



**City of Coral Gables  
CITY COMMISSION MEETING  
July 11, 2023**

**ITEM TITLE:**

A Resolution accepting the recommendation of the Chief Procurement Officer to award the Maintenance Services for Golf Course and Parks to Greens Grade Services, Inc., the lowest responsive and responsible bidder, pursuant to Section 2-763 of the Procurement Code entitled "Contract Award" and Invitation for Bids (IFB) 2023-009.

**DEPARTMENT HEAD RECOMMENDATION:**

Approval.

**BRIEF HISTORY:**

The purpose of this IFB is to contract with a qualified and experienced bidder to provide the City of Coral Gables Community Recreation Department with labor to include, but not limited to mowing greens, fairways, tees, and roughs; irrigation repair and maintenance; general landscaping and maintenance services.

On May 12, 2023, the Procurement Division of Finance formally advertised, issued and distributed IFB 2023-009 Maintenance Services for Golf Course and Parks. Twenty-three (23) prospective bidders were notified through INFOR, the City's web-based e-Procurement system.

On June 13, 2023, five (5) bidders submitted bids in response to the IFB: Brightview Landscape Services, Coco Tree Service Corp., Greens Grade Services, Inc., SFM Landscape Services, LLC., and Superior Landscaping & Lawn Services, Inc.

The responses were reviewed by the Procurement Division in order to determine responsiveness to the requirements of the IFB and to identify the lowest responsive responsible bidder. The Procurement Division finalized its due diligence process and confirmed that Greens Grade Services, Inc., is both responsive to the requirements of the IFB and responsible bidder.

The Community Recreation Department concurs with the Chief Procurement Officer's recommendation to award the Maintenance Services for Golf Course and Parks to Greens Grade Services, Inc., for a one (1) year term contract with option to renew for four (4) additional one (1) year periods, in the estimated annual amount of \$848,500.00 but not to exceed the available budget.

Section 2-585 of the Procurement Code, entitled "Authority" authorizes the City Manager to delegate authority to the Chief Procurement Officer to administer and make recommendations on contract awards.

**FINANCIAL INFORMATION:**

No.	Amount	Account No.	Source of Funds
1.	\$500,000.00	001-6070-572-3103	General Funds
2.	\$348,500.00	430-6038-572-3118	CGCC Enterprise Fund
<b>Total:</b>	<b>\$848,500.00</b>		

**Fiscal Impact:**

The previous contract for these services totaled \$638,348. This contract and vendor had been in place for several years and there was an understanding that costs would rise due to providing a manageable wage for contracted workers. The increase of \$110,000 was anticipated in the FY 2022-2023 budget process and is planned as a recurring cost in future years.

**ATTACHMENT(S):**

**1. Resolution**