

Task Name	Start Date	Description	Commission Update	Director	Assigned To	Collaborate Director	Initiated By	Department List	Task Status
Multi-Modal Transportation Study		Multimodal Transportation and Sustainable Complete Streets Workshop will be on January 16th, 218 at 2pm in the Commission Chambers. Memo will be prepared for Commission outlining path and schedule for completion, due January 26. Memo Submitted on January 26. Submitted proposed traffic calmng criteria to COunty for review on March 7.	5/15/18 - The County is still reviewing updated criteria 6/1/18 - County is still reviewing updated criteria 8/21/18 - County approved traffic calming criteria and City Commission approved execution of MOU with the COunty to perform certain traffic engineering functions. The City forwarded executed agreement to the County on 8/16/18. Community meetings to review traffic calming proposals will be held 9/17, 9/20, 10/3, 10/4, 10/6 9/5/18 - no update to provide 10/1/18 - County approved the MOU on September 27, 2018	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Smart Parking Initiatives			2/4/18: IT indicts that sensors/cameras will be installed on MM by end of March. Parking and IT are meeting with Cloudpark to continue discussions related to a pilot project.3/29/18: Working with IT on pilot project for Cloudparc. 3/29/18: Working with IT to set up a meeting with Parkam as a possible pilot project. 4/17/18: IT scheduled meeting with Version to discuss parking solution on April 30th. 4/30/18: Parking Staff and IT discussed Smart City's solutions with Version. 5/15/18: Reviewing sensor installation with IT and potential systems upgrades. 6/7/18: Webex (Parking and IT) with T2 Systems to review technology application. 6/22/18: Staff in the process of procuring signage that updates the amount of spaces available in the garage. 8/20/18: No further update at this time.	Kinney, Kevin			Commission	3;#Parking Department	In Progress
Tree Succession/ Sidewalk Restoration Plans	3/10/2015			Santamaria, Eduardo	Dannemiller, Brook		Commission	4;#Public Works	In Progress
Valet Management Plan	3/10/2015	* 8/28/18 Commission Meeting: - Kevin and ParkOne to visit all restaurants and businesses in the downtown area (especially those that had valet previously) in order to build a relationship and discuss valet locations to adapt as needed. This will be done with the promotional material in hand. - Kevin to keep log of who they meet with.	3/29/18 RFP is currently in Procurement expect that the RFP will be advertised soon. 4/17/18 Prebid meeting was held with vendors interested in bidding on the contract. 4/30/18 - Provided answers to 14 questions submitted in RFP process. Waiting for RFP to close, selection committee meeting scheduled for June 14 5/15/18. Selection Committee meets 6/14/18. Commission awards Centralized Valet to ParkOne. 7/10/18 Kickoff meeting with vendor, targeting October 1, 2018 for launch on Miracle Mile. 7/20/18. Procurement finalizing professional service contract. 8/1/18. Parking and Economic Development are leading project meetings to set branding and implementation schedules for Centralized Valet, 9/3/18. Met with vendor, Economic Development, Chamber and BID on 9.13.18 to discuss implementation. Parkone is submitting materials to Economic Development with a target launch date of 10/15/18 (10/1/18).	Kinney, Kevin			Commission	3;#Parking Department	In Progress
General condition and cleanliness of Youth Center facility, including roof, steps, carpet etc.	5/12/2015		4/12/18: Procurement has selected bidder for gymnastics project. Bidding has closed for playground projects, awaiting selection of winning bidder. In-house projects including the replacement of landscaping on the perimter has begun with new hedge planted along Anastasia and plant materials in the rotunda. 4/30/18: award notice for gymnastics bidder being forwarded to Commission at next meeting. New plantings have been placed along University Drive. Improvmenets have been made in the War Memorial rotunda. Carpeting of rooms to begin next month. 5/15/18: Gymnastics bidder awarded. Carpeting of classrooms has begun and is currently in construction. Playground contractor has been chosen, awaiting contract to be executed. Resurfaced and painted exterior of outside playground, and outside balcony area. Completing interior renovation of concession stand to begin operations in summer. 6/3/18: Carpeting of classrooms completed. Playground contract completed and awating contractor notice to proceed. Demo is to begin in next couple of weeks. Concession stand maintenance completed. 8/20/18: Gymnastics Center renovation underway. Existing equipment has been removed and new equipment installation underway. Gymnastics center painting and carpeting completed. Playground demolition underway, and site preparation for new equipment installation in process. Annual Maintenance week completed with thorough cleaning of all rooms, and floors with additional tasks completed such as painting of rooms, hallways and other areas. 9/4/18: Gymnastics Center renovation nearing completion this week. Contractors awaiting delivery of play equipment for istallation. Work underway on replacement of ceiling tiles and air vent cleaning. Maintenance week tasks included extensve cleaning of floors, carpets and activity areas. 9/14/18: Gymnastics Center has reached substantial completion with only final punch list items pending. All Maintenance Week Tasks completed. 10/1/18: Gymnastics Center punch list items in process. Playground equipment scheduled to arrive for installation by October 15. Installation will begin immediately after arrival. Maintenance measures for air vents, and replacement of ceiling tiles have also begun.	Couceyro, Fred	Vester, Carolina		Commission	5;#Community Recreation	In Progress
US 1 Corridor Improvements	6/16/2015	3/20/18 Commission Meeting Update Request: Staff to advise the Riviera Neighborhood Association that we will begin working north of 8th Street to Flagler since they are not ready yet.	Project is on hold and may be cancelled. RT 5/2/18 Staff will attend RNA annual meeting on May 26, 2018 to discuss progress to date. RT 5/11/18 RNA speaking invitation was cancelled, as the group changed the format of the meeting. Project is on hold. RT 5/24/18 RNA president has requested that the project be restarted. RT 6/1/18 Paul Schwiep facilitated a meeting with the RNA president / representatives and Staff on 8/10/18 as requested by the RNA. JC 8/21/18 The consultant proposed by RNA has not expressed interest in performing the project. RT 9/4/18 10/01/18: there is no interest on the part of the consultant. Staff recommends that this project be cancelled.	Cabrera, Suramy	Trias, Ramon		Commission	10;#Development Services	Deferred

Traffic Calming & Neighborhood Issues	9/22/2015	<p>*1/23/18 Commission Meeting</p> <ul style="list-style-type: none"> - Look at possible traffic calming solutions on the streets affected by the temporary diverters, such as Sarria Ave. - Plan and host Neighborhood Meetings after we receive the County's response on the diverter study for the residents residing between Bird Rd to Blue Rd, such as those on Sarria Ave, Dorado Ave, and Palancia Ave. <p>* 4/24/18 Commission Meeting - In relation to item J-1:</p> <ul style="list-style-type: none"> - Provide specific timeline as to when Algardi, Cantoria & Garcia streets will get their speed tables. 	<p>5/15/16 - County has indicated that conditional approval from Traffic Engineering has been granted. Working on required maintenance agreement for City accepting maintenance responsibility for traffic calming improvements. Community discussion will take place prior to construction of improvements.</p> <p>6/1/18 - Staff will present concurrency policy to Commission on June 12. Once the traffic calming concurrency policy is adopted, the plans will be presented to the community for balloting.</p> <p>8/21/18 - City Commission passed concurrency policy and a community meeting is scheduled for October 11.</p> <p>9/5/18 - No update to provide</p> <p>10/2/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Code amendment/ discussion about allowing only yard waste in parkway trash piles	2/9/2016			Santamaria, Eduardo	Dannemiller, Brook		Commission	4;#Public Works	In Progress
