



City of Coral Gables
CITY COMMISSION MEETING
July 10, 2018

ITEM TITLE:

Congratulations to Michelle Mendizabal who holds the title Compensation and Benefits Specialist, recipient of the "Employee of the Month Award," for the month of July, 2018.

BRIEF HISTORY:

The nomination was submitted by Karla Green who stated the following:

“Michelle Mendizabal serves as the Compensation and Benefits Specialist for the Human Resources Department. Her job is a critical role with a vast responsibility of assisting the Compensation Manager to ensure the accuracy and timeliness of the payment of compensation and benefits.

For the past year, the Human Resources has been short a position that was also responsible for caring for many of the daily compensation and benefits tasks. Michelle has not only performed her own duties admirably and professionally, but she also selflessly assumed the responsibility for ALL of the other tasks that would normally be cared for by the other position.

Michelle has gone above and beyond by staying late many nights to help ensure that mission critical tasks are completed on time and accurately. She played a key role in the completion and implementation of the Compensation Study as well as the implementation of the Police, Fire and Teamsters contracts by working diligently on the calculations necessary for each successful launch of each contract.

In addition, Michelle is also responsible for the orientations for new employees. Her attention to detail helps ail new employees to have a positive first impression of their new work environment.

Michelle has become an integral part of the Human Resources team, and is often the go to person for the knowledge and information that our employees rely upon.

We are honored to nominate Michelle Mendizabal for the Employee of the Month.”

ATTACHMENT(S):

- 1. Employee of the Month Notification Letter**