

Meeting Minutes: LAB 8/14/25

Attendees:

- Ruth Martinez
- Melanie Zargham
- Austin Tellam
- Zully Pardo
- Ginger Jochem
- Guests: Deena Bell-Llewellyn, Assistant PW Director for Landscaping & Lisa D'Andrea-Thompson, MDCPLS Capital Programs Director

Approval of Minutes:

- Minutes from the June 11 meeting were approved. Motion by Austin, seconded by Zully.

Discussion Items:

1. Chair and Vice Chair Elections:

- Melanie Zargham was nominated for Chair.
- Ruth Martinez was nominated for Vice Chair.

2. Updates:

- Lisa:
 - AC units have been removed, and systems are operating well.
 - Landscaping is underway, with cleanup in some areas.
 - New AC system installation is expected to be completed by the end of August.
 - Tree mitigation process proposal from the contractor is in progress, with work starting at the end of August and completion by October 17. Tree removal is necessary due to proximity to the building and some dead trees.
 - Solicitation to hire a conservator to clean the building façade, including vine removal from the west façade.
 - All windows are impact-rated but will use armor screens instead of shutters.
 - Ribbon cutting is scheduled for October 25.
- Deena:

- Confirmed permits for tree removals and will assist with facilitation.
- Coordination with Lisa on butterfly garden cleanup and landscape design submission.
- Board members express concerns about the sculpture's visibility from the street. Lisa confirmed that landscaping will improve visibility, and Deena confirmed the sculpture is installed but currently covered.

Next Meeting:

- Scheduled for October 15.