Review legislation for maintenance of street closures on Monegro, Sarto, Camillo, Romano and Cadima	2/23/2016		<p>6/1/18 - City staff has been redirected to submit plans for review following internal ADA review. City will have ADA consultant review. Meeting scheduled with Raquel Elbarrieta on 6/4/18 to coordinate review by consultant. Responded to Community inquire by email in 6/9/18</p> <p>8/21/18 - The City's ADA consultant reviewed the conceptual plans. The comments did not significantly change the original concept and design is moving forward. Expect completed design within two months.</p> <p>9/5/18 - no update to provide</p> <p>10/2/18 - design plans have been circulated for coordination review</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Need to look at the proliferation of signs, campaign, lawn, pest, contractors and on utility poles	7/26/2016		<p>Enforcement is ongoing. This item is updated on a monthly basis. Please see attached reports on removal of signs for:</p> <ul style="list-style-type: none"> - January 2018 - February 2018 - March 2018 (Updated on 4/2/18) - April 2018 (Updated on 5/2/18) - May 2018 (Updated on 6/4/18) - June 2018 (Updated on 7/5/18) - July 2018 (Updated on 8/6/18) - August 2018 (Updated on 9/5/18) - September 2018 (Updated on 10/1/18) <p>The next report will include enforcement for the month of October.</p>	Cabrera, Suramy	Ortiz, William		Commission	12;#Code Enforcement Div	In Progress
Look at inspections on condos where owners are finding structural issues, the ability of having more quality assurance inspections.	8/23/2016			Cabrera, Suramy	Wu, Charles		Commission	10;#Development Services	In Progress
Removal of Signs/Sign Pollution throughout City	9/2/2016	<p>Follow up on the removal of signs where the sign does not serve a public purpose. No parking & no dumping signs.</p> <p>Update on the sign pollution throughout the City was requested again during the February 13, 2018 Commission Meeting.</p>	<p>Sign Shop continues to evaluate and remove superfluous signage.(4/16/18)Work orders continue to be processed to remove signage as the Sign Shop is in the process of moving into Public Works. 5/1/18 No update at this time. No further update 5/15/18. Sign Shop moved to Right of Way Division 6/4/18. No further update at this time 9/13/18. Discussed parameters of Neighborhood Protection Zone program 10/1/18</p>	Santamaria, Eduardo	Kinney, Kevin		Commission	4;#Public Works	In Progress
Look into allowing curbs in high demand residential areas near schools	9/2/2016		<p>9/5/18 - No update to provide</p> <p>10/2/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Request for water quality study	12/6/2016		<p>5/16/18 - State funding fell through at State Legislature. Department is looking at ways of advancing this issue in FY2019. FIU is collaborating with City on tidal gauge studies and has expressed a desire to study water quality, The Department will re-engage with Dr, Samimy and will work towards realizing a water quality assessment.</p> <p>9/5/18 - Public Works requested \$200,000 for a water quality study, once the State denied the request. The request was not funded.</p> <p>10/2/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Notices weeds, non-native plants, litter and overflowing dumpsters in alleys used by people going to and from Giralda and downtown	1/10/2017			Santamaria, Eduardo	Dannemiller, Brook		Commission	4;#Public Works	In Progress
Requested update on plan/pilot program for trash pits-eliminating or changing bulk pick up	1/10/2017			Santamaria, Eduardo	Dannemiller, Brook		Commission	4;#Public Works	In Progress

Keep the commission informed of coco plum bridge project and potential closure. Commission emphasized need to increase height of bridge and pedestrian bridge.	1/24/2017		9/5/18 -Public Works requested proposals to conduct a safety and operational review of the Cartagena roundabout in order to determine the types of improvements that should be made. The scope of services for this study includes: Project Location and Description Data Collection Field Review Crash Data Review Condition Diagram Collision Diagram Operational Analysis, including automobile, cyclist and pedestrian safety/access Review of Existing Configuration Conceptual Improvement Sketch Technical Memo Presentation to City Commission Two meetings with City Staff 10/2/18 - Negotiating proposal with Tim Plummer	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
A crosswalk is needed in front of KLA preschool	1/24/2017		Requested update on 5/15/18 regarding site specific MOT. Permit was approved on 5/17/18. Cost estimate will be reviewed by CMO. 9/5/18 - no update to provide 10/2/18 - no update to provide	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Staff recommendations on neighborhood protection zones	5/9/2017			Santamaria, Eduardo	Dannemiller, Brook		Commission	4;#Public Works	In Progress
Requested update on 25 MPH implementation	5/30/2017		Speed limit sign installation began on 5/9/18. Administrative staff in City Manager and Commission office were provided background information to provide to residents if they received calls about sign placement on 5/10/18. Speed limit sign unveiling was held 5/25/18. As of 6/1/18, all but 4 signs have been installed due to resident opposition. 8/21/18 - A change order will be presented to Commission to relocate certain signs do to opposition and add new 30 MPH signs at various locations 9/4/18 - Commission authorized the change order and a purchase order will be processed to initiate the work. 10/2/18 - Contractor is currently installing additional signs.	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Requested citywide study on signage using GIS	5/30/2017		10/2/18 - no update to report	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Building evaluation on the Biltmore Hotel	7/11/2017	Building evaluation performed on the Biltmore Hotel to assess conditions, especially of historical elements (Valdes-Fauli) * 6/12/18 Commission Meeting: In relation to agenda item J-7, 8, & 9: - (J-7) Provide the Commission with detailed list of improvements to the Biltmore mentioned by Leonard during the presentation.	5-3-18 The City received the report prepared by the Biltmore's Consultant. The City will be meeting with the Biltmore on May 7th to review the detail support behind the report. An update will be provided to the Commission at the next May meeting. 5-15-18: Presentation and staff recommendation will be provided to the City Commission at the June 12 meeting, specifically related to the hotel's compliance as a luxury brand. 6-6-18: The City evaluated the assessment and noted the hotel does comply to the luxury brand requirement provided in the lease agreement. The City will be presenting an update to Commission on June 12 9-15-18: The Commission passed a resolution authorizing the City to redirect 50% of the rent received from the Biltmore to go towards improving the historic components of the building (e.g. windows, elevators, etc..) over a 5 year period for up to \$5.25 million. The Biltmore has requested the 5 year period be extended to 7 to ensure they can capture as much of 5.25 million. The request for extended the term to 7 years will come back to Commission for approval.	Roberts, Leonard			Commission	6;#Economic Development	In Progress
