



City of Coral Gables  
CITY COMMISSION MEETING  
March 23, 2021

**ITEM TITLE:**

**Resolution.** A Resolution accepting the recommendation of the Chief Procurement Officer to extend the Janitorial Maintenance Services contract RFP 2015.10.26 with SFM Services, Inc., pursuant to Section 2-764 of the Procurement Code entitled "Approval of change orders and contract modifications," on a month-to-month basis not to exceed the available budget, to provide time for the solicitation process to be completed and a new contract to be executed.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

On March 15, 2016, the City Commission adopted a resolution authorizing the Chief Procurement Officer to award a contract for Janitorial Maintenance Services to SFM Services Inc., pursuant to Request for Proposals (RFP) 2015.10.26.

The purpose of the contract is to provide janitorial services to clean and maintain various City facilities for normal operations as well as the additional needs associated with COVID-19 compliance measures.

The current contract with SFM Services, Inc., will expire on April 27, 2021. In order to allow time for a new competitive solicitation process to be completed and a new contract executed, it is recommended that the Janitorial Maintenance Services contract be extended on a month-to-month basis at the same price, terms, and conditions of the existing agreement in the estimated monthly amount of \$208,409.

Section 2-585 of the Procurement Code authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on City contracts. As such, the contract with SFM Services, Inc., may be extended under Section 2-764 of the Procurement Code entitled "Approval of Change Orders and Contract Modifications".

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1	\$126,044	530-2000-590-3420	Facilities Operations
2	\$82,365	101-1520-590-5204	COVID19 emergency funds account
<b>Total:</b>	<b>\$208,409</b>		

**ATTACHMENT(S):**

1. Resolution