.

After successful negotiations, a Professional Services Agreement will be executed. A more detailed description of the RFP, proposal response and evaluation results will be provided to you as part of the agenda package.

Please contact me should you have any questions.

Copy:

Cristina M. Suárez, City Attorney

Billy Y. Urquia, City Clerk

Alberto N. Parjus, Deputy City Manager

Kevin Kinney, Parking Director

Diana M. Gomez, Finance Director

Celeste S. Walker-Harmon, Chief Procurement Officer