Evaluate the queue at Sunset Elementary	7/11/2017	Have a traffic engineer evaluate the queue at Sunset Elementary with the goal of reducing stacking on the street, putting school property to better use, and facilitating a safer drop-off procedure.	9/5/18 - No update 10/2/18 - No update	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Replenish list of abandoned properties	8/29/2017	Provide an updated list of abandoned properties.	Updated list dated 6-29-18 attached lists status of abandoned real properties. (6/29/18) Updated list dated 8-20-18 attached lists status of abandoned real properties (8/20/18) Updated list dated 9-5-18 attached lists status of abandoned real properties (9/5/18) Updated list dated 9-14-18 attached lists status of abandoned real properties (10/1/18)	Cabrera, Suramy	Miner, William		Commission	10;#Development Services	In Progress
Underground utility feasibility study	9/26/2017			Santamaria, Eduardo			Commission	4;#Public Works	In Progress
Lease Lot 24 with Doctor's Hospital	10/10/2017	Renegotiate disposition of Lot 24 with Doctor's Hospital, seek 99 year lease instead of sale *8/28/18 Commission Meeting: In relation to agenda item C-4: - Staff to move forward with Baptist on negotiations for sale of parking lot. - Traffic mitigation plan for parking lot. - Once negotiations are finalized this item is to be brought back to Commission as an ordinance on first reading.	Decision by the Commission not to go forward with a sale. As of the August 28, 2018 Commission meeting, the Mayor has requested the sale be put back onto the Commission agenda. The sale of the Lot will be put back onto the agenda. 9-5-18: At the 8-28-18 meeting, the Commission authorized the City to go forward with a sale and requested Baptist provide a parking study on the impact of increased parking on the leased Lot	Roberts, Leonard			Commission	6;#Economic Development	Deferred
Review recommendation from Insurance Advisory Committee re protective bollards	10/24/2017		10/1/18 - No update	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress

Dog Park	10/24/2017	Item came up again during the May 15, 2018 Commission Meeting.	<p>4/16/18: Contractor procurement completed and the scheduling process has begun. Tentative date has been scheduled for community meeting for May 17. Location and details of meeting will be finalized by the end of the week and publicity for meeting will ensue. Director has been in contact with Underline officials and there have been meetings scheduled with officials to further discuss the project.</p> <p>5/15/18: Discussions have continued with the County and private developer regarding the change in location of dog park to the south near the Gables Station project. Discussion with developer continues in terms of possible design and location.</p> <p>6/5/18: No further update at this time. Discussion phase still ongoing.</p> <p>8/20/18: City continues to work with Gables Station developer on the dog park. Contract for park designer is in review phase.</p> <p>9/4/18: No further update at this time.</p> <p>9/14/18: City has reviewed contract details for designer offered by Gables Station Developer. Public works Department is working on a new designer proposal to better fit needs.</p> <p>10/1/18: No further update at this time.</p>	Couceyro, Fred	Vester, Carolina		Commission	1;#Parks & Recreation	In Progress
Code Enforcement asked to aggressively enforce proper use of trash pits.	11/14/2017	<p>During the November 14, 2017 Commission Meeting, Code Enforcement was asked to aggressively enforce proper use of the trash pits.</p> <p>February 13, 2018: Code Enforcement to develop program for compliance with trash pits. MR Furniture and Medical Furnishings (Healthcare)</p>	<p>List from weeks 5-13-18, 5-20-18 and 5-27-18 (6/4/18)</p> <p>List from weeks 6-3-18, 6-10-18, 6-17-18, 6-24-18 (7/5/18)</p> <p>List from weeks 7-1-18 through 8-12-18 (8/20/18)</p> <p>List from weeks 8-19-18 through 8-26-18 (9/5/18)</p> <p>List from week 9-10-18 (9/17/18)</p> <p>List from weeks 9-16-18 and 9-23-18 (10/1/18)</p>	Cabrera, Suramy	Trias, Ramon		Commission	10;#Development Services	In Progress
Phase 3 Ponce Median project	11/14/2017	Vice Mayor Keon requested an update on Phase 3 Ponce Median project	<p>9/5/18 - no update to provide</p> <p>10/2/18 - Project was kicked off again with new project manager on September 24.</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Repair sidewalks on Antiquera and Salzedo	12/5/2017		<p>9/5/18 - No update to provide</p> <p>10/2/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	In Progress
Public Meeting Re: Bike Master Plan	1/9/2018	<p>Plan and host an evening Public Meeting regarding the Bike Infrastructure Master Plan.</p> <p>Item 2: Verify that websites to verify that the information presented to residents is current and none controversial. Requested 1/23/18.</p>	10/2/18 - No update to provide	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	Deferred
Merchant Employee Parking	1/9/2018	1/16/18 - Parking Enforcement has been asked to create a plan for targetting over-time parking in areas where employee parking is reported at short-term meters.	<p>More than 200 citations have been issued for parking over the 2 hour limit. Enforcement continues to enforce time limits on Almeria and Sevilla 3/29/18. 4/16/18 Parking Enforcement continues to assign an officer to patrol and enforce short-term parking spaces 5/1/18 No additional update. Recent focus on employee parking 400 Biltmore Way and 400 Andalusia 5/15/18. Reviewed adjustments in staffing for FY19 Budget proposal 6/4/18. Parking Enforcement is focusing on 300 Seville and 300 Almeria for vehicles parking in excess of the meter time limit 8/20/18. Enforcement of parking over the time limits is ongoing 9/3/18. using LPR system to monitor employee parking 9/13/18. Focus on employees using ADA permit to park all-day on the street. 10/1/18</p>	Kinney, Kevin			Commission	3;#Parking Department	In Progress
Valet Parking Code Change	1/9/2018	Draft Code to bring Parking Enforcement In House.	Presented to Commission on first reading 3/27/18. Ordinance passed on second reading. Staff (IT and Parking) reviewing options for enterprise management software for citation and appeal processing with webex on 6/7/18. IT and Parking are working with Procurement to obtain citation management system. 10/1/18	Kinney, Kevin		Ramos, Miriam	Commission	3;#Parking Department	In Progress
Colonnade Hotel Valet Parking	1/9/2018	Evaluate the Colonnade Hotel valet parking (pick-up, drop-off). Including valet operations at Hyatt Hotel	Police and Parking Enforcement are aware of violations at this valet location and will monitor. 3/29/18 meeting scheduled for April 6 with Parking Enforcement Lead to discuss observations at Hotel Valet stand. 5/1/18 Enforcement continues to observe Downtown Valets. 5/15/18 no further update. No additional update 6/4/18. Parking Enforcement patrols of the Hotel valets have resulted in ramping citations. will have Enforcement Supervisor meet with each company to go over rules and expectations 8/20/18. No further update at this time 9/3/18. Met with Hyatt Valet on 9/13/18 and setting up a followup meeting with Colonnade Valet 9/17/18. No further update at this time. 10/1/18	Kinney, Kevin			Commission	3;#Parking Department	In Progress
RFP for Garages	1/23/2018	<p>Present the Commission with an update on the Andalusia Garages in Memorandum format.</p> <p>2/27/18 Commission in connection to item H-2: -Formulate staff recommendations over the next 2 months & come back to the Commission via a Workshop or during Commission Meeting.</p>	<p>Commission presentation expected after review of the Parking update expected to be completed mid April.</p> <p>5-4-17: The City received the parking study on May 1 which supports the City's request for 750 public parking spaces. The report was provided to the Developer who will review and integrate into their analysis for their proposal.</p> <p>5-15-18: The City revised a revised parking study on May 1st which was provided to the developer. The report substantiated the parking director's request for 750 parking spaces. CGCC provided a review of the City's parking study by their Parking consultant, Walker Consultant on May 14th; the study concluded the City's parking study excluded certain factors and were incorrect with certain assumptions. The Parking director is reviewing those comments.</p> <p>5-18-18: Presentation scheduled for June 12th to the City Commission. An extension of the May 5th to June 14 was provided to the Developer. See further comments in the "Request for RFP update"</p> <p>6-6-18: On Jun-4th the Staff updated the commission on the status, an extension to Sept 1, 2018.</p> <p>8-20-18: On 8-2-18, the City received a proposal for 5.28 FAR. Staff has reviewed and subsequently met with the proposer on 8.16.18. Staff reemphasized the proposer provide plans for a smaller scale project. Memo dated August 16 was provided to Commission on 8-20-18 on the status of the garages. A commission workshop is being held on 8-27-18 to provide discussion and review by the City and the proposer. The City anticipates receiving a revised proposal before the August 27, 2018 Garage Workshop.</p> <p>9-5-18: 8-27-18: At the 8-27-18 workshop commission requested a sunshine meeting to discuss the parking needs in the CBD before voting on the number of parking spaces. The sunshine meeting on parking is scheduled to occur on 9-17-18; another workshop on the garage proposals is scheduled to occur on 9-18-18</p>	Roberts, Leonard		Kinney, Kevin	Commission	6;#Economic Development	In Progress

Betsy Adams Park	1/23/2018	<p>Item 1: Reach out to the neighborhood again to explain the difference in scope.</p> <p>Item 2: Provide Commission with simple design for a stone wall or other options such as fences around the park, along with price estimates.</p> <p>*4/10/18: Change the turf at Betsy Adams Park to non-static.</p>	<p>4/16/18 - Ribbon cutting completed. Fencing proceeding - the plan is to have block and picket fence design. Change in playground turf approved at Board of Architect meeting on April 5.</p> <p>5/15/18 - Funds have been made available for the turf and the fencing. Awaiting permitting and design process.</p> <p>6/5/18: Public Works' Capital Improvements Office currently working on design specification for remaining items to be completed for permitting. Procurement process and premitting will follow.</p> <p>8/20/18: Public Works Capital Improvements office is continuing the process for the installation of the fence and new surfacing. Additional picnic table purchased for installation at park. Installation will be coupled with installation of new park benches City-wide.</p> <p>9/4/18: No further updates at this time.</p> <p>9/14/18: Awaiting completion of permit and design review of plan for fencing.</p> <p>10/1/18: Permit and design review of fencing has been completed. Project is now in the procurement process. Bid submittals are first step and should conclude by October 12. Procurement schedule includes award recommendation on October 22, with contract effective date taking place in early November.</p>	Couceyro, Fred	Vester, Carolina	Santamaria, Eduardo	Commission	5;#Community Recreation	In Progress
Online Vendor List	1/23/2018	Create a vendor list online for alternative eco-friendly products.	<p>5/1/18: List and program under development by Sustainability staff.</p> <p>10/2/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	22;#Sustainability	Not Started
Trash Pit Plan	1/23/2018	<p>Item 1: Training programs for drivers so that they don't create pits.</p> <p>Item 2: Plan to fill and sod all existing pits throughout the City.</p> <p>Item 3: Update on new Software.</p> <p>Request from 3/20/18 Commission Meeting:</p> <p>- In relation to agenda item H-1: Discussion regarding Pilot Program to be presented during the May 22nd Commission Meeting in 2 months. This presentation should include an answer to Commissioner Lago's Memo regarding cardboard recycling as well as Commissioner Quesada's request for trash pits.</p>	Commission Sanitation Workshop scheduled for May 24, 2018.	Santamaria, Eduardo	Keller, Jessica		Commission	23;#Sanitation	In Progress
Waterway Signs	2/13/2018	<p>In relation to item H-2 of the February 13th Commission Agenda.</p> <p>Look into signs as you come into the Coral Gables waterways.</p>		Santamaria, Eduardo			Commission	4;#Public Works	Not Started
White Way Lights	2/13/2018	<p>In relation to item E-1 of the February 13th Commission Agenda.</p> <p>Provide the Commission with a comprehensive plan for the white way lights including cost estimates, available grants, etc.</p> <p>* 4/24/18 Commission Meeting - In relation to item H-3:</p> <ul style="list-style-type: none"> - Look into the budgeting of the lights which will be a part of the Capital Budget Workshop. - Plot out where the remaining White Way Lights are located. - Schedule individual meetings with each Commissioner to brief them. - Come back to the Commission as a whole on May 8th for an update. <p>*5/8/18 Commission Meeting - In relation to item E-1:</p> <ul style="list-style-type: none"> - Location map of the lights throughout the City requested for second time. - Provide detailed 2-3 year Funding & Implementation Plan for Commission Presentation. - This is to be done prior to budget season. <p>* 5/22/18 Commission Meeting - In relation to agenda item E-1:</p> <ul style="list-style-type: none"> - Update on this item is due on the June 12th Commission Meeting. - Research why the City doesn't fine FPL for letting the poles deteriorate and look into that possibility. <p>* 6/12/18 Commission Meeting: In relation to agenda item H-1:</p> <ul style="list-style-type: none"> - Dona to draft letter about the history and importance of the white way lights to be sent to Ft. Lauderdale Mayor that will be signed by Mayor & Commissioners for the 10 lights that are currently located in that City. 	<p>- On May 24, 2018 the Historic Preservation Board voted unanimously to recommend to the City Commission to acquire all 77 White Way Light Pole sites along University Drive and Riviera Drive. They also recommend that the poles that are stored by the city be restored and installed in these locations and that a cast be made of the historic poles and these new poles be installed in the locations that don't have the historic poles. The LED lighting should be warm.</p> <p>08/21/18 - Public Works is in communication with Fort Lauderdale's City Manager's Office. The lights are owned by a private family who owns the land. The family's attorney has been contacted about the possibility of the City of Coral Gables acquiring the lights.</p> <p>09=04=18 - No new updates.</p>	Santamaria, Eduardo	Kautz, Kara	Spain, Dona	Commission	4;#Public Works	In Progress
Cardboard Boxes	2/13/2018	<p>In relation to item H-3 of the February 13th Commission Agenda.</p> <p>Cardboard boxes in Trash pits vs. recycling.</p> <p>*4/10/18: Update must be presented during May 8th Commission Meeting. This must also include an update in the large recycling bins with lids and pilot program area.</p>	Commission Sanitation Workshop scheduled for May 24, 2018.	Santamaria, Eduardo	Dannemiller, Brook		Commission	22;#Sustainability	In Progress
Riviera Day School Traffic	2/13/2018	Solution to reduce traffic issues.	10/2/18 - Meeting scheduled with Riviera Day School on 10/15/18	Santamaria, Eduardo	Keller, Jessica		Commission	15;#Transportation	Not Started
Music in Downtown	3/20/2018	<p>In relation to agenda item H-2:</p> <ul style="list-style-type: none"> - 60 Days to make changes to the resolution regarding outdoor music in the Downtown area of Miracle Mile & Giralda. This includes both amplified and live music. <p>A motion was made by the Commission and code enforcement/economic development continues to observe the use of music in order to update the Overlay Ordinance.</p>	<p>4-17-18: Economic Development & Code Enforcement met to discuss revised terms to the Overlay related to music. The decision was made to provide three options to allow amplified music. The three options will then be presented to the BID for discussion then a recommendation will be made to the Commission to amend the Overlay.</p> <p>5-3-18: A request is being made at the 5/8/18 meeting to extend the time needed for staff to come up with a solution.</p> <p>5-15-18: At the May 8th Commission meeting, the Commission authorized an additional 60 days to come up with revised language that will be vetted by the City and Bid members then presented to Commission.</p> <p>6-6-18: Staff is rewriting the Giralda/Miracle Overlay ordinance related to live music (aka noise) to create flexibility for live music and regulate noise to be presented at the July 10 Commission meeting.</p> <p>8-20-18 - At the July 9th Commission meeting, Commission authorized a 6 months extension to provide staff's recommendation on a revision of the Code that allows for outside music (January 8th, 2019 is the deadline).</p>	Roberts, Leonard		Couceyro, Fred	Commission	6;#Economic Development	In Progress

Bike Sharing Program	3/20/2018	Update has been requested for the March 27th Commission Meeting. - Docked vs. Stationless bike sharing program. Public Works & Parks to look into a map of location options for dock stations and a possible app that shows those locations. *4/10/18 Commission Meeting Additional Requests: In relation to agenda item J-5: (In collaboration with the City Attorney's Office & Procurement) - Look into County contract and come back to the Commission with recommendation. Make sure that the contract does not prevent us from going with another dock-less vendor in the future. - Move forward with the Dock-less pilot while looking into the County's docked contract but insure that the dock-less bike contract states it is a pilot and that we can cancel or reverse at any time without penalty. - Advise if Golden Pass will apply to the County's bike program. Update due during May 8th Commission Meeting	SOP and Contract provided to Procurement on 5/10/18 SOP and Contract returned to Public Works on 5/15/18 with revisions SOP and Contract returned to Procurement on 5/15/18 Public Works signed the recommendation for award on 5/30/18 8/21/18 - dockless bikes will be deployed on City streets 9/4/18 - 30 bikes have been deployed with plans for 100 by the end of September 10/2/18 - no update to report	Santamaria, Eduardo	Keller, Jessica	Couceyro, Fred	Commission	4;#Public Works	In Progress
Challenge State Statue	3/20/2018	In relation to agenda item F-4: Look into challenging the State statue on the ban of firearms.	3/26/2018 - In Progress 4/2/2018 - Complaint to be filed 4/2/2018. 4/16/2018 - Complaint filed 4/2/2018. 4/27/2018 - No change. 5/11/2018 - No change. 5/25/2018 - No change. 6/17/2018 - No change. 6/29/2018 - No change. 7/20/2018 - No change. 8/17/2018 - No change. 8/31/2018 - Responded to M/Dismiss. Hearing set for 9/28/18. 9/13/2018 - No change. Hearing set for 9/28/18. 10/01/2018 - Hearing 9/28/18. Proposed Orders due 10/5/18.	Ramos, Miriam	Ramos, Miriam		Commission	25;#City Attorney's Office	In Progress
Traffic Study Standard Operations Procedure	3/20/2018	In relation to agenda item F-2: Create a standard operations procedure that is made available to both residents and developers.	5/1/18: SOP under development / refinement.	Santamaria, Eduardo	Santamaria, Eduardo		Commission	4;#Public Works	Not Started
Art & Culture in the City	3/27/2018	In relation to item C-1 in March 27th Commission Agenda: - Have cultural events go through both Special Events & Cultural Affairs. - Look into the Mayor's Bloomberg Art Challenge - Contact different galleries in South Florida to showcase some of their stored art throughout Coral Gables. (Identify where to place the art and the cost.) - Activate different parks throughout the City for use as musical event locations. Possibly organize school children to perform music in the City. * Provide the Commission with the following: - Game plan to identify how the mission, priorities and process of cultural art is set forth. - List of projects that have been approved and the art that has been chosen. - The projected amount for Art in Public Places component of the City budget.	04-30-18 The Cultural events are being routed by the Parks and Recreation Department to the Cultural when appropriate. 05-15-18 Presented a PowerPoint at the last City Commission meeting which described an Artist in Residence program and incentives for art galleries. The Special Events Committee is sending certain proposed events to the Cultural Development Board for review. 06-06-18 No new update 08-06-18 Memo concerning public art was sent to City Commission. Joint workshop with Cultural Board, Arts Advisory Panel and City Commission scheduled for August 31. 08-20-18 No new update 09-04-18 Joint workshop with City Commission, Cultural Board and Arts Advisory Board was held on August 31. 09-27-18 No new update	Spain, Dona	Kautz, Kara	Couceyro, Fred	Commission	13;#Historical Resources	In Progress
Blue Ribbon Committee	3/27/2018	A Blue Ribbon Committee created to discuss and review the performance of the City during Hurricane Irma and offer feedback and suggestions on what areas could use improvement or outline other areas where the City performed well.	Update - 10/1/18 -Next meeting is scheduled for 10/5/18. -Committee plans to finalize the report that will be submitted to the Commission with recommendations and observations. Update - 8/31/18- Committee met on 8/29/18 to discuss the outline and topics of the final report. -Next and final meeting is scheduled for October 5, 2018. Update - 8/17/18-Last meeting took place on 7/25/18. Members discussed the main topics that will be included in final report that will be presented to the Commission. -Next working meeting is scheduled for 8/29/18. Update - 7/13/18-No change is status. Next meeting is still scheduled for 7/25/18. Update - 6/28/18-Next meeting is scheduled for July 25th in order to accommodate all committee members schedules. -It is planned that the process of finalizing a recommendation will begin at this meeting. Update - 5/23/18-The next meeting is firmly scheduled for June 6th in the Commission Chambers. Update - 5/11/18*The next meeting is tentatively schedule for June 6th *Meeting held on May 9, 2018 with a detailed presentation from the Communications Department on the efforts being made in preparation for the upcoming storm season. The presentation included a preview of printed materials and a video that will be posted for Coral Gables residents. *Information gathered for the May meeting will be discussed at the June meeting due to lack of attendance. Update - 4/17/18*Last meeting took place on April 11, 2018 *Next meeting will take place on May 9, 2018 *Committee is continuing to learn and gather information in order to make an informed recommendation for the Commission *Minutes from the Commission discussion on Item D 1-2 from the March 27, 2018 were shared with the committee *Meetings are being recorded and will be available through Legistar	Walker, Celeste			Commission	16;#Procurement	In Progress

