

**CITY OF CORAL GABLES
LANDSCAPE BEAUTIFICATION ADVISORY BOARD**

Draft Minutes of Meeting, November 3, 2011
War Memorial Youth Center, Conference Room

MEMBERS	D	J	F	M	A	M	J	J	A	S	O	N	APPOINTED BY
Ana Martin-Lavielle								-	-	P	P	P	Mayor Jim Cason
Vacant								-	-				Vice-Mayor William H. Kerdyk, Jr.
Alexander Adams								-	-	E	A	P	Comm. Maria Anderson
Carlos Perea	P	P	P	P	E	P	P	-	-	P	E	-	Comm. Rafael "Ralph" Cabrera, Jr.
Leona M. Allison								-	-	P	P	P	Comm. Frank C. Quesada
Paul Zamek	P	P	P	P	P	P	E	-	-	P	P	P	Board-As-A-Whole
Robert Parsley	P	P	P	P	P	E	P	-	-	P	P	P	City Manager

STAFF:

Dan Keys, Public Service Director, Board Secretary
Ayliin Hernandez, Public Service Department

A = Absent
P = Present
E = Excused

GUESTS:

APPROVAL OF MINUTES: Paul Zamek, the Chairman, opened the meeting at 9:15 a.m., the roll was taken and a quorum was present. A motion was made to "Approve the minutes from the October 6, 2011 meeting as written." The motion was seconded, voted upon and adopted unanimously.

Alexander Adams was welcomed and the Board introduced themselves.

OLD BUSINESS:

TRAFFIC CIRCLE UPDATE: Paul Zamek inquired on the status of the Traffic Circle on the North end of Segovia Street. Dan advised that it is under the Renaissance project and the proposal included a sculpture. Mr. Zamek requested a Public Works update. Dan stated he would advise the Public Works Director.

SEGOVIA STREET UPDATE: Dan mentioned the project is progressing.

MIRACLE MILE AND GIRALDA UPDATE: None

PONCE DE LEON UPDATE: Dan advised that Public Works will give a presentation.

TRAFFIC IMPROVEMENT PROJECTS: None

NEW BUSINESS:

ELECTION OF BOARD MEMBERS: Discussion took place on the election of Vice Chairperson. Alexander Adams offered to fill the position. A motion was made to “Elect Alexander Adams as Vice Chairperson.” The motion was seconded, voted upon and adopted unanimously.

ANNUAL REPORT: The Board reviewed the 2010-2011 Annual Report. A motion was made to “Approve the Annual Report.” The motion was seconded, voted upon and adopted unanimously.

ARBOR DAY: Paul Zamek explained the general format of the Arbor Day event and the Landscape Beautification Award process. The Board agreed to distribute the responsibilities. Robert Parsley offered to look into the event speaker. Leona Allison offered to contact the Garden Club. Dan agreed to provide the contact information for the Garden Club. Ana Martin-Lavielle offered to look into the student invitees. Paul Zamek offered assistance in selecting the schools and the grade levels. Dan advised Public Service can provide the seedlings for the giveaways. Discussion took place on the event date. The options are: Thursday, March 1st or Saturday, March 3, 2012. Participation with the Farmer’s Market event is also under consideration. Paul Zamek mentioned the possibility of a plaque to identify the plant and recognize the Landscape Beautification Advisory Board. Dan mentioned he would look into it.

Mr. Zamek explained the Beautification Award process. Dan distributed City maps with numbered zones. The zones were chosen as follows: Mrs. Martin-Lavielle zone 1, Mr. Zamek has zone 2, Mr. Parsley zone 3, Ms Allison zone 4, Mr. Adams zone 5 and 6. Dan requested that each Board member nominate five homes and e-mail Ayliin before the next meeting. Dan advised that all the nominations would be forwarded to Code Enforcement for review.

GENERAL DISCUSSION: Paul Zamek reiterated his concern of the narrow curb at the intersection of Segovia Street and Bird Road.

CITY COMMISSION UPDATE:

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:10 a.m.

APPROVED:

Paul Zamek, Chairman

ATTEST:

Daniel Keys, Secretary

THE NEXT MEETING WILL BE HELD
THURSDAY, DECEMBER 1, 2012, 9:15 a.m.
Youth Center Conference Room, 405 University Drive, Coral Gables, Florida