

City of Coral Gables

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Meeting Minutes

Wednesday, December 14, 2022

3:00 PM

Adult Activity Center

Library Advisory Board

Chairperson Myra E. Silverstein

Board Member Daniel "Worth" Carson

Board Member Ruben Figueras

Board Member Leticia L. Milian

Board Member Alfredo Sarria

Board Member Charlotte Smiley

Board Member Melanie Zargham

The Library Advisory Board will be holding its Regular Meeting on Wednesday, Dec. 14, 2022, commencing at 3:00 p.m. While the Advisory is back to live in-person meetings, members of the public may participate in person but are also able to participate via the Zoom platform. Members of the public may join the meeting via Zoom at (<https://us06web.zoom.us/j/84956880376>). In addition, a dedicated phone line will be available so that any individual who does not wish (or is unable) to use Zoom may listen to and participate in the meeting by dialing: 305-461-6769 Meeting ID: 849 568 80376

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CALL TO ORDER

Chairperson Myra Silverstein called the meeting to order at 3:04 PM

ROLL CALL

Present: 7 - Chairperson Silverstein, Board Member "Worth" Carson, Board Member Figueras, Board Member Milian, Board Member Sarria, Board Member Smiley and Board Member Zargham

1 WELCOME REMARKS

2 APPROVAL OF THE MINUTES

[22-4768](#) Library Advisory Board Meeting of August 10, 2022.

Attachments: [8-10-22 LAB Meeting Minutes](#)

A motion was made by Board Member Zargham, seconded by Board Member Milian, that this motion be approved. The motion passed by unanimous vote.

Yeas: 7 - Chairperson Silverstein, Board Member "Worth" Carson, Board Member Figueras, Board Member Milian, Board Member Sarria, Board Member Smiley and Board Member Zargham

3 WELCOME TO NEW BOARD MEMBER ALFREDO SARRIA

Chairperson Silverstein welcomed Alfredo Silvia to the Library Advisory Board (LAB).

Board member Silvia and fellow LAB Board Members, introduced themselves. Staff Liaison Zeida Sardinias, city employees Kara Kautz and Amanda Levasser, and Lisa Thompson from the Miami-Dade Public Library System (M-DPLS), joined in on the introductions.

4 LIBRARY CONSTRUCTION UPDATE MIAMI-DADE COUNTY PUBLIC LIBRARY SYSTEM REPRESENTATIVE - LISA D'ANDREA THOMPSON

Ms. Thompson updated the board on the status of the Coral Gables Branch Library renovation, stating that the project is 80 % complete. Ms. Thompson further noted that the following two-to-three-month period would entail completing the finishes, receiving furniture and equipment, and setting up Wi-Fi and security systems. Ms. Thompson provided an estimated reopening date of the end of March or early April 2023.

Ms. Thompson provided further details by stating the following.

- Roof replacement was 95% complete.
- Impact Windows installation was 100% complete.
- The carpet and flooring had been delivered and installation had commenced.
- HVAC and mechanical grill were installed.
- A new acoustic ceiling was installed.
- Audio-visual system installation had commenced and will be functional, but some further installation may be ongoing.
- Fire Alarm installation, 95% complete.
- Lobby Desk Countertop was installed.
- Delivery was pending of the signature lamps for the lobby desk.
- Light fixtures estimated delivery Dec 20, 2023
- Installation pending for Light fixtures and transparent panels.
- Wood and stone restoration was scheduled for late December to early January.
- Walkway and lobby images are pending installation for late December or early January.
- M-DPLS has ordered 90 % of the furniture, with deliveries scheduled for January 10th- 17th.
- Equipment purchases were underway.
- Security cameras and data installation was slated for the end of January.

The LAB Board Members requested a tour of the library before the opening. Possibly in February during the Board's regularly scheduled meeting date and time.

A Board Member inquired whether obtaining the temporary certificate of occupancy was still on track for the end of the year, to which Ms. Thompson stated that it is more like January 19th.

Staff Liaison Sardinias inquired on behalf of the City Clerk's Office on the status of the library as a polling site due to the city elections in early April. Ms. Thompson requested further information regarding the item. Ms. Sardinias will provide Ms. Thompson and the M-DPLS with the requested information.

Historical and Cultural Arts Assistant Director Kara Kautz inquired about the mentioned wood and stone restoration scope, which Ms. Thompson stated is limited to the library's interior.

Board Member Smiley inquired about the mold on the exterior of the library and

whether it would be remedied during the renovation, to which Ms. Thompson stated that the exterior is outside the scope of work, specifying that the current scope of work is an interior renovation project with roof and window replacement. The Board requested Ms. Thompson inquire about the mold in the exterior of the building as a board member was previously told that item would be addressed during the renovation.

A discussion was had regarding the exterior of the library, previous landscaping work conducted on the butterfly garden by the volunteers, and general landscaping.

LIBRARY CONSTRUCTION UPDATE MIAMI-DADE COUNTY PUBLIC LIBRARY SYSTEM REPRESENTATIVE - LISA D'ANDREA THOMPSON

A motion was made to tour the Coral Gables Library during the February LAB meeting.

Yeas: 7 - Chairperson Silverstein, Board Member "Worth" Carson, Board Member Figueras, Board Member Milian, Board Member Sarria, Board Member Smiley and Board Member Zargham

5 OPEN DISCUSSION / OTHER BUSINESS

6 ADJOURNMENT

Meeting adjourned at 3:30 PM

NEXT MEETING
Wednesday, February 8, 2022

NOTE

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