Art in Public Places	4/10/2018	<p>Add an option to the Art in Public Places Ordinance to support an artist-in residence program and street-level art galleries. Draft of change to be brought back to the Commission during the May 8th Meeting.</p> <p>* 5/8/18 Commission Meeting - In relation to item C-1: - In regards to the Art Galleries, look into what hours of operation and lighting would be needed so that we have activated spaces even when they are closed.</p> <p>* 7/10/18 Commission Meeting - In relation to item I-5: - A discussion is to take place with Dona and team to evaluate standards of AiPP. (Commission may want to avoid these issues in the future and not count art that is integrated into the building.) - Workshop with Cultural & Arts Advisory Panel on the process of AiPP and its guidelines to take place.</p>	<p>04-30-18 An amendment to the AiPP Ordinance to include as a waiver an Artist in Residence option was reviewed by the Arts Advisory Panel on 04-24-18. They recommended approval to the Cultural Development Board. The CDB meets 05-01-18. and their recommendation will be on the next available city commission.</p> <p>06-06-18 Staff is in the process of meeting with developers and artists for Artists in Residence option.</p> <p>SL 7/13/18: Workshop has been scheduled for August 3rd at 3pm in the CMR. AiPP memorandum sent out to the Commission on July 12th.</p> <p>08-06-18 Workshop rescheduled for August 31.</p> <p>08-20-18 No new update.</p> <p>09-04-18 Workshop with City Commission, Art Advisory Board, and Cultural Board took place on Aug. 31</p> <p>09-27-18 No new update</p>	Spain, Dona	Kautz, Kara		Commission	13;#Historical Resources	In Progress
TDR	4/10/2018	<p>Provide update on the expansion of boundaries for TDR and TDR for open spaces. (This item should be going to P&Z Meeting in May and update presented to the Commission during the May 8th Meeting.)</p>	<p>04-17-18 This task is being handled by the Planning and Zoning Department.</p> <p>Item will be presented to Planning and Zoning board during May meeting. 4/17/18</p> <p>City Manager reviewed the item and requested changes. It should be scheduled for June Planning and Zoning meeting. RT 5/2/18</p> <p>Item has been scheduled for June Planning and Zoning meeting. RT 6/1/18</p> <p>Planning and Zoning discussed and continued the item. It has been scheduled again for the July P and Z meeting. RT 7/2/18</p> <p>Staff held a public workshop on 08/15/18 with residents of Biltmore Way and other interested parties. Item has been scheduled for August 28</p> <p>Commission Meeting. JC 8/21/18</p> <p>Item was pulled from consideration by Mayor. Current status on hold. RT 9/5/18</p> <p>10/01/18: Staff recommends closing this due to lack of interest by the Commission to continue this effort.</p>	Cabrera, Suramy	Trias, Ramon	Spain, Dona	Commission	11;#Planning & Zoning Div	Deferred
City Workforce	4/10/2018	<p>In relation to agenda item J-1: Provide the Commission with a Memorandum on the City's workforce including a breakdown of full-time, part-time and contract employees for the last 10 years.</p>	<p>Working along with the Finance Department to create a memorandum with full details as requested by the commission.</p>	Green, Karla	Milian, Maria	Gomez, Diana	Commission	8;#Human Resources	In Progress
Waterway Maintenance in Gables Estates	4/10/2018	<p>In relation to agenda item H-3: - Give a 5 minute presentation during the April 24th Commission Meeting on the plan of attack on the cleaning and maintenance of the waterways in the City, particularly in Gables Estates. Work with the Waterway Advisory Board to establish this plan and present after the boards appearance during the Commission Meeting. - Must have update on when the new boat will be purchased. - Work on determining a time certain for the Water Advisory Board appearance.</p>		Santamaria, Eduardo			Commission	4;#Public Works	Not Started
Code Enforcement on Weekends	4/10/2018	<p>- Provide Memo regarding when immediate ticketing is issued and when warning or citation is provided. - Look into the need for additional weekend staff. - Commission has requested a report on the house that closed up their garage on 5111 Alhambra Circle during the April 24th Commission Meeting. A Memo should be provided in advance of the presentation at Commission.</p>	<p>5111 Alhambra Circle was issued a violation warning notice by Officer Sheppard. The follow up inspection is scheduled for 5/18/18.</p> <p>- The property owner is working with Jorge Pino (Mobile Permit Service) on compliance. As a result, Code Enforcement Officer Terri Sheppard granted a 30 day extension of time. The property was issued a permit on 5/2/18 to revert back to a garage with a new garage door in order to comply with the violation. The follow up inspection is scheduled for 6/12/18. (updated on 6/4/18)</p> <p>- The property was inspected by Officer Terri Sheppard on 6/12/18 and failed the inspection. A Notice of Violation was issued by Officer Sheppard. The follow up inspection is scheduled for 7/18/18. (updated on 7/5/18)</p> <p>- The property owner is working with Jorge Pino (Mobile Permit Service) on compliance. As a result, Code Enforcement Officer Terri Sheppard granted a 30 day extension of time.. The new compliance date is 8/20/18.</p> <p>-- The property owner is working with Jorge Pino (Mobile Permit Service) on compliance. As a result, Code Enforcement Officer Terri Sheppard granted a 30 day extension of time. The new compliance date is 9/20/18. (updated on 8/21/18)</p> <p>- Please see notes above from previous update. The new compliance date is 9/20/18. (updated on 9/5/18)</p> <p>- Code Enforcement Officer Terri Sheppard reports that the sheet rock has been removed, but the door is in disrepair. The next inspection is scheduled for 9/20/18. (updated on 9/14/18)</p> <p>- Code Enforcement Officer Terri Sheppard inspected the property and found it to be in violation. The case will be scheduled for the November Code Enforcement Board hearing. (updated on 9/21/18)</p> <p>- Code Enforcement Officer Terri Sheppard found that the sheet rock was removed, but she needs access inside the garage and the door is in disrepair. Also, patch up is needed around the door. The case will be scheduled for the November Code Enforcement Board hearing. (updated on 10/1/18)</p> <p>10/01/18: Two part time code officer position were included in the FY18-19 budget. The position are being advertised. These position will be dedicated to weekends and after hours on primarily, Fridays.</p>	Cabrera, Suramy	Trias, Ramon		Commission	12;#Code Enforcement Div	In Progress
IACP Recommendation	4/10/2018	<p>Circulate the IACP recommendation passed by the City Commission in February to all cities and the County in hopes they also endorse.</p>		Foeman, Walter	Foeman, Walter		Commission	24;#City Clerk's Office	Not Started
Grant for Parks	4/10/2018	<p>Look into and apply to the available \$4 million sub grant for parks tot lots. Extra points when fully lite.</p>	<p>4/16/18 - Grants have been approved legislatively. FRDAP office has not released details of grant of deadline dates and selection criteria.</p> <p>6/5/18: No further update at this time. Grant details have not yet been released by the FRDAP office.</p> <p>8/20/15: FRDAP grant for recreation accessibility was completed and sent to state office for consideration. As requirement for grant , the community Recreation Department conducted several public input meetings regarding the grant, including a community meeting, meetings with two recreation advisory boards, and meetings with community groups including Crystal Academy.</p> <p>9/4/18: Grant application completed and received by the Florida Department of Environmental Protection. Furthermore, DEP is scheduled to present the city with FRDAP grants awarded to the city at City Commission meeting in September.</p> <p>9/14/18: FRDAP presentation scheduled for October 9 Commission Meeting Agenda.</p> <p>10/1/18: No further update at this time.</p>	Couceyro, Fred	Vester, Carolina		Commission	1;#Parks & Recreation	In Progress

Lights throughout the City	4/24/2018	<ul style="list-style-type: none"> - Look into all the lights throughout the City that are out. - Create a Lighting Plan that includes LED vs. Regular lights throughout the City. - Share with the Commissioners the inventory list of which lights belong to the City, County, and FPL along with the challenges the City faced getting to this point. - Consider privatizing the lights in the City. 		Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	Not Started
