



Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING
Meeting Minutes of December 3, 2012, 8:30 a.m.
Coral Gables Merrick House
907 Coral Way, Coral Gables, Florida 33134

Table with columns for MEMBERS, days of the week (J, F, M, A, M, J, J, A, S, O, N, D), and APPOINTED BY. Rows list members like Donna Reno, Daisy Baez, Susan Stanton, etc., with their attendance status (P, E, A, -) for each day.

STAFF IN ATTENDANCE:
Dona M. Spain, Historic Preservation Officer
Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent
P = Present
- = No Meeting
E = Excused
* = Special Meeting
^ = New Member

GUESTS: James Murphy, Elizabeth Smith

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:30 a.m. Meeting attendees were stated for the record.

MEETING ATTENDANCE:

A motion was made by Ms. Stanton, seconded by Ms. Rodriguez and unanimously approved to excuse the meeting absence of Ms. Moskowitz.

APPROVAL OF MINUTES OF MEETING HELD NOVEMBER 5, 2012:

A motion was made by Ms. Rodriguez, seconded by Ms. Yusko and unanimously passed to approve the November 5, 2012 meeting minutes as presented.

PERSONAL APPEARANCE: ELIZABETH SMITH, LES DAMES D'ESCOFFIER MIAMI:

Ms. Smith reported that the "Dames" board determined the expense to use House property for the January 26, 2013 Giant Gourmet Garage Sale (GGGS) wasn't feasible for them. She discussed and suggested partnering as co-sponsors in the future. Dames will host GGGS in 2013 at 1217 Granada Boulevard, and encouraged Board members to attend. Specific fees and City event procedures and regulations were explained as well as the necessity to be equally fair to all applicants who want to use the property. Ms. Kautz suggested consideration of making the GGGS one of the Board's annual co-sponsored events so it isn't only a fundraiser, but advised that six months' leeway was necessary to properly comply with all City event regulations. The Board agreed to consider GGGS for 2014, and Ms. Reno will advise the Dames board to begin working on the 2014 GGGS early in 2013.

COMMITTEE REPORTS:

Holiday Open House: All final details, including scheduling, vendors, refreshments, logistics and entertainment were discussed and established.

HOUSE REPORT: Ms. Spain reported the following November 2012 House activity:

- Total visitors: 9 adults; 5 seniors; 1 student, 1 Youth.
- Trust fund balance: \$30,476.00 (expense); - 0 - (revenue)
- Roxcy O'Neal Bolton Fund for exterior maintenance: \$4,839.00
- Pat Clarke (October request for Nov. 11th Parade of American Music event) requested consideration of waiving the \$60 overtime charge as the group used the House two hours beyond the agreed time.
- It was reported that funding for the House assessment was not included in the 2013 City budget. Ms. Baez advised that her capital campaign proposal can be modified to include raising funds for the House assessment.

OLD BUSINESS:

Textiles: Mr. Murphy and Board members discussed proposed fabrics for second floor refurbishing left at the last meeting for Board review. An estimate of costs included Richard Merrick's bedroom (\$5,500); studio room (\$300); bathroom (\$500). One of the fabrics for George Merrick's room will be revised and presented at the next meeting.

Ms. Stanton made a motion to approve moving forward with fabrics, installation and labor as presented by Mr. Murphy for Richard Merrick's bedroom, the studio and bathroom. Ms. Baez seconded the motion, which passed unanimously.

NEW BUSINESS:

Capital Campaign: Ms. Baez' proposal for a House capital campaign project will be discussed at the January meeting.

NEXT MEETING: MONDAY, JANUARY 14, 2013, 8:30 A.M.

There being no further business, the meeting adjourned at 10:05 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer