

**CITY OF CORAL GABLES
CULTURAL DEVELOPMENT BOARD
MEETING
Wednesday, September 28, 2011, 8:00 a.m.
Economic Sustainability Department
Conference Room**

MEMBERS	O*	N**	N-	D	J~	J	F	M	A	M~	M	J	J	A#	S	COMMISSIONERS
Meg Daly												P	P	P	E	Mayor Jim Cason
Bobbi Litt	P	P	P	-	P	P	P	P	P	P	P	P	E	P	P	Vice Mayor William Kerdyk, Jr.
Dr. Bernice Matalon-Roth	P	P	P	-	P	P	P	P	P	P	P	P	P	P	P	Commissioner Maria Anderson
Ellen Uguccioni												P	P	P*	P	Commissioner Rafael "Ralph" Cabrera, Jr.
Andrea Cole												P	P	P	P	Commissioner Frank Quesada
Ginger Jochem	P	P	P	-	P	P	P	P	P	P	P	P	P	P	E	City Manager
Joanne Schulte														P	P	Board-As-A-Whole

A = Absent
P = Present
E = Excused
- = No Meeting
P* = Arrived at 4pm

- # Regular Meeting + FY2011-2012 Grants Workshop
- * Regular Meeting + FY2009-2010 Final Reports
- ** Regular Meeting + FY2010-2011 Cultural Grant Applications Review & Scoring
- Special Grant Allocation & Recommendation follow-up Meeting
- ~ Special Art Proposal Meeting

Staff In Attendance:

Cindy Birdsill, Economic Sustainability Director
 Catherine Cathers, Arts & Culture Specialist
 Cindy Dorrel, Special Projects Coordinator

Motion Summary:

Meeting Attendance: A motion was passed to excuse the absence of Ms. Daly and Ms. Jochem.

A motion to accept the August 31 minutes as amended was unanimously approved.

A motion to recommend maintenance and restoration of the Jean Ward sculptures at the Coral Gables Branch Library and to move one to Young Park was unanimously approved.

A motion to establish a minimum of \$1,500 to organizations that the Board recommends for FY2011-2012 funding was unanimously approved.

Dr. Matalon-Roth called the Board meeting to order at 3:11 p.m.

I. Meeting Attendance:

Ms. Cole made a motion to excuse the meeting attendance of Ms. Daly and Ms. Jochem, Ms. Uguccioni seconded the motion, which passed unanimously.

II. Review and Approval of August 31, 2011 Board meeting minutes:

Ms. Schulte made a motion to approve the August 31, 2011 Board Meeting minutes as amended. Ms. Cole seconded the motion, which passed unanimously.

III. Art in Public Places Updates:

a) Jean Ward sculpture maintenance and restoration

- i. Library – West side, *The Most Beautiful, the Most Good (for Rebecca with Love)***
- ii. Library – North side, *The Prince***
- iii. Library – East side, *Will o' the Wisp***
- iv. Funding Source**

Staff updated the Board on the condition of the Jean Ward sculpture collection, focusing on the works at the Library. The Board was advised that conservator Rosa Lowinger recently completed an assessment of the piece in most need of attention on the West side of the Library on Segovia, *The Most Beautiful, the Most Good (for Rebecca with Love)*. The Board was presented with staff recommendations to clean and paint all pieces at the Library. In addition, staff recommended relocation of *The Most Beautiful, the Most Good (for Rebecca with Love)* to Young Park, excavation to reveal bases of the remaining pieces, and re-design of the area where *Will o' the Wisp* currently resides, to include a walkway from the Library entrance and artist designed benches.

Staff updated the Board on the current balances of the Art in Public Places accounts and suggested using funds from the art acquisition account to cover the above maintenance and restoration plan.

Ms. Cole made a motion to recommend maintenance and restoration of the Jean Ward sculptures at the Coral Gables Branch Library, including excavation to reveal bases, relocation of *The Most Beautiful, the Most Good (for Rebecca with Love)* to Young Park, and re-design of the area where *Will o' the Wisp* currently resides to include a walk-way from the Library entrance and artist designed benches acquired through a Call to Artists. Art acquisition funds are available and requested for use toward this recommendation. Ms. Schulte seconded the motion, which passed unanimously.

IV. Gallery Night Update:

a) National League of Cities Award

Ms. Birdsill announced that the City received a National League of Cities Award for the Gallery Night Trolley program. Staff will attend a national conference this November in Phoenix, where copies of the map/brochure will be available to conference participants and a presentation will be made.

b) Insertion of Gallery Brochure and Map in the Art Circuits Guide

The Board was advised that a new printing of the Gallery Night Trolley map/brochure is complete and has been inserted in the center of 15,000 copies of the Art Circuits Guide along with an ad for Coral Gables. The Art Circuit Guide will be distributed County-wide and will be available for Art Basel participants and visitors.

IV. Cultural Grants:

a) FY2010/2011 program attendance

Board members gave staff reports on grantee organizations' programs that they attended in 2010-2011.

b) FY2011/2012 minimum grant award

The Board discussed establishing a minimum grant award for FY2011-2012 cultural grant recommendations.

Ms. Cole made a motion that a minimum of \$1,500 be made to organizations that the Board recommends for FY2011-2012 funding. Ms. Litt seconded the motion, which passed unanimously.

c) 501(c)3 determination and affirmation letters

Staff requested that the Board not require a copy of the original 501(c)3 determination letter for FY2011-2012 grant applications if the required IRS affirmation letter is included. The Board unanimously agreed.

d) Friends of Chamber Music

Ms. Cathers advised the Board that Friends of Chamber Music's Final Report has been submitted and they are now eligible to apply for cultural grant funds.

e) Coral Gables Congregational Church

Ms. Cathers advised the Board that since the Grant workshop, the Coral Gables Congregational Church has been working diligently toward securing the required IRS affirmation letter for FY2011-2012 funding. However, the request must go through their national office, which is taking longer than they expected. They are concerned that they will not have the IRS affirmation by the grant application deadline and would like to request direction from the Board. The Board agreed that the organization, and any in a similar situation, may submit an affidavit of the steps taken to date and include in the affidavit that they are a 501(c)3 organization. The Board specified that the IRS affirmation letter is still required, but may be sent at a later date.

Staff also updated the Board on the status of New Theater, Kiwanis, and the grant distribution process within the University of Miami.

The Board discussed student art exhibitions and agreed that they are a nice addition for outreach, but should not be considered for cultural grant funds.

V. Additional Board business:

a) Other Board business:

The Board discussed the importance of communicating the value of culture and cultural funding to the Commissioners and community. In addition, Ms. Uguccioni suggested the Board present a position paper to the City Manager's office.

b) General City Update:

None

There being no further business to come before the Board, the meeting adjourned at 9:12 a.m.

Next Meeting: Tuesday, October 18, 2011, 3:00 p.m. at the Coral Gables War Memorial Youth Center, followed at 4:00 p.m. by the FY2010-2011 Final Report review meeting.

Respectfully submitted,
Catherine Cathers
City of Coral Gables Arts & Culture Specialist and Secretary to the Board