Historic Furniture at CG Library	4/24/2018	<p>In relation to item 2.-1.:</p> <ul style="list-style-type: none"> - The historic furniture at the Library is to be moved out. <p>The Library Advisory Board can come back to the Commission with a plan as to where they would like to place the furniture and how these pieces will be taken care of if the furniture is returned to the library. A final decision would be made at that time.</p>	<p>04-30-18 Staff will arrange for the removal of the furniture and the books from the library.</p> <p>05-15-18 No new update</p> <p>06-006-18 No new update</p> <p>08-10-18 20 molded Eames chairs from the library delivered to Sister City Room in Coral Gables Museum</p> <p>08-20-18 No new update.</p> <p>09-04-18 No new update.</p> <p>09-27-18 No new update</p>	Spain, Dona	Kautz, Kara		Commission	13;#Historical Resources	In Progress
Public Engagement Platform	4/24/2018	<p>In relation to item 2.-2.:</p> <ul style="list-style-type: none"> - Begin the procurement process with RFP. - Communications Committee is to serve as the Evaluations Committee. 	<p>Update - 10/1/18</p> <ul style="list-style-type: none"> -RFP process is complete. Award approved as recommended to Cityzen Solutions. -Negotiation team is planning to meet with the selected proposer to finalize the contract. <p>Update - 8/17/18-Solicitation was extended. Closed on 7/31/18</p> <ul style="list-style-type: none"> - 4 proposals were received. -Evaluation meeting took place on 8/16/18. Recommendation is being finalized. <p>Update - 7/13/18-Project was advertised on 7/3/18. Solicitation closes on 7/27/18.</p> <ul style="list-style-type: none"> -Committee of subject matter experts approved on 7/13/18. -1 Addendum released to answer questions posed by potential proposers. <p>Update - 6/28/18-Draft RFP document sent to Communications on 6/21/18 for feedback and answers to pending questions.</p> <ul style="list-style-type: none"> -Communications responded on 6/26/18 with feedback. Still pending some minor information in order to release the project. <p>-Anticipated release date of the project is Tuesday, July 3rd.</p> <p>Update - 6/5/18-Documents were received today to start the draft of the solicitation.</p> <p>Update - 5/23/18</p> <ul style="list-style-type: none"> -The Public Affairs Manager reached out on 5/21/18 to get information on moving the project forward. -Procurement provided the necessary forms and instructions on how to start the process. -Project is pending budgetary approval and specifications <p>Update - 5/11/18</p> <ul style="list-style-type: none"> -The project is pending the development of the scope/specifications from either the Communication or Technology Department. -An RFP will be used to facilitate the competitive procurement process. -Members of the Communication Committee will be involved in the evaluation of the project. <p>Update - 4/27/18</p> <p>Procurement is waiting on the development of the scope of services and specifications to be developed.</p>	Walker, Celeste			Commission	16;#Procurement	In Progress
Traffic Calming Criteria	4/24/2018	<p>In relation to item J-1:</p> <p>Meet with each Commissioner one-on-one to discuss in detail and bring item back on the May 22nd Commission Meeting.</p> <ul style="list-style-type: none"> * 5/22/18 Commission Meeting - In relation to agenda item H-4: - Provide City Attorney with all relevant information and facts so that she may draft a letter on the Mayor's behalf to Commissioner Suarez & Sosa requesting help in finishing the process. - City Attorney to check in with Mayor's office prior to drafting letter. Letter is to be sent out by Friday, May 25th. <p>PW to look at improvement options to the public information on the City's website as it related to Traffic Calming.</p> <ul style="list-style-type: none"> * 6/12/18 Commission Meeting: In relation to agenda item C-2: - PW to provide the Commission with a memorandum regarding traffic calming. - Sunshine Meeting to be scheduled while the final comments are being completed by the County. - Recirculate the list of what can and can't be done regarding traffic calming. * 8/28/18 Commission Meeting: In relation to agenda item C-1: - Post Traffic Calming Maps presented at Commission Meeting on the City website. - Be mindful of signage once traffic calming devices are placed. 	<p>6/15/18 SL: Sunshine Meeting has been scheduled and noticed for Friday, June 29th at 3pm.</p> <p>8/21/18 - County approved traffic calming criteria and City Commission approved execution of MOU with the County to perform certain traffic engineering functions. The City forwarded executed agreement to the County on 8/16/18. Community meetings to review traffic calming proposals will be held 9/17, 9/20, 10/3, 10/4, 10/6</p> <p>9/4/18 - The County returned the MOU with additional comments. The City addressed the comments and returned the executed copy to the County on 9/5/18.</p> <p>10/3/18- MOU was fully executed on 9/27/18</p>	Santamaria, Eduardo	Keller, Jessica	Ramos, Miriam	Commission	15;#Transportation	Not Started
Plastic Straws	5/8/2018	<p>City Staff is working on the creation of a Green Business Certification Program that will discourage rather than outright ban the use of plastic straws.</p>	<p>Staff will be presenting the Coral Gables Green Business Certification Program to Commission. Rather than ban the distribution and use of plastic straws, Staff will recommend incentives for voluntary compliance.</p> <p>09/17/2018 Staff presented Green Business Certification Program to City Commission on 07/10/2018 (Item J2). Staff is working with the Chamber of Commerce and Sustainability Board on creating an implementation plan and launch date for the Program.</p> <p>10/3/18 - No update to provide</p>	Santamaria, Eduardo	Keller, Jessica		Commission	22;#Sustainability	In Progress
Electronic Screens on Miracle Mile & Giralda	5/22/2018	<ul style="list-style-type: none"> - Follow up on the piggy-back contract that had been previously discussed for electronic screens on Miracle Mile and Giralda. - Update to be brought to the Commission. 	<p>9/5/2018: IT followed up with Public Works. Mr. Ernesto Pino and ACM Iglesias met with the vendor and provided design specifications and sketches for the Streetscape kiosks (3 at Miracle Mile and 1 at Giralda). The vendor is working on a redesign based on those guidelines. The vendor is expected to provide a new design this month (September) for the City to review and approve before moving forward with construction/permits/installation.</p>	Rodulfo, Raimundo	Apolinar, Ayanes		Commission	2;#Information Technology	In Progress
Cartagena Circle	6/12/2018	<p>In relation to agenda item J-10:</p> <ul style="list-style-type: none"> - Pull list of accidents at Cartagena Circle and provide to Commission. - Provide break down of the accidents as to the extent of damage and if there were injuries. 	<p>6/15/18 SL: The requested list was provided to the Commission via email on June 14th.</p> <p>8/21/18- Actual accident reports were provided to public works. A request for proposals was issued to continuing services consultantsto provide analysis and proposals were received on 8/19/18 and are under review.</p>	Santamaria, Eduardo	Keller, Jessica		Commission	15;#Transportation	In Progress
La Salle Drycleaners	7/10/2018	<p>In relation to Agenda item H-1:</p> <ul style="list-style-type: none"> - Leonard to provide in depth background information on value of property. - Staff to explore what other options there are to save and preserve the building. (possibly lease building instead of land so that the building doesn't get demolished and the owner still gets paid. - Commissioner Mena asks for explanation of how the alterations were made to the building over the years without city intervention. 	<p>The owners have agreed to negotiate with the City in good faith to retain the building once a demo permit has been approved. As of Aug 20, 2018, the demo permit has not been approved; hence, no meeting has been scheduled.</p> <p>9-5-18: The property owner is waiting on the demo permit to be issued before it starts negotiations</p>	Roberts, Leonard			Commission	6;#Economic Development	In Progress

