

PINEWOOD CEMETERY ADVISORY BOARD MEETING

Minutes of January 11, 2010, 4:00 p.m.

405 Biltmore Way, City Commission Chambers
Coral Gables, Florida

MEMBERS	F 09	M 09	A 09	M 09	J 09	J 09	A 09	S 09	O 09	N 09	D 09	J 10	COMMISSIONERS
Patricia "Pat" Clarke	A	+	P	+	+	+	P	+	P	+	P		Mayor Donald D. Slesnick, II
Tim Crowther	P	+	E	+	+	+	P	+	P	+	P		Vice-Mayor William H. Kerdyk, Jr.
Sandra Cummings	P	+	P	+	+	+	P	+	P	+	P		Commissioner Maria Anderson
Joyce Thompson*	-	+	-	+	+	+	-	+	P	+	P		Comm. Rafael "Ralph" Cabrera, Jr.
Father Sean O'Sullivan	P	+	P	+	+	+	P	+	P	+	E		Comm. Wayne "Chip" Withers
Kemal Rajib	A	+	P	+	+	+	P	+	P	+	E		City Manager
Louan Zagarino	P	+	P	+	+	+	P	+	P	+	P		City Commission

A = Absent

P = Present

E = Excused

+ = No Meeting

*** = New Appointment**

- = Resigned Member

STAFF IN ATTENDANCE:

Kara Kautz, Historic Preservation Officer

RECORDING SECRETARY/PREPARATION OF MINUTES: Nancy C. Morgan, Coral Gables Services, Inc.

CALL TO ORDER: Ms. Zagarino called the meeting to order at 4:15 p.m.

I. MEETING ATTENDANCE:

A motion was made and passed to excuse the absences of Father Sean O'Sullivan and Kemal Rajib.

II. APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2009:

A motion was made and passed to approve minutes of the regular meeting of November 9, 2009.

III. OLD BUSINESS:

Grave Markers: Ms. Zagarino reported the following:

- The straightening of the Crockett gravestones was completed.
- Mr. Rajib said he deferred to Mr. Komercia's expertise regarding the iconic monument.
- Mr. Komercia requested direct Board member involvement regarding re-placement of the iconic monument. A date to meet with Mr. Komercia at Pinewood will be scheduled.
- A copy of cancelled City checks for as yet un-reimbursed expenses will be given to the Villagers to facilitate their reimbursement to the City as agreed.
- Ms. Zagarino reported on Paul George's tour of Pinewood, and thanked Board members for attending.

- Rubbish is being placed in an area next to the Cemetery. Signs barring trash dumping need to be installed. Ms. Kautz will notify Public Works.

Villager Bench: Ms. Kautz estimated the cost to purchase a bench and plaque as approximately \$300. **A motion was made and passed to purchase a bench and plaque to honor the Villagers' support.**

Tree Markers: Mr. Crowther is exploring marker sources with staff at Fairchild Tropical Botanic Garden.

IV. NEW BUSINESS:

Grave Stone Project Recommendation: After reporting that \$10,000 in Pinewood Cemetery funding remains available, Ms. Zagarino reported research conducted with Harriet Liles which resulted in her recommendations of 14 individual graves for new stone installation. The recommendations were reviewed and discussed. Ms. Zagarino will request cost estimates from Mr. Komercia.

A motion was made and passed to authorize an expenditure of up to \$2,500 for the creation and erection of six new tombstones by Jim Komercia at Gateway Monuments, and authorizes Ms. Zagarino to make a decision about those to be created.

Dade Heritage Days: Ms. Kautz reported that Leslie Rivera, Dade Heritage Trust, inquired about the Board's interest in including Pioneer Day in the overall celebration of Dade Heritage Days. The Board expressed interest in participating, reviewed possible dates, and set March 20, 2010 for Pioneer Day. Ann McFadden was suggested by Mr. Crowther as featured speaker. Ms. Zagarino will confer with Ms. Liles about Ms. McFadden. Ms. Kautz will check for conflicts with March 6th or 20th and respond to Ms. Rivera.

A motion was made and passed to schedule Pioneer Day at the Cemetery on Saturday, March 20, 2010, at 10 a.m., and to publish the event in the Dade Heritage Days brochure with acknowledgement of the Villagers grant.

The motion was amended and passed to designate Saturday, March 6, 2010 as the alternate date for Pioneer Day in the event of scheduling conflicts.

Donations: A discussion was held about accepting donations during Pioneer Day to help support ongoing Cemetery projects. Tree donations will no longer be accepted.

Cemetery Gate: Mr. Crowther suggested consideration of installing a small iron gate at the center opening to the Cemetery as a memorial for long-serving City employees, including Joe Crownover, who contributed substantial time to care and maintenance of the Cemetery. This issue will be further explored at an upcoming meeting. Care will be taken to preserve sufficient Cemetery funds to pay for the purchase of a gate in the future. Ms. Kautz will research information about gates.

The next meeting will be held Monday, February 8, 2010 at 4:00 p.m., City Hall Conference Room.

There being no further business to come before the Board, the meeting adjourned.

Respectfully submitted,

Kara N. Kautz
Historic Preservation Officer and Secretary to the Board