



CITY OF CORAL GABLES  
DEVELOPMENT SERVICES DEPARTMENT  
CODE ENFORCEMENT DIVISION  
427 Biltmore Way, Suite 100  
Coral Gables, FL 33134

April 4, 2023

7021 1970 0001 3327 9969

Via Certified Mail

JUAN GAITAN  
690 Bird Rd.  
CORAL GABLES, FL 33146

Re: Ticket No. TICK-23-02-11477  
Address of Violation: 690 Bird Rd.

Dear Property Owner:

This letter is in response to your request for a hearing to appeal the above citation, issued by Code Enforcement Officer Kenneth Vilato, on 2/6/23 for Chapter 54, Article III, Division 3, Section 54-149. Cardboard box in trash pit; prohibited. Your case has been scheduled to be reviewed by the hearing officer on Wednesday, April 26<sup>th</sup>, 2023. The administrative hearing will begin at 9:00 a.m. in the Commission Chambers, City Hall, 2<sup>nd</sup> Floor, 405 Biltmore Way, Coral Gables, Florida 33134.

At that time, you should be prepared to present all evidence in your defense. You have the right to obtain an attorney, at your own expense, to represent you at the hearing.

Failure to appear at the hearing may result in a guilty by default finding by the hearing officer. If you are found guilty, please be advised an administrative fee of \$108.75 will be assessed in addition to the amount of the citation.

Requests for continuance must be received in writing at least (10) ten days prior to the hearing and should include sufficient explanation with regards to the continuance request.

*Please be advised that if someone other than the property owner, who was given the above referenced citation will be requesting an appeal or responding before the ticket hearing officer, he or she must provide at the time of the appeal or at time of the hearing a power of attorney from the person who was issued the citation. The power of attorney must be specific, reference the citation number, name the person who will be responding and be signed and notarized. If the property cited is owned by a corporation, a copy of the corporate resolution or minutes identifying that the person who signed the power of attorney is required.*

Please make arrangements to comply with these requirements prior to attending the hearing.  
If you have any questions or are requesting a continuance, please contact Jhonathan Posada at:  
(305) 460-5266.

Thank you for your cooperation in this matter.

Sincerely,  
Terri Sheppard

NOTE: IF YOU SHOULD NEED A TRANSLATOR, YOU MUST BRING ONE AT YOUR EXPENSE.  
NOTA: SI USTED NECESITA UN TRADUCTOR, USTED DEBE TRAER UNO CON USTED A SU COSTO.