SPIN Dockless Scooters	7/10/2018	In relation to Agenda item F-1: - Temporary agreement for deployment of 50-75 scooters for 45 days to be signed in the interim. - Pilot program agreement to come back to the Commission on August 28th. Agreement to include the need to scan license in order to use the service and no riding on sidewalks. - Information on ridership, average speed, routes, etc. to be presented by SPIN during August meeting. - No scooters in the middle of Giralda only on the ends. * 8/28/18 Commission Meeting: In relation to agenda items J-2 & H-9: - SPIN pilot program extended 90 days, at the 30-day mark bring in Bird for a 60-day pilot program. (Total number of deployed scooters between both providers not to exceed 150) - Begin developing shared scooter RFP. - Staff to communicate with South Miami prior to a possible deployment of scooters near the Sunset Place are	8/21/18 - 70 scooters have been deployed to City streets and City staff will be provided a report by SPIN on 8/22/18, Staff has been pleased with the performance of the vendor, having received no complaints through the Department of Public Works. 9/4/18 - Staff has reached out to the City of South Miami and their initial interest to introduce scooters was negative. A follow up call is scheduled for 9/7/18. 10/3/18- The City of South Miami is not interested in scooters. City Staff met with Bird Scooters to discuss introduction to the City ROW on 10/2/18.	Santamaria, Eduardo	Keller, Jessica	Ramos, Miriam	Commission	15;#Transportation	Not Started
Traffic Calming Communication	8/22/2018	In relation to agenda item C-1: - Place traffic calming update presented at Commission on Enews. - Develop a Herald/ Community Newspaper Ad once MOU has been signed. These should include the public meeting dates.	Update as of August 31, 2018:e-News of August 22: upcoming traffic calming workshops scheduled for September/October were announced.Community Newspaper ad week of September 3: upcoming traffic calming workshops scheduled for September/October announced.Herald ad of September 9: upcoming traffic calming workshops to be announced.Waiting on Public Works to share with Office of Communications the signed MOU to announce details with public on how this will improve implementation of traffic measures within Coral Gables.	Higgins-Fallon, Maria			Commission	21;#Office of Communication	In Progress
Sea Level Rise	8/28/2018	In relation to agenda item H-3: - Matt to share vulnerability assessment with Commission.		Santamaria, Eduardo			Commission	22;#Sustainability	Not Started
LED Light Conversion	8/28/2018	In relation to agenda item H-6: - Conversion of City owned LED lights RFP to be released in two weeks. - Study for removal of old lights on Miracle Mile.	08/31/2018 - Detail update provided to Commission at 08/28/2018 meeting. Document 'LED Lights Conversion' has been attached. 09/17/2018 - RFP is currently under review. 10/1/18 - RFP is being modified to reflect review comments.	Santamaria, Eduardo	Diaz, Hermes		Commission	4;#Public Works	Not Started
Giralda Art Installations	8/28/2018	In relation to agenda item H-7: - After the success of the Umbrella Sky project the Commission would like this to be a rotating installation. - Brand this revolving installation for marketing purposes, i.e. "GiraldaSky" - Consider setting aside extra parking revenue for future installations.	9-5-18: The City plans on meeting with the BID to discuss the future of another art insulation (to replace umbrella). The City is discussing the option of extended the truss system for 3 months and/or purchasing the system. 9-20-18: No update	Roberts, Leonard			Commission	6;#Economic Development	Not Started
School Safety	8/28/2018	In relation to agenda item H-8: - Provide Best Practices Manual for Safety in Private Schools to the Pre-Schools within the City.		Fernandez, Frank	Rodriguez, Paula		Commission	17;#Public Safety	Not Started
Potential Location for Fire Station	8/28/2018	In relation to agenda item J-1: - Schedule neighborhood meeting. - Naomi to coordinate with State to receive allocated funding.	9-5-18: Commission voted 3 out of 5 in favor of the City pursuing the purchase of 7000 Old Cutler Rd, the purchase agreement is planning on coming back to commission on the 9/25 to purchase at \$4 million on Jan 15th subject to neighborhood & commission approval; and to allow the occupant to retain a leasehold interest for 2 years. The City is organizing the neighborhood meetings.	Roberts, Leonard		Levi, Naomi	Commission	6;#Economic Development	In Progress
Migration of Parking Code	9/11/2018	In relation to agenda item H-1: - Provide scheduled timeline, by department, of migration process at the next City Commission Meeting. * 9/25/18 Commission Meeting: In relation to agenda item H-1: - Update timeline to include deliverables to be sent to Commissioners via memorandum prior to the October 9th Commission Meeting. Memorandum to include graphed timeline and set deliverable dates based on 18 month.	Parking and IT have completed initial review of software systems that manage parking enforcement programs and have started working with procurement to acquire a management system. 10/1/18	Kinney, Kevin			Commission	3;#Parking Department	In Progress
Bikes in the Downtown Area	9/11/2018	In relation to agenda item K-2: - Prepare plan for bike racks downtown. - Meet w/ Giralda Committee to obtain stakeholder input regarding allowing bikes on Giralda Plaza. - Present recommendations at September 25th Commission Meeting * 9/25/18 Commission Meeting: In relation to agenda item H-3: - Create plan diagramming two scenarios of potential additional bike rack locations. - Mayor would like to explore option of using a parking space for bike racks. - Receive architectural input. - Bring back to Commission during October 23rd Meeting.	Giralda Committee prefers that signage be posted to limit bike riding on the Plaza as opposed to ordinance restricting use. 10/3/18 - No update to provide	Santamaria, Eduardo	Keller, Jessica	Diaz, Hermes	Commission	15;#Transportation	Not Started
Trash Cans in Downtown	9/11/2018	Follow up on BID request for additional trash cans on Giralda.	Funds available in FY19 budget to acquire additional decorative trash cans. 10/1/18.	Kinney, Kevin			Commission	3;#Parking Department	In Progress
Planning Study for Ponce North of 8th Street	9/11/2018	Update on Dover Kohl planning study for Ponce north of SW 8th Street.	10/01/18: Consultant has been asked to revise their contract to meet the City's procurement and contract policies.	Cabrera, Suramy	Trias, Ramon		Commission	11;#Planning & Zoning Department	In Progress
Concurrency Resolution	9/25/2018	In relation to agenda item 2.1: - Staff to prepare informational memorandum for the Commission regarding staff's recommendation on zero concurrency for collector streets. Draft to be submitted to City Manager's Office for review. - Prepare a presentation for the October 9th Commission Meeting to include a list of all collector streets and a visual map.	10/3/18 - Staff will present at 10/9/18 Commission	Santamaria, Eduardo	Keller, Jessica		Commission	4;#Public Works	Not Started
Open Space as Defined in Zoning Code	9/25/2018	In relation to agenda item H-2: - Redefine open space in zoning code rewrite. - Staff and Consultant to meet individually with the Commission to further discuss options, recommendations and receive Commission input.	10/01/18: The zoning consultant is reviewing this as part of the zoning code "clean-up".	Cabrera, Suramy	Trias, Ramon		Commission	11;#Planning & Zoning Department	Not Started